



Cutten School District

4182 Walnut Drive,
Eureka, CA 95503
(707) 441-3900 • Fax (707) 441-3906

Superintendent/Principal
Becky MacQuarrie, EdD

CUTTEN BOARD OF TRUSTEES BOARD MEETING AGENDA

November 3, 2024 6:00 pm

Ridgewood Commons
2060 Ridgewood Drive
Eureka, CA 95503

1.0 CALL TO ORDER/FLAG SALUTE

2.0 CONSENT AGENDA

- 2.1 Approval of Minutes –October 19, 2024
- 2.2 Approval of Warrants and Payroll
- 2.3 Approval of Updated Business Manager Salary Schedule 2024-2025
- 2.4 Approval of Extension Leave of Absence for Certificated Employee 9/27/24-12/31/24
- 2.5 Approval of 2024-25 MOU CALSCHLS - Healthy Kids Survey
- 2.6 Approval of .375 Classified SCIA Position Cutten
- 2.7 Approval of .4 Certificated Expanded Learning Community Coordinator Position

3.0 VISITOR COMMENTS ON NON-AGENDA ITEMS

The Board reserves the right to limit speakers to three minutes only. The Board may comment, but cannot take action at this time. The Board President may refer the matter to the Superintendent for review, if appropriate.

4.0 REPORTS

- 4.1 Cutten Ridgewood PTA Report
- 4.2 School Site Council Report
- 4.3 HBTA Report
- 4.4 Principals' Report
- 4.5 2023-2024 Student Enrollment Report
- 4.6 Update on BESC Project
- 4.7 LCAP

5.0 INFORMATION / POSSIBLE ACTION ITEMS

- 6.1 Consider Approval of the GASB 74/75 Actuarial Study of Retiree Health Liabilities
- 6.2 Discussion/Consider Approval of Roof Replacement Rm #15 Ridgewood, Estimated \$8,750.00
- 6.3 Discussion/Approval of the Children and Youth Behavioral Health Initiative (CYBHI) School-Linked Partnership & Capacity Grant Agreement.
- 6.3 Discussion/Consider Approval of Annual Organizational Meeting Declaration- December 9, 2024

6.0 SUPERINTENDENT REPORT

7.0 BOARD MEMBER COMMENTS / COMMUNICATION

8.0 ADJOURNMENT

NOTICE: Any writing, not exempt from public disclosure under Government Code Section 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22, which is distributed to all or a majority of the members of the governing board by any person in connection with a matter subject to discussion or consideration at an open meeting of the board is available for public inspection at Ridgewood School, 2060 Ridgewood Drive, Eureka.



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**CUTTEN BOARD OF TRUSTEES
BOARD MEETING Minutes
October 10, 2024 6:00 pm
Ridgewood Commons
2060 Ridgewood Drive
Cutten, CA 95503**

1. Dennis Reinholtzen 2. Mary DeWald 3. Andy Sundquist 4. Becky Reece 5. Beth Johnson

1.0 CALL TO ORDER-FLAG SALUTE- Meeting called to order at 6:01pm

2.0 CONSENT AGENDA- (possibly bring back percentage of reimbursement) Motioned by 3 seconded by 5. Motion carried 5-0

- 2.1 Approval of Minutes – September 9, 2024
- 2.2 Approval of Warrants and Payroll
- 2.3 Approval of Quarterly Report on Williams Uniform Complaints
- 2.4 Approval of 10 Hours of Budget Consultation- Jeannemarie Baker
- 2.5 Approval of Resignation One .8125 Classified Aide/Intervention Coordinator Cutten
- 2.6 Approval of Employment of 3.4625 FTE (Classroom Instructional Aides; RSP Aide; RW Afterschool Aides) Filling Vacant Positions, Added One .75 FTE SCIA
- 2.7 Approval of the Declaration of Need- Beth Question if we need to approve something in specific
- 2.8 Approval of Contract With Fagan, Friedman & Fulfroost, Agreement for Legal Services 2024-2025
- 2.9 Approval of 2024-2025 Bus Routes
- 2.10 Approval of Certificated Teacher Unpaid Leave from 9/27/24-10/31/24
- 2.11 Approval of Certificated Teacher Unpaid Leave from 9/17/24-10/8/24

3.0 VISITOR COMMENTS ON NON-AGENDA ITEMS - No Comments

The Board reserves the right to limit speakers to three minutes only. The Board may comment, but cannot take action at this time. The Board President may refer the matter to the Superintendent for review, if appropriate.

