

CUTTEN ELEMENTARY SCHOOL DISTRICT  
**SCHOOL SITE COUNCIL AGENDA**  
October 18, 2022, 5:45 pm  
Ridgewood Multi-Purpose Classroom serving as the “Commons”

**1. CALL TO ORDER**

By Chair Sean Galt

Present: Sean Galt (returning Chair); Annette Sligh (Ridgewood Principal); Karen Bazzano (parent); Jen Code (teacher); Nancy Corran (parent); Kim Goodman (Speech Therapist, Cutten); Katrin Lemmon (teacher); Nadine Seghetti (teacher)

One parent position open.

No public attendees.

**0. ELECTION OF OFFICERS**

Chair: Sean Galt, nominated with understanding that coaching duties will necessitate a Vice Chair serve with more frequency than usual.

Vice Chair: Karen Bazzano nominated

Jen moved. Katrin seconded. Approved by unanimous consent.

Secretary: Nancy Corran nominated

Karen moved. Kim seconded. Approved by unanimous consent.

**1. MEETING DATES AND TIMES**

Time moved to 5:30 by unanimous consent.

Site Council meet in November, January, March, and May

**2. CONSIDER APPROVAL OF AGENDA ORDER**

Katrin moved. Nadine seconded. Approved by unanimous consent.

**5. CONSIDER APPROVAL OF MINUTES, May 17, 2022**

Minutes reviewed. Unable to be formally approved. Owing to term limits of old members, this meeting had a lack of quorum of members who were present of May 17, 2022.

**6. PUBLIC COMMENT**

No public in attendance. All appreciated the endearing presence Katrin’s newest.

**7. DISTRICT REPORT**

- o Construction plans require regular supervision and updating. New approvals needed as new issues arise. The Board approved allocation of finances, especially of ongoing projects and unforeseeable expenditures related to the construction. NOTE: The kitchen still has a problem with the range hood and stove.

- o Author's Festival this week (also at Humboldt Library). Ridgewood to hold a potluck on Thursday, at Cutten on Friday for author.
- o Friday is also PTA Apple Teacher Appreciation Day!
- o The Board approved roaming "Paraprofessional".
- o Amazingly flexible teachers during the construction, including managing blocked paths and loud noise during the day.
- o PTA reports that the program for 4<sup>th</sup> graders, visit by poet Dan Levinson, was successful.
- o Parent wants to resurrect garden at Ridgewood. Do we have resources/curriculum for this?

**8. REVIEW OF BYLAWS**

No changes suggested during the meeting. The Site Council requires another parent member. Annette will reach out to a possible interested person.

**9. ANNUAL PLANS AND POLICIES**

**SAFETY PLAN:** Evacuation strategies in place with teachers named in their position and roles. Annette reports that schools will do a "dry run" on safety evacuation. PTA parents will be asked to be volunteers.

Teachers received CPR and First Aid safety training in November 2021.

Survey of students: The large majority of students felt "safe" on campus OFTEN or ALWAYS. How do we address those who do not?

**EARTHQUAKE KITS:** Lauren commented on p.12: PTA will not do earthquake kits this year. This is a district responsibility, beyond scope of PTA. Safety is not "enrichment." Safety kits need updating, especially batteries. There are also shelf-stable items in the shed at Ridgewood per classroom. Who will oversee those items?

**10. SITE COUNCIL RESPONSIBILITIES**

**a. Single Plan for Student Achievement (SPSA)**

Sometimes known as "School Plan for Student Achievement." The Site Council considers the approval of this plan. All schools are required to have this document. Required for Title 1 accountability and State of CA Local Control and Accountability Plan (LCAP). Title I funds used to off-set cost of Classroom Aides. Site Council (SC) provides input to the document and draw conclusions.

**b. Local Control and Accountability Plan (LCAP)**

School Climate (Wellness) and Academics (Achievement levels) are the two basic goals for LCAP. SC may identify the greatest needs of Ridgewood and Cutten. It's been difficult to assess real needs given COVID education gaps.

**c. Science Fair**

This is not a Site Council purview exclusive, but SC took it on as a project last year. Andrea Yip, Jen Code, and Nancy Corran are willing to spear head it this year. We will try to connect our district-wide science fair the HCOE Science Fair held at Cal Poly Humboldt Science Fair this year.

**7.0 MEMBER COMMENT**

Concern about the care for the cleanliness of the campus.  
Can we encourage our youth to take ownership?

Next Meeting- Tuesday, November 15, 2022 at 5:30 pm at Ridgewood

**ADJOURNMENT** – 6:55pm.