



Cutten School District

4182 Walnut Drive,
Eureka, CA 95503
(707) 441-3900 • Fax (707) 441-3906

Superintendent/Principal
Sue Ivey

Building a better world, one student at a time.

The Cutten School District, in partnership with our community, provides students with the academic and social skills necessary to become contributing members of a global community. We accomplish our mission by creating a joyful, student-centered, and consistent learning environment rich in the arts and sciences, where everyone knows they are respected members of the Cutten-Ridgewood family.

Board of Trustees

The Cutten School District Board of Trustees meets on the second Monday of the month at 6:30pm in the Ridgewood School Commons. Meeting agendas are posted at Ridgewood and Cutten Schools, as well as the district website (www.cuttensd.org). Regular meeting agendas are posted at least 72 hours in advance and special meeting agendas are posted at least 24 hours in advance. *Currently, all board meetings are held remotely via Zoom, with links available on all board agendas.*

Addressing the Board

You may speak on a matter not on the agenda at the beginning of a regular meeting during the time reserved for public comment. After being recognized by the President, you will be allowed three minutes to address the board. The Board may not take action on the matter at this meeting. You may speak on any item on the agenda when that item is being discussed. *During Zoom meetings please use the "raise hand" function found in the "participants" tab to be called on by the President.*

Regular Session

In order to address the Board, please wait for recognition by the President. Speakers are expected to be courteous and to avoid any remarks that reflect adversely on the character or motives of any person or on his or her race, religion, or political or economic views. The Board will hear public testimony on any given topic for a maximum of twenty (20) minutes. Each speaker will be limited to three (3) minutes. The Board may, by consensus and at its discretion, extend the time limit. *During Zoom meetings please use the "raise hand" function found in the "participants" tab to be called on by the President.*

Closed Session

While school board meetings must be open to the public, California law provides for closed sessions which are not open to the public when the Board is considering expulsions, suspensions or disciplinary actions in connection with any pupil; the appointment, employment or dismissal of a public officer or employee; or when the Board is hearing complaints or charges brought against a public officer or employee. The individual may, however, request a public hearing. In addition, the Board may hold a closed session to discuss certain aspects of negotiations with employees and pending litigation. All action taken by the board in closed session will be reported upon reconvening to open session.

Complaints

Complaints are to be addressed by first speaking with the person directly involved. If this does not resolve the issue, the complaint should be submitted in writing to the Superintendent. The Superintendent will investigate and respond in writing. Only after exhausting these levels can a written request be submitted asking that the issue be heard by the Board.



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Eureka, CA 95503
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Superintendent/Principal
Sue Ivey

**BOARD OF TRUSTEES
BOARD MEETING AGENDA
November 9, 2020 6:30 pm
Join Zoom Meeting**

<https://zoom.us/j/94124974804?pwd=NWVaN1Vqd1FnZzE0TFlyc3FEUnk1QT09>

Meeting ID: 941 2497 4804

Passcode: 110920

Join by telephone: +1 669 900 6833

1.0 CALL TO ORDER

2.0 CONSENT AGENDA

- 2.1 Approval of Minutes – October 12, 2020 and October 21, 2020
- 2.2 Approval of Warrants and Payroll
- 2.3 Approval of Employment of three .475 FTE Instructional Aides and one Substitute Custodian
- 2.4 Approval of Transportation Services Agreement 2020 – 21 with NHUHSD

3.0 VISITOR COMMENTS ON NON-AGENDA ITEMS

The Board reserves the right to limit speakers to three minutes only. The Board may comment, but cannot take action at this time. The Board President may refer the matter to the Superintendent for review, if appropriate.

4.0 REPORTS

- 4.1 Cutten Ridgewood PTA Report
- 4.2 HBTA Report
- 4.3 School Site Council Report
- 4.4 School Bond Update

5.0 INFORMATION / POSSIBLE ACTION ITEMS

- 5.1 Consider Shade Structure
- 5.2 Consider Purchase of Server
- 5.3 Consider Continuation of Blended Learning Schedule
- 5.4 Consider Acceptance of District Superintendent Resignation

6.0 PUBLIC COMMENT ON CLOSED SESSION ITEM

The Board reserves the right to limit speakers to three minutes only. The Board may comment, but cannot take action at this time. The Board President may refer the matter to the Superintendent for review, if appropriate.

7.0 CLOSED SESSION

With respect to every item of business to be discussed in closed session:
CONFERENCE WITH LABOR NEGOTIATOR (GC § 54957.6)
Agency Negotiator: Susan Ivey
Organization Representing Employees: Humboldt Bay Teachers Association

8.0 RECONVENE TO OPEN SESSION

Report of Action Taken

9.0 SUPERINTENDENT/PRINCIPAL REPORT

10.0 BOARD MEMBER COMMENTS / COMMUNICATION

11.0 ADJOURNMENT

NOTICE: Any writing, not exempt from public disclosure under Government Code Section 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22, which is distributed to all or a majority of the members of the governing board by any person in connection with a matter subject to discussion or consideration at an open meeting of the board is available for public inspection at Ridgewood School, 2060 Ridgewood Drive, Eureka.

CUTTEN SCHOOL DISTRICT
BOARD MINUTES
October 12, 2020
6:30 p.m.
Via Zoom Videoconference

- 1.0 CALL TO ORDER – The meeting was called to order at 6:34 p.m.
Board members in attendance: Becky Reece, Andy Sundquist, Mary DeWald
Verne Skjonsby and Dennis Reinholtsen
- 2.0 PUBLIC COMMENT ON CLOSED SESSION ITEM – None offered
- 3.0 CLOSED SESSION – 6:38 p.m.
With respect to every item of business to be discussed in closed session:
CONFERENCE WITH LABOR NEGOTIATOR 9GC SECTION 54957.6)
Agency Negotiator: Susan Ivey
Organization representing Employees: Humboldt Bay Teachers Association
- 4.0 RECONVENE TO OPEN SESSION – 7:08 p.m.
4.1 No reportable action was taken.
- 5.0 CONSENT AGENDA
5.1 Motion by Verne Skjonsby, second by Dennis Reinholtsen, to approve the consent agenda. Motion carried 5-0.
- 6.0 VISITOR COMMENTS ON NON-AGENDA ITEMS
Joe Kencke asked why closed session was moved from the end of meetings to the beginning of meetings. Sue Ivey stated that closed sessions are sometimes necessary at the beginning because of possible action items later in the agenda. Often, it is easier to schedule legal counsel to join closed session when it is held earlier. Alesha Vader thanked the board for pushing the date of blended learning back to October 19th, to let the staff get fully ready for on-campus students.
- 7.0 REPORTS
7.1 Cutten-Ridgewood PTA Report – Elaine Mu reported that the Cutten-Ridgewood PTA now has more than 250 members. The Executive Board is still searching for an Auditor. The PTA is working on an online costume contest for Halloween. October 23rd is Apple for a Teacher Day, the PTA is looking into safe, pre-packaged items for the teachers. The sale of online spirit wear is in process. The next meeting is November 3rd, via Zoom, where the winners of the costume contest will be announced.
7.2 HBTA Report – Amy Chastain read a statement she prepared about what teachers are faced with during COVID-19. The teachers are problem solving in new ways, while focusing on keeping their students, themselves and their families safe, all with a smile on their faces. Amy stated that she wanted to give some perspective on what the teachers are going through and the toll it is taking on them.
- 8.0 CORRESPONDENCE
8.1 The district received a letter from HCOE regarding the approval of the 2020-21 Adopted Budget.