4.0 REPORTS

- 4.1 Cutten Ridgewood PTA Report- Stacy Gabbert-Multicultural Night Friday was wonderful and the attendance was excellent and will need bigger space next year. Mod Pizza PTA fundraiser for 25% return to school. 190 members in PTA. The Spirit store will open soon with a new design.
- 4.2 School Site Council Report- 2 new parents and 4 new teachers. Meeting 10/11/24.
- 4.3 HBT Report- CoLab meetings replacing the SST process for individual students to provide best support. CoLab led by Tonya Speed. Admin offering half day sub day for 2nd grade to work together with Karla Troyer to incorporate new curriculums related to the Science of Reading.
- 4.4 Superintendent/Principals' Report- Buddies started last week. Art teacher is doing a great job and is splitting time at each site. New sub calling system is running well. Author festival starting this week with 3 presentations Friday at RW and 2 at Cutten on Thursday. Using pillars of character instead of red ribbon week. Halloween parades coming as well. TK play structure set up. Fossil field trip went great with many fossils making it back. Veterans McKay run -5\$ off if Cutten school is mentioned. Student council officers have been selected and speeches were great. Girls basketball team 5th/6th grade will be starting practice with Coach Jason Marrow. 10/25 awards assembly at Cutten. Superintendent attended the SSDA conference in Sacramento and expanded knowledge on deficit spending and options of what others are doing to cut back.
- 4.5 2024-2025 Student Registration Report/Enrollment Demographics- 551 enrollment one of the biggest big littles as shown by HCOE's census data. Decline in total enrollment all throughout the County.
- 4.6 LCAP-CAASPP Data update- 3rd-6th grade data results bringing us to one of the top districts in terms of improvement. Certain areas where things were done differently showed the most improvement overall. But over 7% growth is great for one year's difference.

5.0 CORRESPONDENCE

- 5.1 Cutten ESD LCAP and Adopted Budget approved by HCOE- Approved by HCOE with no warning of anything



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serious in terms of financial aspects.

6.0 INFORMATION / POSSIBLE ACTION ITEMS

- 6.1 Discussion/Action on the Selection of Board Member to Serve on Delegation to Elect Members for the County Committee- Beth Johnson selected. Motioned by 1 second by 3. Motion carried 5-0
- 6.2 Budget Update from School Business Officer/Superintendent- Explanation of deficit showing 900k but in actuarial 370k which isn't as bad and we can still streamline to reduce even more.
- 6.3 Discussion/Consider Approval of Increase to Substitute Teacher daily pay rate to \$175, and Retired Teacher \$200- Moved stating 10/10/24 1 seconded 3. Motion carried 5-0.
- 6.4 Discussion/Consider Approval to Increase the School Bus Driver/Custodian/Maintenance Person Position From a .5 to a 1.0 Position (Optional Trainee incentive for Interested Applicants)- Motioned by 3 second by 5. Motion carried 5-0.
- 6.5 Discussion/Consider Approval of Updated Board Policy Independent Study First & Second Reading- 68% done with updating policies. Important one that needs to be brought to board to approve a policy saying below 16 days. Motioned by 5 seconded by 3. Motion carried 5-0.

7.0 **BOARD MEMBER COMMENTS / COMMUNICATION-** Becky Reece attended Multicultural night and learned a lot and enjoyed the performances by the students.

8.0 CLOSED SESSION Adjourned open session at 7:08pm

8.1 CONFERENCE WITH LABOR NEGOTIATOR (GC § 54957.6)

Agency Negotiator: Becky MacQuarrie
Unrepresented Employee: Classified

Closed Session 7:32pm

9.0 RECONVENE TO OPEN SESSION-7:33pm

Reported to increase the School Business manager Salary by 10% to reflect like jobs at like districts in the area. Motioned by 1, seconded by 3, Motion carried unanimously.

