



Cutten School District

4182 Walnut Drive,
Eureka, CA 95503
(707) 441-3900 • Fax (707) 441-3906

Superintendent/Principal
Becky MacQuarrie, EdD

CUTTEN BOARD OF TRUSTEES

BOARD MEETING Minutes

October 13, 2025 6:00 pm

Ridgewood Commons
2060 Ridgewood Drive
Cutten, CA 95503

1.0 CALL TO ORDER-FLAG SALUTE- Meeting called to order at 6:05pm. Board members in attendance: Dennis Reinholtsen, Mary DeWald, Beth Johnston, and Becky Reece.

2.0 VISITOR COMMENTS ON CLOSED-SESSION ITEM - Only one person spoke in regards to letter given to the board from Jay Seeger.

The Board reserves the right to limit speakers to three minutes only. The Board may comment but cannot take action at this time. The Board President may refer the matter to the Superintendent for review, if appropriate.

3.0 CLOSED SESSION

With respect to every item of business to be discussed in closed session:

3.1 Public Employee Discipline/Dismissal Release (GC § 954957)

Agency Negotiator: Becky MacQuarrie

Unrepresented Employee: Classified

3.2 Public Employee Discipline/Dismissal Release (GC § 954957)

Agency Negotiator: Becky MacQuarrie

Unrepresented Employee: Classified

3.3 Conference with Labor Negotiator(GC § 54957.6)

Agency Negotiator: Becky MacQuarrie

Name of organization representing employees: Classified

4.0 RECONVENE TO OPEN SESSION- Convened at 7:20pm action taken- board took action to release employee 3-0. Dismissal of another classified employee 4-0

5.0 VISITOR COMMENTS ON NON-AGENDA ITEMS- None

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6.0 CONSENT AGENDA- 6.7 question by Becky Reece-What is the total cost of the survey? Dependant on number of students enrolled based on the per student fee listed. Motioned by Becky Reece seconded by Mary DeWald. Motion carried 4-0.

6.1 Approval of Minutes – September 8, 2025

6.2 Approval of Warrants and Payroll

6.3 Approval of Quarterly Report on Williams Uniform Complaints

6.4 Approval of Resignation/Dismissal .99 FTE ASP/Classroom Aide

6.5 Approval of Employment of 2.06 FTE (Classroom, ASP, RW Library aides) Filling Vacant Positions

6.6 Approval of the Declaration of Need 2025-26

6.7 Approval of CalSCHLS MOU 2025-26 (5th Grade Healthy Kids Survey)

6.8 Approval of Contract With Fagan, Friedman & Fulfroft, Agreement for Legal Services 2025-2026

6.9 School Nutrition Program Adult Meal Pricing Increase Lunch \$6.16 Breakfast \$3.91

6.10 Eureka City Schools Waste Removal Agreement 2025-26

7.0 REPORTS



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- 7.1 Cutten Ridgewood PTA Report- Multicultural night was a great turnout on 10/10/25. Smoke house event on the 10/15/25 which had a great turnout last year. Expression through art contests coming. Raffle tickets for the pancake breakfast event will be going out soon.
- 7.2 School Site Council Report- First meeting will happen Oct 21, 2025. All positions filled.
- 7.3 HBTA Report- Current week RAN screening to start as well as using dibbles to catch students who need help with reading. 2nd grade went possum hunting and they had a great time at Organic Matters farm. Headphones purchased for students have been great considering the loud noises with the construction happening.
- 7.4 Superintendent/Principals' Report- TK having an Harvest event. Screening for hearing and vision happening for students at RW. The garden club should be starting up and ASP kids participate. Freckle math is in the works. Climate team hoping to get new pictures up for the school. The PBIS conference attended by both principles went great. Character counts happening the week of 20th. CEI had its first meeting to come up with a problem of practice at the Cutten site. Awards assembly went great with students. Lunch with principals to babies going great as well. Triple P parenting program coming to school for parents to attend free child care offered, food will be provided as well from 6-8pm. Citizens oversight committee on Oct 26th not a full committee but enough to be voted on for oversight. MP just needs one light fixed and framing to be completely done with the BESC project. Nutrition review happening and getting out practices aligned better to be up to the state standards.
- 7.5 2025-2026 Student Registration Report- Doing well with enrollment so far it's looking good. Unduplicated percentage at 52% this year.
- 7.6 LCAP Update- None

8.0 CORRESPONDENCE

- 8.1 Cutten ESD LCAP and Adopted Budget Approved by HCOE- Approved by HCOE and sent to the state.
- 8.2 Williams Settlement Site Visit Report- RW review went great for having an adequate number of books per student to be in compliance with state standards.
- 8.3 Memo Concerning the Election of County Committee on School District Organization Members-

9.0 INFORMATION / POSSIBLE ACTION ITEMS

- 9.1 Discussion/Consider Approval 2025-2026 Cutten School Calendar Correction- Not an actionable item
- 9.2 Discussion/Consider Approval Lost Coast Kennel Club Usage- Program that has used our facilities the past 3 years. A bit of an imposition to Cutten staff since it happens the 2nd week of school starting. Increase in prices if they continue to use facilities and expect that facilities will be cleaned up up to par and upping the expectations. They should hire 3rd party cleaning at their expense. No action taken.
- 9.3 Discussion/Consider Approval of Apptegy App and Website Remodel Annual Cost: \$9,685, Start up \$4750.00- Used by Pacific Union which makes it easier to update from the backend. Calendars and cafeteria menus updated and accessible to parents and anyone visiting the website as a better communication site. No vote casted. District holding off for now.
- 9.4 Discussion/Consider Approval BESC Phase 3 (Cutten) \$66,542.00 for PGE Driven Change, and Light Fixtures- Already done extra cost that happened when the PGE pole was being put in and they required a second pole be put in place. Moved by Becky Reece seconded by Beth Johnston. Motion carried 4-0.
- 9.5 Discussion Measure K School Bond Progress and Next Projects- New facilities plan that we consulted with the company for more modernization money. Conversations need to be had about the rest of the money left from the newest bond and what the next important needs for improvement are. What direction should be taken for small vs big projects.

10.0 BOARD MEMBER COMMENTS / COMMUNICATION- No comments

11.0 ADJOURNMENT - meeting adjourned at 8:17pm