CUTTEN ELEMENTARY SCHOOL DISTRICT
SPECIAL BOARD MEETING MINUTES
October 21, 2020 5:30 pm
Meeting held via Zoom

- 1.0 CALL TO ORDER – The meeting was called to order at 5:35 pm
Board Members in attendance: Andy Sundquist, Dennis Reinholtsen, Mary DeWald and Becky Reece.
Absent: Verne Skjonsby

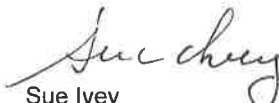
- 2.0 VISITOR COMMENTS ON NON-AGENDA ITEMS
No public comment.

- 3.0 INFORMATION / POSSIBLE ACTION ITEMS
 - 3.1 There was discussion on an employer sponsored day care program for children of staff. Board members requested a contract and other documentation be brought before the Board that would address details and how the program would function if the District transitions to all Distance Learning.
 - 3.2 There was discussion about classroom heating system upgrades. Motion was made by Dennis Reinholtsen and seconded by Becky Reece to hire a design professional to do a feasibility study for replacement or improvement of heating systems. Motion carried by roll call vote 4 – 0.
 - 3.3 Motion was made by Becky Reece and seconded by Mary DeWald to approve Cutten School District’s 2020-21 Proposal for Bargaining: Association Dues, Article 2; Non-Discrimination, Article 4; Teaching Hours, Article 6; Leaves, Article 7; Salary Provisions, Article 9; and Negotiations Process, Article 15. Motion carried by roll call vote 4 – 0.

- 4.0 BOARD MEMBER & ADMINISTRATOR COMMENTS / COMMUNICATION
Sue shared how smoothly the transition to blending learning is going at both school sites. Becky and Andy shared that they observed the well-organized drop off and pick up times. Staff was thanked by Board on all their efforts. Sue also reported that she is looking into outdoor shade structures.

- 5.0 ADJOURNMENT - The meeting was adjourned at 6:20.pm.

Respectfully submitted,


Sue Ivey
Secretary to the Board

HUMBOLDT COUNTY OFFICE OF EDUCATION
Employee Payroll Earnings Prelist

LORI—CUT OCT

Pay Cycle: 10 Cycle Type: R W-Date: 10/30/2020
Pay Cal: CEMEND, CLMEND

Fiscal Year: 2021

09 Cutten

Payroll Totals - District 09

85	First Time Paid Employees	3	STRS P/U	31.0	B/O	0.0	REG	0.0	RET	1
Total Employees Paid			NWPU	6.0	B/O	0.0	REG	0.0	RET	1
16	DNP Payout only	0	PERS P/U	12.0	B/O	0.0	REG	0.0	RET	1
69	EFT/Prenote Restriction	0	NWPU	15.0	B/O	0.0	REG	0.0	RET	1
	EFT/Prenote (Receiving Warrant)	1	Non-Mem	19.0	ARS	0.0				

EFT/Prenote (Receiving Warrant)

Salary Totals	Position	Longevity	Shift	Oth Base	Tot Base	Non-Base	GROSS
325,444.93		0.00		450.00	325,894.93	11,395.35	337,290.28

Totals By Pty

P	POSITION- MAGIC	PA	POSITION ADJ	0.00	PD	0.00	POSITION DOCK	-1,417.09
PR	POSITION- RETRO	PX	GENERATED ADJ	88.54	PY	0.00	GENERATED ADJ 2	0.00
PZ	GENERATED ADJ 3	PT	GENERATED ADJ 4	0.00	PU	0.00	GENERATED ADJ 5	0.00
PV	GENERATED ADJ 6	PK	POSITION DOCK %	0.00	O	0.00	OTHER BASE EARN	450.00
OA	OTHER BASE ADJ	OD	OTHER BASE DOCK	0.00	M	0.00	MANUAL PAY LINE	11,004.31
MD	MANUAL DOCK	R	RATE PAY LINE	391.04	C	0.00	CASH INLIEU	0.00
CA	CASH INLIEU ADJ							

Totals By Earn Type

125R	REFUND-IRC125 CONTRI	0.00	ADD1	ADD EARN/PERS-STRS C	0.00	ADD2	ADD EARNINGS/NON-CRE	0.00
CELL	CELL PHONE ALLOWANCE	280.00	DNP	**DO NOT	0.00	MAST	MASTER STIPEND	450.00
NML	NORMAL PAY	329,926.76	OFFS	OFF SCHEDULE SALARY	0.00	OT-1	OT/PERS UNDR 40 HR W	0.00
OT-2	OT/PERS OVR HR WK/ST	0.00	PROF	PROFESSIONAL GROWTH-	0.00	STP1	STIPEND/PERS & STRS	208.52
STP2	STIPEND/PERS & STRS	2,600.00	SUB	SUBSTITUTE	3,825.00	SUB9	SUBSTITUTE WORK/OVER	0.00
WC01	WORKERS COMP PAYMENT	0.00						

Total Hours 222.5000 Total Days 25.0000

Employee Deductions

T403B	5,700.00	STRS GR	255,328.09	FICA GR	68,938.64	FIT	19,998.94	HW DED	0.00	SUBJ DNP	154,623.78
T487B	0.00	STRS	26,273.03	FICA	4,274.24	AFIT	2,136.73	VOL DED	5,718.53	DNP IN	25,590.65
S125	28,646.33	PERS GR	59,451.30	MEDI GR	308,643.95	SIT	5,565.55	INV DED	0.00	DNP OUT	0.00
NTX GR	0.00	PERS	4,161.60	MEDI	4,475.35	ASIT	997.90	R403B	0.00	DNP PROJ	51,557.70
NTX RET	30,434.63	ARS GR	0.00	S/B	0.00	EIC	0.00	SDI GR	0.00	DNP YTD	77,148.35
FIT GR	272,509.32	SIT GR	272,509.32	ARS	0.00	HSA	0.00	SDI	0.00	NET PAY	203,751.43

Employer Costs

STRS	41,235.51	PERS	12,306.42	PERS B/O	0.00	ARS	0.00	FICA	4,274.24	MEDI	4,475.35	HSA	0.00
WC	6,944.51	SUI	154.34	HW	50,533.13	SUI GR	308,643.95	WC GR	308,643.95	TOTAL	119,923.50		

ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

Report Cover Sheet

General Settings

Report Name ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Printed 11/3/2020 8:06:02 AM
District 09
Logon tarwood
Fiscal Year 2021

Options

Report Title OCTOBER AP BOARD REPORT

Filters

Transaction Type: ALL
Board Meeting Date: 11/09/2020
From Transmittal Number: 21000012
To Transmittal Number: 21000017
Audit Type: ALL
Fiscal Year: 2021
Sort By: Vendor Name
Print Description: Board Description
Include Vendor Address: NO
Page Break By Transmittal: NO
Include Voided Transmittal: NO