10.0 ADJOURNMENT-7:34pm

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EARNINGS by Earnings Code	Income	Adjustments
No Gross Pay		8.00
Regular	471,124.22	
TOTAL	471,124.22	8.00

TAXES	Employee	Employer	Total	Subject Grosses
Federal Withholding	31,211.13		31,211.13	409,211.14
State Withholding	10,070.98		10,070.98	409,211.14
Social Security	9,477.90	9,477.90	18,955.80	152,868.64
Medicare	6,588.23	6,588.23	13,176.46	454,354.27
SUI	227.22		227.22	454,354.27
Workers' Comp	12,617.42		12,617.42	454,354.27
SUBTOTAL	57,348.24	28,910.77	86,259.01	

EARNINGS by Group	Income	Adjustments
Base Pay	450,143.28	
Docks	1,181.67-	
Extra Duty	7,980.13	
Gross Pay Adjs		.00
Miscellaneous		8.00
Stipends	500.00	
Substitutes	10,075.00	
Vacation Pay	3,607.48	
TOTAL	471,124.22	8.00

REDUCTIONS	Employee	Employer	Total	Subject Grosses
PERS	2,865.48	11,072.93	13,938.41	40,935.08
PERS / 62	7,858.37	26,571.35	34,429.72	98,230.37
STRS / 60	24,253.59	45,194.38	69,447.97	236,619.73
STRS / 62	7,826.45	14,648.24	22,474.69	76,692.37
STRS Other	1,357.76-		1,357.76-	
Tax Sheltered Annuit	3,697.00		3,697.00	
Health & Welfare	14,561.82	84,360.07	98,921.89	
Dependent Care	150.00		150.00	
Supplemental Insuran	951.47		951.47	
Flex Medical Savings	1,106.66		1,106.66	
SUBTOTAL	61,913.08	181,846.97	243,760.05	

EARNINGS	Person Type	Female Employees
Certificated	49	42
Classified	64	54
TOTAL	113	96

DEDUCTIONS	Employee	Employer	Total	Subject Grosses
Dues & Memberships	3,457.23		3,457.23	32.20
403b ROTH	3,050.00		3,050.00	
Garnishments	150.00		150.00	
Health & Welfare		3,184.00	3,184.00	
District Repay	75.70		75.70	
Miscellaneous	850.00		850.00	
Supplemental Insuran	2,858.98		2,858.98	
Summer Savings	35,111.63		35,111.63	210,669.34
SUBTOTAL	45,553.54	3,184.00	48,737.54	
TOTALS	164,814.86	213,941.74	378,756.60	

Vendor Summary for Pay Date 10/10/2024 thru 10/31/2024		
Vendor Checks	9,524.34	7
Vendor Liabilities	369,232.26	37
	378,756.60	44

Cancel/Reissue for Process Date 10/10/2024 thru 10/31/2024		
Reissued		1
Cancel Checks	204.05-	
Void ACH		

BALANCING DATA

NET

Gross Earnings	471,124.22	306,309.36	Net Pay	271,405.96	86
District Liability	213,941.74	164,814.86	Deductions	35,107.45	30
	<u>685,065.96</u>	<u>213,941.74</u>	Contributions	204.05-	1
		<u>685,065.96</u>	Negative Net		
			Check Holds		
			Zero Net		
			TOTAL	306,309.36	117

