CUTTEN ELEMENTARY SCHOOL DISTRICT
**BOARD OF TRUSTEES**
**BOARD MEETING Minutes**
**October 12, 2026**
**6:00 pm**
Ridgewood Commons
2060 Ridgewood Drive
Cutten, CA 95503

**1.0 CALL TO ORDER-FLAG SALUTE- Meeting called to order at 6:05pm with flag salute.** Board members in attendance: Becky Reece, Mindy Sehon, Beth Johnston.

**2.0 CONSENT AGENDA-** Motioned by Mindy Sehon. Seconded by Beth Johnston. Motion carried 3-0.

2.1 Approval of Minutes – September 14, 2026
2.2 Approval of Warrants and Payroll
2.3 Approval of Quarterly Report on Williams Uniform Complaints
2.4 Approval of School Nutrition Program, Adult Meal Pricing, Increase Lunch $6.36 Breakfast $4.04
2.5 Approval of the Declaration of Need
2.6 Approval of 2026-2027 Bus Routes
2.7 Approval of Resignation/Retirement Classified Bus Driver/Custodian/Transportation Director 1.0 FTE; December 31, 2026

**3.0 VISITOR COMMENTS ON NON-AGENDA ITEMS -NA**
The Board reserves the right to limit speakers to three minutes only. The Board may comment, but cannot take action at this time. The Board President may refer the matter to the Superintendent for review, if appropriate.

**4.0 REPORTS**

4.1 Cutten Ridgewood PTA Report- September back to school bingo night for a new event was a good turnout. Multicultural night 10/13/26 should be a fun time.

4.2 School Site Council Report- Renewal with voting link on records still no first meeting.

4.3 HBTA Report- Tracy Benbow co President for 26-27 school year. Thankful for time with the district and HBTA meeting.Considering future layoffs due to projected decreases in enrollment over the coming years. Unit asking for robust advertising to increase attendance at our district as compared to other school districts. Newer advertising options being presented by Stacy Gabbert. Flyer with 7 different ideas of what actions could be taken in order to try to get enrollment up and getting the word out and about. Sehon questioned what they need from the district in order for this to happen from the list. Becky Reece is developing an action plan of how these things will be done.

4.4 Superintendent/Principals' Report- W.Orlandi-Best advertising was swag bags, appreciative circles and positive things that happen on site making everyone feel so happy. Students came in to show their math solving skills in her office. Excited for the author festival speaker coming to campus. T.Maher-wins-great fantastic cross country team. Girls basketball will be starting 10/13/26. The first assembly started off great along with elections from class. The first pizza with the principal was fun with 3rd graders. Progress in bullying prevention, starting to talk about conflict vs bullying and how adults can help. Reworking math section of report cards for teachers. Opportunity to increase social media engagement with school.

4.5 2026-2027 Student Registration Report/Enrollment- Stayed the same from prior month.

4.6 LCAP- Waiting for ideas from parents and staff to make plans happen as well as looking at data.

**5.0 CORRESPONDENCE**

5.1 Cutten ESD LCAP and Adopted Budget approved by HCOE

5.2 Williams Settlement Site Visit Report

**6.0 INFORMATION / POSSIBLE ACTION ITEMS**

6.1 Discussion/Action on the Selection of Board Member to Serve on Delegation to Elect Members or the County Committee- Beth johnston to be nominated to county committees. Motioned by Mindy Sehon.. Seconded by Becky Reece. Motion carried 3-0.

6.2 Discussion/Consider Approval of Leave of Absence Until End of 2026-27 School year; Classified Aide Positon. .375 FTE- Failed due to lack of motion

6.3 Discussion/Consider Approval of a Temporary or Probationary/Permanent Classified Aide Position .375 FTE- Motioned by Beth Johnson. Seconded by Mindy Sehon. Motion carried 3-0.