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

OCTOBER AP BOARD REPORT

Board of Trustees Meeting 11/09/2020

Fiscal Year: 2021

09 Cutfen

Transmittal Number: 21000012-0 AUDIT

Reference	Vendor	Description	Amount
PV210213-001	(HARRIS) SHAFER'S ACE HARDWARE	ONGOING MAINTENANCE	32.28
PV210214-001	(HARRIS) SHAFER'S ACE HARDWARE	ONGOING MAINTENANCE	15.07
PV210236-001	(HARRIS) SHAFER'S ACE HARDWARE	ONGOING MAINTENANCE	137.97
		Total Payment Amount	185.32
PV210215-001	ADVANCED SECURITY SYSTEM	ALARM MONITORING	121.50
PV210216-001	ADVANCED SECURITY SYSTEM	ALARM MONITORING	259.50
PV210217-001	ADVANCED SECURITY SYSTEM	ALARM MONITORING	106.50
		Total Payment Amount	487.50
PV210206-001	BCA ARCHITECTS	ARCHITECTURAL SERVICES BOND	1,028.21
PV210207-001	BCA ARCHITECTS	ARCHITECTURAL SERVICES BOND	683.52
		Total Payment Amount	1,711.73
PV210218-001	CARTER, ALVICE	INSTRUMENT REPAIR	13.75
		Total Payment Amount	13.75
PV210219-001	CRYSTAL CREAMERY	MILK FOR LUNCH PROGRAM	84.62
PV210220-001	CRYSTAL CREAMERY	MILK FOR LUNCH PROGRAM	84.62
PV210221-001	CRYSTAL CREAMERY	MILK FOR LUNCH PROGRAM	176.68
		Total Payment Amount	345.92
PV210208-001	CRYSTAL SPRINGS BOTTLED WATER	BOTTLED WATER SERVICE	8.00
		Total Payment Amount	8.00
PV210237-001	DEMCO SUPPLY INC	LIBRARY SUPPLIES	211.94
		Total Payment Amount	211.94
PV210222-001	DEPARTMENT OF JUSTICE	FINGERPRINTING AUG 20	32.00
		Total Payment Amount	32.00
PV210238-001	FRESZ, KRISTYN	REIMB-FRESZ MILEAGE	50.03
		Total Payment Amount	50.03
PV210205-001	GREENWIRED	SOLAR INSTALLATION RIDGEWOOD	29,751.83
		Total Payment Amount	29,751.83
PV210239-001	HINRICHS, DANI	REIMB-HINRICHS DL CURRICULUM	115.45

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

OCTOBER AP BOARD REPORT

Board of Trustees Meeting 11/09/2020

09 Cutten

Fiscal Year: 2021

Transmittal Number: 21000012-0 AUDIT

Reference	Vendor	Description	Total Payment Amount	Amount
PV210240-001	HUMB COMMUNITY SERVICES DIST	WATER/SEWER SEP 2020		61.42
PV210241-001	HUMB COMMUNITY SERVICES DIST	WATER/SEWER SEP 2020		51.12
PV210242-001	HUMB COMMUNITY SERVICES DIST	WATER/SEWER SEP 2020		269.52
		Total Payment Amount		382.06
PV210223-001	INNOSEAL SYSTEMS INC.	CAFETERIA SUPPLIES		236.00
		Total Payment Amount		236.00
PV210224-001	KENCKE, JOE	REIMBURSE KENCKE - SERVICES		26.00
PV210225-001	KENCKE, JOE	REIMBURSE KENCKE - DL SUPPLIES		150.45
		Total Payment Amount		176.45
PV210243-001	MENDES SUPPLY COMPANY	CUSTODIAL SUPPLIES		153.22
		Total Payment Amount		153.22
PV210226-001	MIRANDA JOHNSTON	MILEAGE - JOHNSTON, M. SEP20		63.21
		Total Payment Amount		63.21
PV210210-001	MISSION LINEN INDUST. SERV	LAUNDRY		129.12
PV210211-001	MISSION LINEN INDUST. SERV	LAUNDRY		129.12
PV210212-001	MISSION LINEN INDUST. SERV	LAUNDRY		129.12
		Total Payment Amount		387.36
PV210244-001	P G & E	PG&E SEPTEMBER 2020		2,906.37
		Total Payment Amount		2,906.37
CM210005-001	PIERSON BLDG CENTER	SUPPLY RETURN		(9.94)
PV210227-001	PIERSON BLDG CENTER	ONGOING MAINTENANCE		55.02
PV210228-001	PIERSON BLDG CENTER	ONGOING MAINTENANCE		84.77
		Total Payment Amount		129.85
PV210229-001	PITTS, KATRI	MUSIC SUPPLIES		147.23
		Total Payment Amount		147.23
PV210245-001	PRO PACIFIC FRESH	CAFE FOOD		602.05
		Total Payment Amount		602.05

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

OCTOBER AP BOARD REPORT

Board of Trustees Meeting 11/09/2020

Fiscal Year: 2021

09 Cutfen

Transmittal Number: 21000012-0 AUDIT

Reference	Vendor	Description	Amount
PV210230-001	REDWOOD MUSIC MART	MUSIC SUPPLIES	14.59
		Total Payment Amount	14.59
PV210231-001	RICHARDS, MIKE	REIMB-RICHARDS SUPPLIES	55.42
PV210232-001	RICHARDS, MIKE	REIMB-RICHARDS DL CURRICULUM	115.45
		Total Payment Amount	170.87
PV210209-001	SCHOOLWISE TECHNOLOGIES	SIS WEB-FOUNDATION/GRADEBOOK A	1,260.00
		Total Payment Amount	1,260.00
CM210006-001	SHAFERS HARDWARE	SUPPLIES RETURN	(3.23)
PV210233-001	SHAFERS HARDWARE	ONGOING MAINTENANCE	33.95
		Total Payment Amount	30.72
PV210235-001	SHRED AWARE	SHREDDING	99.90
		Total Payment Amount	99.90
PV210234-001	STEWART TELECOMMUNICATIONS	EQUIPMENT REPAIR	120.00
		Total Payment Amount	120.00
PV210246-001	T-MOBILE	MOBILE HOTSPOTS	266.60
		Total Payment Amount	266.60
PV210247-001	THRIFTY SUPPLY COMPANY	ONGOING MAINTENANCE	13.18
		Total Payment Amount	13.18
PV210248-001	U.S. BANK EQUIPMENT FINANCE	PRINTER/COPIER AGREEMENT	30.44
PV210249-001	U.S. BANK EQUIPMENT FINANCE	PRINTER/COPIER AGREEMENT	192.87
		Total Payment Amount	223.31
PV210250-001	U.S. BANK	MUSIC SUPPLIES	340.98
PV210251-001	U.S. BANK	LAPTOP FOR BUSINESS MANAGER	1,014.46
PV210252-001	U.S. BANK	CSBA - BROWN ACT BOOK	35.34
		Total Payment Amount	1,390.78
		Transmittal Total	41,687.22
		Fund Summary:	
		Fund 01	38,791.52

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

OCTOBER AP BOARD REPORT

Board of Trustees Meeting 11/09/2020

Fiscal Year: 2021

09 Cutten

Transmittal Number: 21000012-0 AUDIT

Fund 13 1,183.97
 Fund 21 1,711.73

Transmittal Number: 21000013-0 AUDIT

Reference Vendor
 PV210253-001 JEANNETTE HASSLER

Description Amount
 PAYROLL ON AP - DIRECT DEPOSIT 1,015.45
 Total Payment Amount 1,015.45