Checks Dated 10/01/2024 through 10/31/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3000254169	10/03/2024	(HARRIS) SHAFER'S ACE HARDWARE	01-4374		115.65
3000254170	10/03/2024	AT&T CALNET 2	01-5909		335.78
3000254171	10/03/2024	CRYSTAL SPRINGS BOTTLED WATER	01-5531	140.00	
			01-5623	28.00	168.00
3000254172	10/03/2024	FRANZ FAMILY BAKERY	13-4710		431.76
3000254173	10/03/2024	JOHNSON'S MOBILE RENTALS	21-5800		145.46
3000254174	10/03/2024	VALLEY PACIFIC PETROLEUM SVCS	01-4364	91.70	
			01-4365	1,040.97	1,132.67
3000254719	10/07/2024	U.S. BANK	01-5207	185.00	
			01-5210	1,395.00	1,580.00
3000254720	10/07/2024	SYSCO SACRAMENTO	13-4396	2,293.45	
			13-5623	137.87	2,431.32
3000254721	10/07/2024	U.S. BANK	01-4391		141.10
3000254722	10/07/2024	U.S. BANK EQUIPMENT FINANCE	01-5637		2,018.37
3000254723	10/07/2024	JONES SCHOOL SUPPLY CO. INC	01-4310		465.10
3000254724	10/07/2024	MENDES SUPPLY COMPANY	01-4374		1,630.12
3000254725	10/07/2024	MISSION LINEN SUPPLY	01-5550		705.70
3000254726	10/07/2024	P G & E	01-5511	43.16	
			01-5520	3,977.97	4,021.13
3000254727	10/07/2024	PIERSON BLDG CENTER	01-4381		94.93
3000254728	10/07/2024	REDWOOD MUSIC MART	01-4310		188.37
3000254729	10/07/2024	SYSCO SACRAMENTO	01-4710	2,330.60	
			13-4710	17,512.65	19,843.25
3000254730	10/07/2024	EMPLOYMENT DEVELOPMENT DEPT	01-9540		361.94
3000254731	10/07/2024	U.S. BANK	01-4210	228.95	
			01-4310	2,319.45	2,548.40
3000255190	10/10/2024	CRYSTAL CREAMERY	13-4711		4,185.14
3000255191	10/10/2024	SSDA	01-5300		2,000.00
3000255192	10/10/2024	REVOLVING CASH FUND	01-4310	136.61	
			01-5886	2.00	
			01-5950	99.07	
			13-4710	1,013.87	1,251.55
3000255891	10/17/2024	CLENDENEN'S CIDER WORKS	13-4310		92.00
3000255892	10/17/2024	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	01-5861		64.00
3000255893	10/17/2024	HUMB COMMUNITY SERVICES DIST	01-5530		1,130.84
3000255894	10/17/2024	P G & E	01-5511		498.56
3000256335	10/21/2024	Carillo-Salas, Vanesa	01-5201		103.65
3000256336	10/21/2024	Chastain, Amy R	01-5800		262.60
3000256337	10/21/2024	Felmlee, Jamie L	01-4310		39.48
3000256338	10/21/2024	Goodman, Kimberly A	01-4310		28.98
3000256339	10/21/2024	Kencke, Joseph T	01-4310		136.13
3000256340	10/21/2024	Landheer, Emily R	01-4310		118.46
3000256341	10/21/2024	MacQuarrie, Becky L	01-5210		444.88