6.4 Discussion/First Review of Updated Board Policies, Administrative Regulations. and Exhibits: BP & AR 1240;BP & E 4219.1; BP & E 1319.1; BP & AR 5020; BP & AR 5022; BP & AR 5125; BP 5131.8; BP & AR 5145.3; BP & AR 6141; BP 6159; BP 0410; BP, AR & E 1312.2; BP. AR, E(1), & E(2) 1312.3; BP 3471; BP & E(1) 4119.1; BP & E(1) 4219.1; BP & E(1) 4319.1; BP & AR 5020; BP & AR 5022; BP & AR 5125; BP 5131.8; BP & AR 5145.3; BP & AR 6141; BP & AR 6159; BP & AR 6159.1; BP & AR 6159.2; BP, AR & E(1) 6161.1; BP 6161.11; BP 6163.1; BP & AR 6164.4; BP & AR 7214; BP & E(1) 9220; BB 9240- Discussed Updated Board Policies.

6.5 Consider Approval of Global Adoption of Updated Board Policies, Administrative Regulations. and Exhibits: BP & AR 1240;BP & E 4219.1; BP & E 1319.1; BP & AR 5020; BP & AR 5022; BP & AR 5125; BP 5131.8; BP & AR 5145.3; BP & AR 6141; BP 6159; BP 0410; BP, AR & E 1312.2; BP. AR, E(1), & E(2) 1312.3; BP 3471; BP & E(1) 4119.1; BP & E(1) 4219.1; BP & E(1) 4319.1; BP & AR 5020; BP & AR 5022; BP & AR 5125; BP 5131.8; BP & AR 5145.3; BP & AR 6141; BP & AR 6159; BP & AR 6159.1; BP & AR 6159.2; BP, AR & E(1) 6161.1; BP 6161.11; BP 6163.1; BP & AR 6164.4; BP & AR 7214; BP & E(1) 9220; BB 9240- Motioned by Mindy Sehon. Seconded by Beth Johnston with the correction on regulation 1240. Motion carried 3-0.

6.6 Discussion/Review/Consider Approval of Tie Breaker Criteria for Credentialed Staff Hired on Same Date- Motioned by Mindy Sehon to amend tie break procedure to add a section F. In the event that two or more certificated employees criteria have equal qualifications,a point-based system shall be utilized to determine placement priority. Points shall be assigned based on the chronological order in which the position was <u>first offered</u> to staff. The first employee offered the position shall receive the highest point value, with each subsequent employee receiving one less point in descending order. The employee with the highest point total shall receive priority in the selection process. These points shall be applied as the determining factor in resolving the tie based on order in which the position was first offered. Seconded by Beth Johnston. Motion carried 3-0.

6.7 Discussion Regarding 1 Open Board Position Beginning 2027 and Next Steps- Board discussed interviewing for an open board position at the November board meeting using the same process from in the past. Provisional appointment will be for 2 years.

6.8 Discussion/Consider Approval of Frontline Contract for Paper Management $5,596: ($1,800 one time, $3,796 Yearly)- Look at what other sites have in use.

6.9 Discussion/Consider Approval of Confirmation of Date of Annual Organizational Meeting

Held on December 14, 2026 During a Regular Scheduled Board Meeting- Motioned by Beth Johnston for confirmation of date. Seconded by Mindy Sehon. Motion carried 3-0.

**7.0 SUPERINTENDENTS REPORT-** Facilities/financial planner informed us of money for modification aside from prior maintenance money coming in. Might qualify up to 4 million based on old facilities as well as undeserving sites as well will be applied by the company for us. Electric bus to be delivered by the end of October which is sooner than anticipated. PGE is done surveying. Climate survey out to sites staff and parents as well for PBIS. Admin will be conducting rounding with parents to ask how things are working with multicultural families. CEI spent money for the first 50 families who attend the event to see if attendance will be improved. Ribbon cutting for October 29th as a possible date, with another date of October 23rd as a possibility.

**8.0 BOARD MEMBER COMMENTS / COMMUNICATION- No Comments**

**9.0 ADJOURNMENT=- Meeting adjourned at 7:45pm**

NOTICE: Any writing, not exempt from public disclosure under Government Code Section 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22, which is distributed to all or a majority of the members of the governing board by any person in connection with a matter subject to discussion or consideration at an open meeting of the board is available for public inspection at Ridgewood School, 2060 Ridgewood Drive, Eureka.