Transmittal Total 1,015.45

Fund Summary: Fund 01 1,015.45

Transmittal Number: 21000014-0 AUDIT

PV210271-001 (HARRIS) SHAFER'S ACE HARDWARE

ONGOING MAINTENANCE 32.45
 Total Payment Amount 32.45

PV210275-001 CODE, JEN

CLASSROOM/DL SUPPLIES 173.58
 Total Payment Amount 173.58

PV210258-001 CRYSTAL CREAMERY
 PV210259-001 CRYSTAL CREAMERY
 PV210270-001 CRYSTAL CREAMERY

MILK FOR LUNCH PROGRAM 88.34
 MILK FOR LUNCH PROGRAM 126.52
 MILK FOR LUNCH PROGRAM 70.62
 Total Payment Amount 285.48

PV210272-001 CRYSTAL SPRINGS BOTTLED WATER

BOTTLED WATER SERVICE 14.00
 Total Payment Amount 14.00

PV210257-001 DAVID L. MOONIE & CO. LLP

19-20 AUDITING SERVICES 4,800.00
 Total Payment Amount 4,800.00

PV210267-001 DESIGN AIR

HEATER/THERMOSTAT REPAIR 927.77
 Total Payment Amount 927.77

PV210264-001 EUREKA GLASS

PLEXIGLASS/PPE 105.25
 Total Payment Amount 105.25

PV210273-001 FILBEY, AUDREA
 PV210274-001 FILBEY, AUDREA

CLASSROOM SUPPLIES 138.89
 PPE SUPPLIES 110.84
 Total Payment Amount 249.73

HUMBOLDT COUNTY OFFICE OF EDUCATION
 ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

OCTOBER AP BOARD REPORT

Board of Trustees Meeting 11/09/2020

Fiscal Year: 2021

09 Cutten

Transmittal Number: 21000014-0 AUDIT

Reference	Vendor	Description	Amount
PV210262-001	HINRICHS, DANI	REIMB-HINRICHS SUPPLIES	57.10
PV210263-001	HINRICHS, DANI	REIMB-HINRICHS SUPPLIES	103.32
		Total Payment Amount	160.42
PV210265-001	HUMB COMMUNITY SERVICES DIST	WATER/SEWER OCT 2020	206.94
		Total Payment Amount	206.94
PV210255-001	KIMBERLY GOODMAN	CLASSROOM SUPPLIES/PPE	129.99
		Total Payment Amount	129.99
PV210256-001	LEMMON, KATRIN	REIMBURSE LEMMON - SUPPLIES	105.79
		Total Payment Amount	105.79
PV210268-001	MCGRAW-HILL SCHOOL ED HOLDING.	CURRICULUM/TEXTBOOKS	264.02
		Total Payment Amount	264.02
PV210260-001	MENDES SUPPLY COMPANY	CUSTODIAL SUPPLIES	242.72
PV210261-001	MENDES SUPPLY COMPANY	CUSTODIAL SUPPLIES	242.72
PV210276-001	MENDES SUPPLY COMPANY	CUSTODIAL SUPPLIES	16.81
PV210277-001	MENDES SUPPLY COMPANY	CUSTODIAL SUPPLIES	59.24
PV210278-001	MENDES SUPPLY COMPANY	CUSTODIAL SUPPLIES	32.76
		Total Payment Amount	594.25
PV210269-001	PRO PACIFIC FRESH	FOOD FOR CAFETERIA	317.07
		Total Payment Amount	317.07
PV210279-001	RICE, SUZANNE	PPE SUPPLIES	938.56
		Total Payment Amount	938.56
PV210254-001	SEEGER, JAY	VEHICLE/CUSTODIAL SUPPLIES	52.68
		Total Payment Amount	52.68
PV210266-001	U.S. BANK EQUIPMENT FINANCE	PRINTER/COPIER AGREEMENT	342.93
		Total Payment Amount	342.93
		Transmittal Total	9,700.91
		Fund Summary:	Fund 01 9,098.36

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

OCTOBER AP BOARD REPORT

Board of Trustees Meeting 11/09/2020

Fiscal Year: 2021

09 Cutfen

Transmittal Number: 21000014-0 AUDIT

Fund 13

602.55

Transmittal Number: 21000015-0 AUDIT

Amount

Description

Vendor

PV210280-001 (HARRIS) SHAFER'S ACE HARDWARE

ONGOING MAINTENANCE

114.36

PV210325-001 (HARRIS) SHAFER'S ACE HARDWARE

ONGOING MAINTENANCE

8.61

Total Payment Amount

122.97

PV210281-001 AT&T CALNET 2

PHONE SERVICE

128.74

PV210282-001 AT&T CALNET 2

PHONE SERVICE

127.97

PV210283-001 AT&T CALNET 2

PHONE SERVICE

20.22

Total Payment Amount

276.93

PV210284-001 BRODART CO.

LIBRARY SUPPLIES

1,621.15

Total Payment Amount

1,621.15

PV210285-001 CAMPTON ELECTRIC

MAINTENANCE SUPPLIES

201.34

Total Payment Amount

201.34

PV210330-001 CARLSON, CARRIE

REIMBURSE CARLSON - COVID SUPP

26.88

Total Payment Amount

26.88

PV210286-001 CLENDENEN'S CIDER WORKS

FOOD

76.00

Total Payment Amount

76.00

PV210327-001 CRYSTAL CREAMERY

MILK FOR LUNCH PROGRAM

171.77

PV210328-001 CRYSTAL CREAMERY

MILK FOR LUNCH PROGRAM

73.62

Total Payment Amount

245.39

PV210287-001 DEPARTMENT OF JUSTICE

FINGERPRINTING SEP 20

64.00

Total Payment Amount

64.00

PV210289-001 FIT AND FUN PLAYSCAPES LLC

MTSS MATERIALS

4,549.99

Total Payment Amount

4,549.99

PV210290-001 GABBERT, STACEY

REIMB-GABBERT SUPPLIES

15.16

PV210291-001 GABBERT, STACEY

REIMB-GABBERT DL/SCHOOL SUPPLI

377.77

Total Payment Amount

392.93

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

OCTOBER AP BOARD REPORT

Board of Trustees Meeting 11/09/2020

Fiscal Year: 2021

09 Cutten

Transmittal Number: 21000015-0 AUDIT

Reference	Vendor	Description	Amount
PV210292-001	GOLD STAR FOODS	FOOD FOR CAFETERIA	619.41
		Total Payment Amount	619.41
PV210293-001	HILFIKER PIPE CO.	MAINTENANCE SUPPLIES	179.02
		Total Payment Amount	179.02
PV210294-001	IVEY, BILL	CONTRACTED SERVICES	383.00
		Total Payment Amount	383.00
PV210295-001	MENDES SUPPLY COMPANY	CUSTODIAL SUPPLIES	4.00
PV210296-001	MENDES SUPPLY COMPANY	CUSTODIAL SUPPLIES	70.47
		Total Payment Amount	74.47
PV210297-001	MIRANDA JOHNSTON	REIMB-JOHNSTON MTSS SOFTWARE	58.00
PV210298-001	MIRANDA JOHNSTON	REIMB-JOHNSTON MTSS TRAINING	49.00
		Total Payment Amount	107.00
PV210299-001	MISSION LINEN INDUST. SERV	LAUNDRY	129.12
PV210300-001	MISSION LINEN INDUST. SERV	LAUNDRY	167.31
		Total Payment Amount	296.43
PV210324-001	MULTIMEDIA CONSULTING SERVICES	SHORT THROW PROJECTORS (2)	3,953.83
		Total Payment Amount	3,953.83
PV210301-001	NG, CHRISTY	INSTRUCTIONAL MATERIALS	89.99
		Total Payment Amount	89.99
PV210302-001	P G & E	PG&E OCTOBER 2020	295.37
PV210326-001	P G & E	PG&E OCTOBER 2020	101.46
		Total Payment Amount	396.83
PV210303-001	PIERSON BLDG CENTER	ONGOING MAINTENANCE	20.58
PV210304-001	PIERSON BLDG CENTER	ONGOING MAINTENANCE	24.94
		Total Payment Amount	45.52
PV210305-001	PRO PACIFIC FRESH	FOOD FOR CAFETERIA	309.95
		Total Payment Amount	309.95