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 10/01/2024 through 10/31/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3000256342	10/21/2024	Rutter, Darcie R	01-4391	112.80	
			13-4710	27.92	140.72
3000256343	10/21/2024	Seghetti, Nadine M	01-4310		397.08
3000256344	10/21/2024	Sligh, Annette M	01-4310		390.85
3000256345	10/21/2024	Smelser, Susan P	01-4310		60.62
3000256587	10/24/2024	Standish, Christina J	01-4310	100.00	
			01-5800	115.00	215.00
3000256588	10/24/2024	Bon, Melinda J	01-4310		100.00
3000257406	10/31/2024	BDJtech	01-4310		197.01
3000257407	10/31/2024	Britt Smith	01-5631		40.00
3000257408	10/31/2024	CA DEPT OF TAX & FEE ADMINISTR	01-5884		3.00
3000257409	10/31/2024	ERIK MENDES	01-5800		373.50
3000257410	10/31/2024	P G & E	01-5511	62.00	
			01-5520	33.82	95.82
3000257411	10/31/2024	TOTAL COMPENSATION SYSTEMS INC	01-5800		2,160.00
3000257412	10/31/2024	Dept Health Care Serv O/P Sect	01-5881		4,771.00
3000257413	10/31/2024	J.W. PEPPER & SON INC.	01-4310		664.18
3000257414	10/31/2024	KEENAN ASSOCIATES	01-9542		30,568.75
3000257415	10/31/2024	SCHOOL & COLLEGE LEGAL SERVICE	01-5210		300.00
3000257416	10/31/2024	Sligh, Annette M	01-4393		320.10
3000257417	10/31/2024	Troyer, Chara R	01-4310		134.41
3000257418	10/31/2024	CRYSTAL SPRINGS BOTTLED WATER	01-5531	90.00	
			01-5623	14.00	104.00
3000257419	10/31/2024	DEMCO SUPPLY INC	01-4450		2,642.34
3000257420	10/31/2024	EUREKA RUBBER STAMP COMPANY	01-4391		13.83
3000257421	10/31/2024	Follett Content Solutions	01-4391		281.30
3000257422	10/31/2024	MAPLES SERVICE	01-5635		1,786.67
3000257423	10/31/2024	MCGRAW-HILL SCHOOL ED HOLDING.	01-4110		2,456.87
3000257424	10/31/2024	POWELL LANDSCAPING MATERIALS	01-4391		1,140.57
3000257425	10/31/2024	Verizon Wireless	01-5921		293.61
3000257426	10/31/2024	REVOLVING CASH FUND	01-4400	218.49	
			01-5886	1.00	
			13-4710	762.70	982.19
3000257427	10/31/2024	CSBA - CSB (6744) c/o WEST AMERICA BANK	01-5823		7,888.54
3000257428	10/31/2024	REVOLVING CASH FUND	13-4710		9.98
Total Number of Checks			62		107,247.26

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	GENERAL FUND	56	80,634.46
13	CAFETERIA FUND	9	26,467.34
21	BUILDING FUND	1	145.46

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 10/01/2024 through 10/31/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
		Total Number of Checks	62	107,247.26	
		Less Unpaid Tax Liability		.00	
		Net (Check Amount)		<u>107,247.26</u>	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

DISTRICT SECRETARY
BUSINESS MANAGER
260 Days / 8 Hours

STEP	HOURLY	MONTHLY
1	27.56	4,777.07
2	28.65	4,966.00
3	29.90	5,182.67
4	30.81	5,340.40
5	31.81	5,513.73
6	32.89	5,700.93
7	34.95	6,058.00
8	36.03	6,245.20
9	37.29	6,463.60
10	38.55	6,682.00
12	39.81	6,900.40
14	41.07	7,118.80
16	42.34	7,338.93
18	43.59	7,555.60

DISTRICT SECRETARY
BUSINESS MANAGER
260 Days / 8 Hours

STEP	HOURLY	MONTHLY
1	30.31	5,253.73
2	31.51	5,461.73
3	32.89	5,700.93
4	33.89	5,874.27
5	34.99	6,064.93
6	36.18	6,271.20
7	38.44	6,662.93
8	39.63	6,869.20
9	41.02	7,110.13
10	42.40	7,349.33
12	43.80	7,592.00
14	45.17	7,829.47
16	46.57	8,072.13
18	47.95	8,311.33

CalSCHLS

California School Climate, Health, and Learning Surveys

MEMORANDUM OF UNDERSTANDING · 2024/25 SCHOOL YEAR

DISTRICT NAME: Cutten

This agreement outlines conditions to be met by the above-named district (the “District”) and WestEd as they relate to access to and the administration of the California Healthy Kids Survey (CHKS), the California School Staff Survey (CSSS), and the California School Parent Survey (CSPS), which are part of the comprehensive CalSCHLS data system, developed by WestEd under contract with the California Department of Education (CDE). Survey access will not be granted until a signed copy of this Memorandum of Understanding (MOU) is received.

I. DISTRICT AGREES TO:

- **Coordination.** Provide one district-level contact person for each participating district.
- **Surveys.** Administer each CalSCHLS survey selected by District (CHKS, CSSS, and/or CSPS) according to the procedures in the CalSCHLS Administration Instructions. Ensure that each survey administered is the most recent version.
- **Data Submission and Report Preparation.** Notify CalSCHLS Regional Center staff upon completion of each survey administration per the guidelines provided at registration.

