

CUTTEN SCHOOL DISTRICT  
**BOARD MINUTES**  
**September 14, 2020**  
**6:30 p.m.**  
Via Zoom Videoconference

- 1.0 CALL TO ORDER – The meeting was called to order at 6:35 p.m.  
Board members in attendance: Becky Reece, Andy Sundquist, Mary DeWald  
Verne Skjonsby and Dennis Reinholtsen
- 2.0 CONSENT AGENDA
  - 2.1 Motion by Dennis Reinholtsen, second by Verne Skjonsby to approve the consent agenda. Motion carried 5-0.
- 3.0 VISITOR COMMENTS ON NON-AGENDA ITEMS – None offered
- 4.0 REPORTS
  - 4.1 Cutten Ridgewood PTA Report – Elaine Mu reported that the annual calendar was approved at the last meeting. The Events & Association and Bylaw Review Committees are scheduled to meet. The PTA is offering an online Reflections Art Program. Spirit wear will be available in October. They are working on updating the classroom earthquake kits. The PTA has one hundred members from online alone and thanked everyone for their donations.
  - 4.2 HBTA Report – Amy Chastain, the new president, reported on Week 3 distance learning. Transitional Kindergarten has been better than expected, with the students singing, dancing and interacting. Third grade parents have reported a positive experience. All grades had first week conferences to connect with families. Asked the board to give the schools an appropriate amount of time to prepare for in-person learning. The HBTA has sent a form to the superintendent regarding on-campus daycare, it could take up to 1 month to get processed and approved.
- 5.0 CORRESPONDENCE
  - 5.1 The Board received a letter from the Humboldt County Office of Elections regarding the qualified candidates for the School Board in the upcoming election, those candidates are: Becky Reece, Karen Bazanno and Elizabeth Johnston.
- 6.0 PUBLIC HEARING
  - 6.1 Andy Sundquist opened the public hearing regarding the sufficiency of instructional materials. Sue Ivey commented that this year instructional materials include chromebooks and hot spots not just text books and that the district has met the needs of all families, the public hearing was closed.
- 7.0 INFORMATION/POSSIBLE ACTION ITEMS
  - 7.1 Resolution 1021-02 Sufficiency Standards of Instructional Materials – Motion by Becky Reece, second by Verne Skjonsby, to adopt *Resolution 1021-02, Resolution regarding Sufficiency of Instructional Materials*. Motion carried 5-0.

- 7.2 Cutten School District Student Learning Model – Andy Sundquist opened the floor for any comments regard the Cutten School District Student Learning Model. Discussion ensued with board members, parents and school staff voicing their opinions on staying with the distance learning model or returning to in-person learning with the hybrid model. The discussion went past the allotted time, Motion by Becky Reece, second by Dennis Reinholtsen, to extend the discussion another 15 minutes. Motion carried 5-0, more discussion ensued. Motion by Mary Dewald, second by Dennis Reinholtsen to switch to the hybrid learning model as soon as reasonably possible with an update at the next board meeting. Motion carried 5-0.
- 7.3 Adoption of board policies as follows: BP 4113.5, BP 4213.5, BP 4313.5 and BP 6157, first reading.
- 7.4 Purchase of Laptop Computers – Sue Ivey reported that staff has had difficulty connecting with families on their current desktop computers which are 7 to 8 years old, and have had to use multiple systems to make it work. Sue recommended to purchase new laptop computers for the teachers out of COVID-19 relief funding. Motion by Becky Reece, second by Verne Skjonsby, to purchase new laptop computers for teachers. Motion carried 5-0.

#### 8.0 SUPERINTENDENT/PRINCIPAL REPORTS

- 8.1 Both Principals reported that 250 chromebooks and multiple WiFi hot spots had been delivered to students to provide distance learning. The distance learning has been robust with multiple opportunities to interact with teachers and peers. Schedules were posted on the website. Family meetings were held at the beginning of the year to check in with families and worked really well. The plan is to keep doing those meetings at the beginning of the year. Student assessments were also conducted. Meal distribution at this time is being implemented through weekly meal bags that are available every Tuesday with an average of 100-125 bags being dispersed a week, through the first two weeks. Packet drop-off and pick-up is being done every Friday with the Custodians running the packet switch. Drinking fountains are on-site and will be installed by our maintenance staff, filling stations are back ordered but should arrive soon. Kudos to the social workers for their work above and beyond their duties including delivering some meal bags. Classroom doors at Cutten are in the process of being painted.

9.0 BOARD MEMBER COMMENTS / COMMUNICATION – None offered

10.0 ADJOURNMENT – Meeting was adjourned at 8:01 p.m.

Respectfully submitted,

Sue Ivey  
Secretary to the Board