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

OCTOBER AP BOARD REPORT

Board of Trustees Meeting 11/09/2020

Fiscal Year: 2021

09 Cutten

Transmittal Reference	Vendor	Description	Amount
21000015-0	RAY MORGAN CO	COPIERS MAINTENANCE AGREEMENT	1,028.85
PV210306-001		Total Payment Amount	1,028.85
PV210332-001	REVOLVING CASH FUND	REVOLVING CASH REIMBURSEMENT	604.64
		Total Payment Amount	604.64
PV210329-001	RUTTER, DARCIÉ	REIMB-RUTTER COVID SUPPLIES	230.58
		Total Payment Amount	230.58
PV210307-001	SHAFERS HARDWARE	ONGOING MAINTENANCE	18.43
		Total Payment Amount	18.43
PV210308-001	SHERRIE HURST	POSTAGE	22.35
		Total Payment Amount	22.35
PV210309-001	SLIGH, ANNETTE	DL SUPPLIES	284.30
		Total Payment Amount	284.30
PV210321-001	SMART FOODSERVICE	FOOD/SUPPLIES FOR CAFETERIA	286.75
PV210322-001	SMART FOODSERVICE	SUPPLIES FOR CAFETERIA	34.26
PV210323-001	SMART FOODSERVICE	FOOD FOR CAFETERIA	173.79
		Total Payment Amount	494.80
PV210310-001	SMITH, AMY	SMITH-COVID 19 SUPPLIES	111.07
PV210311-001	SMITH, AMY	SMITH-CLASS SUPPLIES	103.04
		Total Payment Amount	214.11
PV210312-001	SONOMA COUNTY OFFICE OF	BTSA 2020-2021	7,000.00
		Total Payment Amount	7,000.00
PV210331-001	SUSAN IVEY	REIMB-S. IVEY 10/15/20	8,846.89
		Total Payment Amount	8,846.89
CM210007-001	SYSCO SACRAMENTO	CREDIT FOR CAFETERIA	(12.25)
CM210008-001	SYSCO SACRAMENTO	CREDIT TO CAFETERIA	(25.41)
CM210009-001	SYSCO SACRAMENTO	CREDIT FOR CAFETERIA	(63.88)
CM210010-001	SYSCO SACRAMENTO	CREDIT FOR CAFETERIA	(45.64)
PV210313-001	SYSCO SACRAMENTO	FOOD FOR CAFETERIA	702.69

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

OCTOBER AP BOARD REPORT

Board of Trustees Meeting 11/09/2020

09 Cutten

Fiscal Year: 2021

Transmittal Number: 21000015-0 AUDIT

Reference	Vendor	Description	Amount
PV210314-001	SYSCO SACRAMENTO	FOOD FOR CAFETERIA	1,071.04
PV210315-001	SYSCO SACRAMENTO	FOOD/SUPPLIES FOR CAFETERIA	1,144.38
PV210316-001	SYSCO SACRAMENTO	FOOD FOR CAFETERIA	144.24
PV210317-001	SYSCO SACRAMENTO	FOOD FOR CAFETERIA	398.04
PV210318-001	SYSCO SACRAMENTO	FOOD FOR CAFETERIA	144.24
PV210319-001	SYSCO SACRAMENTO	FOOD/SUPPLIES FOR CAFETERIA	711.33
PV210320-001	SYSCO SACRAMENTO	FOOD FOR CAFETERIA	646.74
		Total Payment Amount	4,815.52
		Transmittal Total	37,593.50

Fund Summary:
 Fund 01 30,702.79
 Fund 13 6,890.71

Transmittal Number: 21000016-0 AUDIT

Reference	Vendor	Description	Amount
PV210333-001	EVO MARKET SOLUTIONS LLC	BOTTLE FILLING STATIONS	7,732.56
		Total Payment Amount	7,732.56
		Transmittal Total	7,732.56

Fund Summary:
 Fund 01 7,732.56

Transmittal Number: 21000017-0 AUDIT

Reference	Vendor	Description	Amount
PV210334-001	(HARRIS) SHAFER'S ACE HARDWARE	ONGOING MAINTENANCE	149.78
		Total Payment Amount	149.78
PV210335-001	CARLSON, CARRIE	REIMB-CARLSON CLASSROOM SUPPLI	88.55
		Total Payment Amount	88.55

Fund Summary:
 Fund 01 38.00

Transmittal Number: 21000018-0 AUDIT

Reference	Vendor	Description	Amount
PV210336-001	CLENDENEN'S CIDER WORKS	FOOD	38.00
		Total Payment Amount	38.00
PV210337-001	CRYSTAL CREAMERY	MILK FOR LUNCH PROGRAM	147.23
		Total Payment Amount	147.23

Fund Summary:
 Fund 01 531.57

Transmittal Number: 21000019-0 AUDIT

Reference	Vendor	Description	Amount
PV210338-001	GOLD STAR FOODS	FOOD FOR CAFETERIA	531.57
		Total Payment Amount	531.57

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

OCTOBER AP BOARD REPORT

Board of Trustees Meeting 11/09/2020

Fiscal Year: 2021

09 Cutten

Transmittal Number: 21000017-0 AUDIT

Reference Vendor
 PV210340-001 MISSION LINEN INDUST. SERV

Reference	Vendor	Description	Total Payment Amount	Amount
PV210339-001	MTI	LAUNDRY		174.95
				174.95
PV210341-001	PIERSON BLDG CENTER	TRANSLATION SERVICES		43.75
				43.75
PV210342-001	RENAISSANCE	ONGOING MAINTENANCE		21.45
				21.45
PV210343-001	SEEGER, JAY	MYON W/STAR READING SUBSCRIPTI		4,250.00
				4,250.00
PV210344-001	SEGHETTI, NADINE	FOUNDATIONS SUPPLIES		48.81
				48.81
PV210345-001	THOR ARWOOD	CLASSROOM/DL SUPPLIES		456.04
				456.04
		EMPLOYEE MILEAGE		111.41
				111.41
		Transmittal Total		6,061.54
		Fund Summary:		
		Fund 01		5,344.74
		Fund 13		716.80
		Grand Total:		103,791.18

Payment Count: 91

Transmittal Count: 6

Grand Total: 6

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

OCTOBER AP BOARD REPORT

Board of Trustees Meeting 11/09/2020

09 Cutfen

Fiscal Year: 2021

The above Payable transactions have been issued in accordance with the District's policies and procedures.
It is recommended that the Board of Trustees approve them.