CALIFORNIA HEALTHY KIDS SURVEY (CHKS) ADMINISTRATION

- **Grades and Schools.** Survey Grades 3 through 12 as appropriate within the District. Provide current student enrollment figures for all schools by grade level.
- **Parent Consent.** Follow the active parental consent process with grades below seven, and passive parental consent with Grade 7 and above.
 - Follow written school board policy for active and/or passive consent and provide notification to parents of the approximate date(s) of survey administration and the availability of survey instruments for review at school and/or district offices. This is required regardless of consent type.
- **Privacy of Students.** Preserve respondent privacy and the confidentiality of the responses by ensuring that the room set-up prevents anyone from observing how the respondent is answering the survey questions and ensure that reasonable measures are taken to protect the responses after they are collected.
- **Assurance of Confidentiality Agreement.** Ensure that all teachers/proctors assigned to administer the survey sign the Assurance of Confidentiality Agreement and read the Introductory Script to students.
- **Response Rates.** Make best efforts to obtain a response rate of at least 70% of students in surveyed grades.

CALIFORNIA SCHOOL STAFF SURVEY (CSSS) ADMINISTRATION

- Ensure that all staff at participating schools have the opportunity to complete the online survey (CSSS) at each school and for each grade level.

CALIFORNIA SCHOOL PARENT SURVEY (CSPS) ADMINISTRATION

- Coordinate with CalSCHLS staff regarding the administration of online and paper parent survey materials.

- Administer the CSPS to all parents, guardians, or other caregivers of students in all grades and schools in the district.
- Each family (parent/guardian/caregiver) should complete only one survey per school regardless of number of children enrolled in that school.

PAYMENT

Make payment of all CalSCHLS fees, at the current rates for the applicable school year within thirty (30) days of completion of services and receipt of deliverables. See attached fee schedule for the 2024-2025 school year.

II. WESTED AGREES TO PROVIDE:

- Comprehensive technical assistance via email and phone.
- Access to the CHKS online system.
- Access to the CSSS online system.
- Access to the CSPS online system and master copy of the survey instrument for paper administration.
- Access to the CalSCHLS System website (calschls.org).
- Access to the integrated CalSCHLS Administration Instructions on each of the survey websites, which shall cover the tasks that need to be performed in conducting the surveys, and provide step-by-step instructions to District staff with responsibility for coordinating the survey.
- Access to the CalSCHLS Administration PowerPoint presentation, which shall be posted on the CalSCHLS website.
- Monthly editions of the School Climate Connection Newsletter during the school year.
- Scanning and online services.
- **District-level reports within six to ten weeks after receipt of accurate and complete survey information and materials.**

III. ACCESS

Under the Public Records Act, any third-party (for example, the media) can request existing district reports from CDE. Raw data may be provided to public agencies and research agencies by request for analyses only after the requesting agency has executed an agreement with WestEd and/or CDE and has agreed to conditions of strict confidentiality in compliance with state and federal regulations including, but not limited to, the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR part 99), the California Information Practices Act (California Civil Code § 1798 et. seq.), and the Privacy Act of 1974, as amended (5 U.S.C. § 552).

CalSCHLS Regional Center staff post District CalSCHLS reports (CHKS and CSSS) to the CalSCHLS System websites in November of the year following survey administration.

IV. CONFIDENTIALITY AGREEMENT

Districts agreeing to administer any of the CalSCHLS surveys (CHKS, CSSS, and CSPS), understand that data will be subject to the conditions stated above. Once produced, district-level reports will be available to outside agencies via the website or upon request, and raw data may be provided to public and research agencies for analysis under strict conditions of confidentiality.

District further agrees to use the CalSCHLS surveys only for use in its own district, and only for so long as this MOU is in effect.

