



# Cutten School District

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Superintendent/Principal  
Sue Ivey

October 12, 2020

Dear Families,

To provide a safe reopening of our schools, please review the following important information. It is imperative that all guidelines are followed for us to continue offering an on-campus learning option to families beginning on Monday, October 19.

## **FACIAL COVERING**

**Facial coverings are required for all students.** Please have your child practice wearing a mask prior to their return to campus. Masks will be worn at all times except if a student is eating. Students must wear masks while walking to and away from entrance gates. Parents need to wear masks when they are outside their cars. Please send at least one extra mask to school for your child enclosed in a resealable plastic bag.

## **SYMPTOM CHECKING**

**A paper symptom screening sheet must be completed and signed each day by a parent/guardian** in order for a student to enter campus. It is crucial for the well being of our students and staff that all questions are answered honestly. Your child will need to show this sheet to the adult stationed at the entrance gate. Batches of screening sheets will be sent home regularly, and are available to download and print on the district website.

## **SNACK**

Students will have the opportunity to take a break and eat a snack each day. Please send a snack with your child keeping in mind that the snack should be nutritious and easy to eat in a short time. Snacks will not be provided by the classroom teacher.

## **WATER BOTTLES**

Drinking fountains are not available for students. It is important that your children bring their own water bottles to school daily.

## **BACKPACKS**

Each teacher will notify parents if backpacks will be permitted based on storage space in the classroom.

## **STUDENT MEALS**

Weekly meal bags will continue to be available to families. Pick-up is each Tuesday from 9:00 am to 1:00 pm at the Cutten School multipurpose room.

## ***A Day in the Life of a Student***

We have prepared a simple outline of a day for you and your child to review. Reading this over and discussing the expectations will prepare your child for their successful return to school. We appreciate your help in this endeavor.

## **FAMILY TRAVEL**

We strongly recommend that families quarantine for 14 days anytime they travel outside of the area. The District has an independent study option in this case.

## **DISTANCE LEARNING FRIDAYS**

Remember that each Friday will be distance learning for all students.

## DROP-OFF AND PICK-UP

⇒ *Students must have their symptom checker slip in hand when they enter the campus.*

### Ridgewood School

#### **Drop-off:**

Our safety guidelines prohibit visitors, including parents, on campus. Students in grades TK, K and SDC will be using the main entrance gate. Students in grades 1 and 2 will be using the east gate (located east/left of the main gate). We encourage parents to drop off their children by using the drive through lane of the parking lot. We will not be able to assist your child getting out of the car. For safety, students ***must*** exit on the right hand side of your car (closest to fence) and proceed to their assigned gate. Parents who chose to walk their students to campus need to say their goodbyes prior to their child arriving at the entrance gates. It is important for families to socially distance from others as they approach the gates. Once your child has been admitted to campus, it is important that s/he walk immediately to his/her classroom keeping 6 feet of distance from other students. Your child's teacher will greet students at their door. ***For the first week of school teachers will meet students on the front lawn.***

***Pick-up:*** For drive through pick up, enter the parking lot in the right lane. A staff member will notify your child(ren)'s teacher that you are in line. Your child(ren) will be waiting for you at the east gate. If you have a child who needs help with buckling up, you will need to park and pick up your student. In that case, enter the parking lot in the left lane to park or plan to park off campus across or down the street. Please be mindful of social distancing during pick up and as you return to your car and remove masks only after you reach your car.

### Cutten

Note: Our safety guidelines prohibit visitors, including parents, on campus.

#### **Drop-off:**

1. The ***preferred method of drop-off*** is in the back of the school. Enter campus from Primrose Dr, drop students at the gate near the playground, vehicles then drive around the field, and exit through the Foxwood Estates neighborhood.
2. Students can be dropped off on either side of Walnut Dr. near the ***crosswalk at Primrose Dr.***, which will have a crossing guard on duty before and after both cohorts.
3. Parents/guardians can park in the parking lot (enter and exit on Walnut Dr.), but space is limited. Students will enter at the gate near the basketball courts.
4. ***Students walking or riding to school*** must enter from Primrose Dr. or through the parking lot gate near the basketball court
5. ***There is no student drop-off allowed on Walnut Dr. in the front of the school*** per the California Highway Patrol and Humboldt County Public Roads Department. Students may not enter school through the main entrance.

#### **Pick-up:**

1. ***For drive through pick-up***, enter campus from Primrose Dr. Students will be released by staff to walk to vehicles. Vehicles then drive around the field, and exit through the Foxwood Estates neighborhood.
2. ***Students can walk down Primrose Dr. to the crosswalk*** at Walnut Dr. Parents can park on either side of Walnut Dr.
3. Students walking or riding home must leave school via Primrose Dr or Foxwoods Estates.
4. ***Students may not be picked up on Walnut Dr. in front of the school.***

## THANK YOU!

As we have worked through our plans to reopen, we have noticed how patient our families have been. We appreciate the support, flexibility, and understanding we have received.

*Building a better world... one student at a time!*

Sincerely,  
Sue Ivey and August Deshais