Authorized Agent

Board Approval

Receipts October 2020

DATE	Vendor	AMOUNT	NOTES
8/12/20	Shafer's	10.84	Garden materials
8/27/20	Safeway	32.22	Isopropyl alcohol
9/15/20	Safeway	66.32	Disinfecting wipes
10/12/20	Dollar Tree	32.55	Buckets for classrooms (disinfecting)
7/11/20	Amazon	90.95	Touchless thermometers (5)
7/11/20	Amazon	109.2	Touchless thermometers (6)
7/16/20	Amazon	234.9	Touchless thermometers (10)
8/27/20	Amazon	43.09	Portable Heater
8/28/20	Amazon	496.22	Office supplies for packets
9/1/20	Amazon	891.94	Webcams with microphones (23)
9/1/20	Amazon	188.40	Webcams with microphones (5)
9/1/20	Portable Handwashing	1555.11	Portable handwashing station for Cutten Learning Lab
9/1/20	Powell Landscaping	240.22	Pavers for Ridgewood garden
9/1/20	Amazon	86.82	Power supply for surveillance cameras
9/13/20	Zoom	599.70	Monthly subscription
9/17/20	Amazon	32.31	Timer
9/19/20	Amazon	87.24	Step Up to Writing Handy Pages for K-2
9/29/20	Amazon	15.04	Stylus pens for electronic signatures
10/8/20	Amazon	290.70	Rubber Gloves for Classroom aides - disinfecting
10/10/20	Amazon	239.18	Shade/rain canopies (2)
1/11/20	Amazon	991.08	Shade/rain canopies – with sides (4)
10/10/20	Amazon	663.32	Replacement filters for air filters
10/12/20	Amazon	105.60	Social Distancing stencils (2)
10/12/20	Amazon	193.82	Furnace air filters
10/13/20	Amazon	215.48	Two-way radios – sets for Ridgewood and Cutten
10/14/20	Amazon	257.73	Paper shredder – Cutten School
10/14/20	Amazon	420.03	Retractable belt barriers for restrooms
10/14/20	Amazon	38.66	Social distancing markers for classrooms
10/14/20	Amazon	18.52	Social distancing markers for classrooms
10/14/20	Zoom	599.70	Monthly subscription
	TOTAL	8846.89	

**NORTHERN HUMBOLDT UNION HIGH SCHOOL DISTRICT
TRANSPORTATION SERVICES AGREEMENT
2020-2021 SCHOOL YEAR**

THIS AGREEMENT is made and entered into by and between the **CUTTEN SCHOOL DISTRICT (CSD)** at its Board of Trustees meeting on _____, and the **NORTHERN HUMBOLDT UNION HIGH SCHOOL DISTRICT (NHUHSD)**, at its Board of Trustees meeting on October 13, 2020.

(CSD) and **NHUHSD** hereby agree as follows:

1. **Description of Services:** **NHUHSD** agrees to provide the following services to **(CSD)**: **(Mark with a "X" all that apply and NA for those that don't apply)**

- I. Regular Home-to-School Transportation
- II. Field Trips (Services provided based on availability of drivers.)
- III. Special Education Transportation Services (Services provided based on availability of drivers.)
- IV. Maintenance Service
- V. Fuel Agreement
- VI. Bus Storage
- VII. Private Vehicle Inspection

2. **Term of Agreement:**

The term of this Agreement shall be from July 1, 2020, to June 30, 2021.

3. **Use of Facilities:**

NHUHSD will provide the Facilities (and any associated equipment) for use by **(CSD)** subject to the terms and conditions of this Agreement. **(CSD)** and its employees may use the Facilities subject to the terms and conditions of this Agreement.

4. **Modifications:**

This Agreement may be modified or amended in writing without additional consideration at any time by mutual consent of the parties.

5. **Applicable Law and Venue:**

This Agreement will be governed by the law of the State of California and venue shall be in the Superior Court of Humboldt County and no other place. Every provision or clause required by law to be inserted in this Agreement shall be deemed to be inserted and the Agreement shall be read and enforced as though it were included. If for any reason such provision is not inserted, or is not correctly

stated, then upon application of either party, the changes shall be made by amendment to this Agreement which is acceptable to both parties.

6. **Execution in Counterparts:**

This Agreement may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute one instrument.

7. **Authorization:**

Each individual executing this Agreement, or its counterpart, on behalf of the respective party, warrants that he/she is authorized to do so and that this Agreement constitutes the legally binding obligation of the entity which he/she represents.

8. **No Third Part Beneficiaries:**

Nothing in this Agreement shall be construed to create any duty or any liability to any person or entity not at party to this Agreement.

9. **Additional Conditions:**

- A. While providing services under this Agreement, **NHUHSD** is an independent contractor and not an officer, agent, or employee of **(CSD)**. **NHUHSD** shall not perform any services otherwise provided for under this Agreement if specifically not requested to do so by **(CSD)**, nor interfere with the policy-making functions of **(CSD)** unless expressly requested to do so. The parties also understand that some of the services to be performed under this Agreement may require additional express written authorization from **(CSD)** and will not be performed unless and until such authorization is given.
- B. **NHUHSD** shall hold harmless, defend and indemnify **(CSD)** from and against any liability, claim, action, cost, damage or loss for injury, including death, to any person or damage to any property to the extent that such is caused by, or results from, the negligence or misconduct of **NHUHSD** or its officers, agents, or employees or others under its control. This obligation shall continue beyond the term of this Agreement as to any act or omission which occurred during or under this Agreement.
- C. **(CSD)** shall hold harmless, defend and indemnify **NHUHSD** from and against any liability, claim, action, cost, damage or loss for injury, including death, to any person or damage to any property to the extent that such is caused by, or results from, the negligence or misconduct of **(CSD)** or its officers, agents, or employees or others under its control. This obligation shall continue beyond the term of this Agreement as to any act or omission which occurred during or under this Agreement.
- D. This Agreement may be terminated at any time by either party upon thirty (30) days prior written notice. Any notice of termination shall be transmitted via hand delivery, facsimile or U.S. mail.

10. Scope of Work and Compensation:

As full compensation for all services contemplated by this Agreement, NHUHSD shall receive the following from (CSD): (Mark with a "X" all that apply and NA for those that don't apply as in 1 above)

 I. Regular Home-to-School Transportation:

NHUHSD will provide home-to-school transportation of Regular Education students of the (CSD).

Bus Charges Fiscal Year \$ _____
\$3.00 per mile and \$46.01 per hour for driver.
The per mile charge will be adjusted quarterly to reflect increased fuel prices of 5% or greater as of July 1, 2020.

 II. Field Trips:

NHUHSD will provide transportation of students for field trips and/or other extra-curricular activities of the (CSD). The availability of field trips may be limited depending on the availability of drivers.

Bus Charges \$3.00 per mile and \$46.01 per hour for driver.
The per mile charge will be adjusted quarterly to reflect increased fuel prices of 5% or greater as of July 1, 2020.

Van Charges IRS rate plus \$35 fee per van per rental.

 III. Special Education Transportation Services:

NHUHSD will provide transportation of Special Education students of the (CSD).

Apportionment for Special Education Transportation and excess costs at a rate of \$2.49 per mile. The per mile charge will be adjusted quarterly to reflect increased fuel prices of 5% or greater as of July 1, 2020.

In the event that it is impossible to transport a student with disabilities due to medical needs, safety issues for the student or passengers, availability of drivers, or other unforeseen circumstances, alternative transportation may need to be secured. Alternative transportation will be discussed with (CSD) to determine the best solution available. If the best solution of alternative transportation is provided by NHUHSD and creates an additional expense, the additional expense will be covered by (CSD).

 X IV. Maintenance Service:

NHUHSD shall provide maintenance services to (CSD) vehicles, as requested. These services include, but are not limited to preventive maintenance services, smog inspections, repairs, and safety checks.

The service rate is \$80.00* per hour per mechanic billed in quarter hour increments (pending negotiations). Parts are charged at the cost plus 8% for handling fees and indirect costs. Emergency road call service requiring time outside of regular business hours, 6:00 AM to 5:00 PM, will be charged time and one-half, \$120.00* per hour mechanic billed in quarter hour increments (*pending negotiations).

V. Fuel Agreement:

NHUHSD shall provide fuel for (CSD) vehicles.

Costs will be calculated based on the current bulk rate price charged to NHUHSD plus a \$0.35 per gallon handling fee.

VI. Bus Storage:

NHUHSD will provide the facilities (and any associated equipment) for storage for (CSD) vehicles.

The storage rate is \$50.00 per month per vehicle.

VII. Private Vehicle Inspection:

NHUHSD will provide vehicle inspection of (CSD) parents, staff, or other private vehicles associated with (CSD). The inspection shall include review of driver's records including the current status of the license, insurance and DMV INF 1125 three-year driving record. The driver will complete paperwork to meet the minimum standards of NHUHSD and the North Coast Insurance Group. At a minimum, vehicle tires/jacks, fluids, lights, seat belts, wipers/blades, brakes, and belts and hoses will be inspected.

The inspection rate is \$25.00 per vehicle.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the days and year first written above.

FOR:

CUTTEN SCHOOL DISTRICT

President, Board of Trustees

Date: _____

Sue Ivey, Superintendent

FOR:

NORTHERN HUMBOLDT UNION HSD

Brian Gerving, President, Board of Trustees

Date: _____

Roger Macdonald, Superintendent

CUTTEN ELEMENTARY SCHOOL DISTRICT

School Site Council Minutes - Draft

October 27, 2020, 5:30 pm

Zoom Meeting Link:

<https://zoom.us/j/95527603343?pwd=WTRJNDhoS3dqZnJpOUw3bEFSYXppZz09>

Meeting ID: 955 2760 3343

Passcode: Cutten

1. Call to Order - *Meeting called to order at 5:33pm*
 - a. *Present: Diana Baclagan, Karen Bazzano, Beth Johnston, Chris Mikkelsen, Amber Syvertson, Kaycee Cook, August Deshais, Lori Dickinson, and Audrea Filbey*
2. Organization
 - a. *Seeking New Member (Non-classroom Teacher School Staff) - This position is currently open.*
 - b. *Elect Officers*
 - i. *Kaycee nominated/Beth seconded Karen Bazzano as chair - 9 ayes/0 noes*
 - ii. *Beth nominated/Chris seconded Kaycee Cook as vice chair - 9 ayes/0 noes*
 - iii. *Beth nominated/Diana seconded Chris Mikkelsen as secretary - 9 ayes/0noes*
 - c. *2020-21 Meeting Calendar*
 - i. *The council agreed to maintain the current meeting calendar. The SSC will meet the third Tuesday of the month at 5:30pm.*
3. Consider Approval of Agenda Order
 - a. *August moved/Lori seconded to approve the agenda order - 9 ayes/0 noes*
4. Consider Approval of May 19, 2020 Minutes
 - a. *No corrections made*
5. Public Comment: *Persons wishing to address the school site council on non-agenda items (except personnel) are invited to do so at this time. In the interest of time and order, each speaker may be limited to three minutes (3) to address the school site council, with no more than twenty (20) minutes total of public comment.*
 - a. *Council member Chris thanked the school community at large for the work to bring students back for on-campus learning.*
6. District Report
 - a. *August spoke about the process to transition to on-campus learning, thanking staff and families for their patience and understanding.*
 - b. *Audrea asked when the new classroom HVAC systems might be installed. August said there is no timeline, but updates will be shared as they are available.*
 - c. *Karen asked if the school could have a warm clothing drive for students in need. August will explore the safety aspects of accepting donations under current conditions.*

7. Discussion Items - *August explained each of the plans, answering any questions the council had regarding them.*
 - a. Comprehensive Safe School Plan (Nov - Dec)
 - b. Single Plan for Student Achievement (Jan - Feb)
 - c. Local Control Accountability Plan (Mar - May)
 8. Announcements
 - a. Next Meeting- Tuesday, November 17, 2020 at 5:30 pm.
 9. Adjournment - *Meeting adjourned at 6:02pm*
-

- Comprehensive School Safety Plan (CSSP)
 - The CSSP describes the needs and resources of the school. "Safety" includes all aspects of social, emotional, and physical safety for both students and adults at our schools. The current CSSP can be viewed [here](#).
- Single Plan for Student Achievement (SPSA)
 - The SPSA is a document that represents a school's cycle of continuous improvement of student achievement. The annual process of developing, reviewing, and updating the SPSA includes a comprehensive review of data and the development of actions necessary to achieve school goals. The current Ridgewood SPSA can be viewed [here](#), and the Cutten SPSA [here](#).
- Local Control Accountability Plan (LCAP)
 - The LCAP is a tool for local educational agencies to set goals, plan actions, and leverage resources to meet those goals to improve student outcomes. This page provides resources to support the planning, implementation and evaluation of an LCAP. The current LCAP can be viewed [here](#).



10/21/2020 - APPROVAL OF PLAN(S)

JAMES HENDRY

Cutten Elementary School District

4182 Walnut Dr.

Eureka, CA 95503

Project: Cutten Elementary School

Total Scope of Project: Alterations to 3-Classroom Buildings (A,D,H) - Window Replacement and Infill, 1-Multi-purpose Building (C)

Increment #: 0

Application #: 01-118465

File #: 12-22

Drawings and specifications for the subject project have been examined and stamped by the Division of the State Architect (DSA) for identification on **10/21/2020**. This letter constitutes the "written approval of the plans as to the safety of design and construction" required before letting any contract for construction, and applies to the work shown on these drawings and specifications. The date of this letter is the DSA approval date.

Approval is limited to the particular location shown on the drawings and is conditioned on construction starting within one year from the stamped date. The inspector must be approved and the contract information, including the construction start date, must be given to DSA prior to start of construction.

DSA does not review drawings and specifications for compliance with Parts 3 (California Electrical Code), 4 (California Mechanical Code), and 5 (California Plumbing Code) of Title 24. It is the responsibility of the professional consultants named on the application to verify this compliance.

Please refer only to the boxes checked below which indicate applicable conditions specific to this project.

- Buildings constructed in accordance with approved drawings and specifications will meet minimum required standard given in Title 24, California Code of Regulations, for structural safety.
- Buildings or site improvements constructed in accordance with approved drawings and specifications will meet minimum required standard given in Title 24, California Code of Regulations, for fire and life safety.
- This constitutes the written approval certifying that the drawings and specifications are in compliance with state regulations for the accommodation of the disabled which are required before letting any contract for construction. (See Section 4454, Government Code.)
- Due to the nature of the building(s), certain precautions considered necessary to assure long service have not been required. In the condition as built, the building(s) will meet minimum required standards for structural, and fire and life safety. The owner must observe and correct deterioration in the building in order to maintain it in a safe condition.

Application #: 01-118465

File #: 12-22

- Your attention is drawn to the fact that this application was submitted under the provisions of Sections 39140/81130 of the Education Code which permit repairs or replacement of a fire damaged building to be made in accordance with the drawings and specifications previously approved by this office. The drawings and specifications approved for the reconstruction of this building conform to the drawings and specifications approved under application # _____.
- Due to the nature of the poles, certain precautions considered necessary to assure long service have not been insisted upon. In their condition as built, they will meet minimum required safety standards; however, your attention is directed to the comparatively short life of wood poles. It will be the responsibility of the owner to maintain them in a safe condition.
- Bleachers or grandstands constructed in accordance with approved drawings and specifications will meet minimum required standards for structural, and fire and life safety. The owner should provide for and require periodic safety inspections throughout the period of use to ensure framing and other parts have not been damaged or removed. On bleachers or grandstands having bolts, locking or safety devices, the owner should require that all such components be properly tightened or locked prior to each use.
- The building(s) was designed to support a snow load of 0 pounds per square foot of roof area. Snow removal must be considered if the amount of snow exceeds that for which the building(s) was designed.
- Deferred Approval(s) Items:

This project has been classified as **Class 2**. An Inspector who is certified by DSA to inspect this class of project must be approved by DSA prior to start of construction.

Please refer to the above application number in all correspondence, reports, etc., in connection with this project.

Sincerely,

**Richard
Denio**

for Ida A. Clair, AIA
Acting State Architect

Digitally signed by
Richard Denio
Date: 2020.10.22
09:21:41 -07'00'

cc:

Architect

SHADE STRUCTURES

Valley School Shelters 30'x40'

Gable lunch shelter

- \$31,600.00 (tax not included)
- Freight: \$2,500

ICON Shelters 30'x40'

Hip Shelter

- \$45,733.00 (tax not included)
- Freight: \$7,500.00

A rough estimate for installation is approximately 75%-100% of the structure cost.





DATE	ESTIMATE #
10/28/2020	1134

BILL TO
Sue Ivey Cutten School District 4182 Walnut Drive Eureka, CA 95503

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
SPECIAL	Lenovo ThinkSystem SR250 7Y51 - Server - rack-mountable - 1U - 1-way - 1 x Xeon E-2288G / 3.7 GHz - RAM 16 GB - SAS - hot-swap 2.5" bay(s) - SSD 2 x 480 GB - Matrox G200 - GigE - Windows Server 2019 Standard - Limited warranty - 3 years - on-site - response time: next business day	1	3,687.20	3,687.20T
SPECIAL	Microsoft Windows Server 2019 - License - 1 user CAL - academic - OLP: Academic - Single Language	40	9.00	360.00
07CAT6	7FT 24AWG Cat6 550MHz UTP Bare Copper Ethernet Network Cable	3	7.99	23.97T
NOTE	LABOR IS NOT INCLUDED AND WILL BE BILLED AT YOUR STANDARD RATE ADDITIONAL PARTS MAY BE NECESSARY	1		0.00

Thank you for your business!

Subtotal	4,071.17
7.75% Tax	287.62
Total	4,358.79
Balance Due	4,358.79

Student Services Tracking Data

IEPs held 8/24 - 10/19	15
IEPs held 10/19 - 11/9	13
Annual and triennial IEPs due 11/9 - 6/17	45
Pending initial IEPs	14
Upcoming initial IEPs	≈ 36
Preschool annual and triennial IEPs, transition meetings	7
Sixth grade transition meetings	7
SSTs held 8/24 - 11/9	8
Upcoming SSTs	≈ 66
504s	4 + 1 pending

List does not include: parent referrals for assessment; initial meetings for preschool students; IEP amendment meetings; meetings to adjust behavior plans; initial 504s; monthly consultation with HCOE behaviorists, behavior therapy providers with outside agencies, deaf and hard of hearing teachers, social workers, school psychologists, occupational therapists, and/or team members as directed in IEPs



Cutten School District

4182 Walnut Drive
Eureka, California 95503
(707) 441-3900 • Fax: (707) 441-3906

SUPERINTENDENT/PRINCIPAL
Sue Ivey

November 9, 2020

Dear Trustees,

After a meaningful and rewarding ten years with the Cutten School District, I am offering my resignation as of June 30, 2021. I am open to extending my service through the month of July 2021 to help with the transition and oversee the school bond projects that are expected to be underway next summer.

Above all, I want to express my appreciation for the privilege and honor of serving the students, staff, the families, and the Board of the Cutten School District. It has been truly rewarding and a source of personal pride to reflect on the impact I've made during my tenure. I am grateful that I had the opportunity to cap my 31 years of service in education at Ridgewood School. Together, with the Ridgewood and Cutten staff, all of us have served our community passionately for an important reason - to provide our students with the best possible future.

With warm regards,

Susan Ivey

CUTTEN SCHOOL DISTRICT-Certificated Staffing / Enrollment for 2020-2021
11/9/2020

Grade Level	Classroom Teacher	Classroom Aide	1st Day Class Size	Class Size AM	Class Size PM	Distance Learning	Grade	Grade Totals	School Totals
SDC	Rice, Delany	Cellis, Monica & Khan, Aliyah	10	7		4	SDC	11	
TK	Chastain, Amy	O'Kane, Taryn	14	5	8		TK	14	
TK	Seghetti, Nadine	Filbey, Miranda	18			1			
K						23			
K	Lemmon, Katrin	Thayer, Tracy	18	11	11		Kindergarten	67	
K	Seymour, Melissa	Cardona, Camille	16	12	10				
1	Gabbert, Stacey	Thompson, Kristy	17			18			
1	Dickinson, Lori	Kilgore, Jessica	22	11	7		First	89	
1	Escutia, Liz	Moser, Shara	22	9	8				
1	Kencke, Joe	Endert, Daphne	21	10	7				
1	Watkins, Lindsay	Pino, Karen	23			19			
2	Filbey, Audrea	Garrett, Sage	21	9	9		Second	79	
2	Hinrichs, Dani	Sarah Fredy	20	7	11				
2	Rice, Suzanne	Blaisdell, Leina	19	9	7				Ridgewood Total
2	Richards, Mike	Lyon, Hilary	20			27			260
3	Ng, Christy	Hulstrom, Gidget	21	11	7		Third	85	
3	Rutter, Darcie	Robbins, Anne	21	10	10				
3	Sligh, Annette	Nettle, Ashley	21	11	9				
3	Watson, Harriet	Hulstrom, Mike	21			27			
4	Bradbury, Sydney	Gutierrez, Teia	24	10	11		Fourth	94	
4	Code, Jen	Brunton, Taunya	24	11	11				
4	Ibbitson, Bethany	Hartridge, Catharin	24			30			
4	Wheeler, Jesse	Price, Lily	23	12	9				
5	Benbow, Tracy	Wheeler, Sharon	26	14	10		Fifth	79	
5	Hague, Jaime / Smith, Alicia	Ghera, Judy	27			29			
5	Yip, Andrea	Baskin, Rachel	26	14	12				
6	Cook, Kaycee	Robbins, Anne	21			21			Cuttien Total
6	Mitchell, Brandee	Stewart, Kristen	23	11	10		Sixth	65	
6	Nelson, Scott	Willis, Molly	23	13	10				
	Totals		586	207	177	199		583	District Total
			updated 11/3/2020						583