V. GENERAL TERMS AND CONDITIONS

- a. Terms. This MOU is effective on September 1, 2024 and expires on June 30, 2025.
- b. Amendments. This MOU may be amended at any time by mutual agreement of the parties without additional consideration, provided that before any amendment shall take effect, it shall be in writing and signed by both parties.
- c. Severability. The provisions of this MOU are severable and the unenforceability of any provision of this MOU shall not affect the enforceability of any other provision hereof.
- d. Limitation of Liability. Each party shall bear all costs, risk, and liabilities incurred by it arising out of its obligations and efforts under this MOU. Neither party shall have any right to reimbursement, payment or compensation of any kind from the other party, unless expressly agreed to in writing.
- e. Indemnification. District shall defend, indemnify, and hold WestEd, its officers, agents, and employees harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this MOU but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or resulting from the negligent or intentional acts or omissions of District, its officers, agents, or employees.

WestEd shall defend, indemnify, and hold District, its officers, agents, and employees harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this MOU but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or resulting from the negligent or intentional acts or omissions of WestEd, its officers, agents, or employees.

- f. Dispute resolution. District and WestEd shall exercise commercially reasonable efforts to settle any claim, controversy, or dispute (collectively, "Dispute") arising out of or relating to this MOU. The parties shall discuss any Dispute no later than thirty (30) days after either party gives written notice to the other party of a Dispute, including the legal and factual basis for such Dispute. No arbitration or other proceeding may be commenced before the parties have met pursuant to this provision. In the event that a Dispute cannot be resolved through good faith negotiations, the parties agree that such Dispute shall be finally settled through binding arbitration. The arbitration shall be administered by JAMS, in San Francisco, California, pursuant to its Comprehensive Arbitration Rules and Procedures. The decision of the arbitrator shall be final and conclusive upon the parties. Judgment on the award rendered by the arbitrators may be entered in any court having jurisdiction. Notwithstanding the foregoing, either party may seek injunctive or provisional relief to protect confidential information at any time.
- g. Assignment. District shall not voluntarily or by operation of law, assign or otherwise transfer its rights or obligations under this MOU without prior written consent from WestEd. Any purported assignment in violation of this paragraph shall be void.
- h. Execution. This MOU has been negotiated by all parties and shall not be strictly construed against the parties. This MOU may be executed in one or more original, electronic, or faxed counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument. Each of the persons signing this MOU represents that he or she has the authority to sign on behalf of and bind their respective party.



California Survey Administration Fees 2024–2025

All Fees include CDE Subsidies

Questions? Email us at calschls@wested.org

Data Dashboard

Password-Protected Data Dashboard – \$75 per eligible school

Districts may purchase a two-year subscription to a password-protected, private data dashboard that displays up to 10 years of CalSCHLS data at the district level and individual school level at the subsidized rate of \$75 per eligible school.

Survey-Related Fees

	CHKS Student	CSSS Staff	CSPS Parent
Survey Set-up Fee – per survey type	\$150	\$150*	\$150
Enrollment Fee – per student enrolled	\$0.40		
Paper Processing Fee – per parent survey paper copy returned for manual processing			\$0.40
Supplementary Modules – per supplemental module	\$100	\$100	\$100
School Reports – per school, includes school special reports (Elementary and secondary student reports are charged separately.)	\$75	\$75	\$75
District Raw Data – per data set	\$75	\$75	\$75
Countywide Raw Data – per data set	\$500	\$500	\$500
Countywide Report – per report	\$500	\$500	

* If you are a district surveying less than 100 students, the CSSS Survey Set-up Fee will be waived.

Custom Services

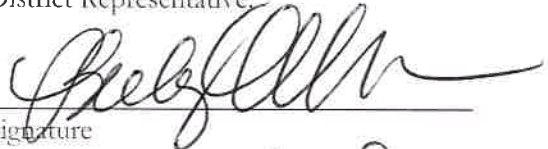
Custom Modules – \$200 development fee for every three questions or fraction thereof; \$100 for subsequent use of the same module (with no changes)

Custom Workshops – \$125 per hour (for staffing-related costs), plus travel expenses


Other Custom Requests – \$100 per hour

By signing this document, the named District and WestEd signify that each party, has reviewed, understands, agrees to, and will comply with the terms and conditions stated above.

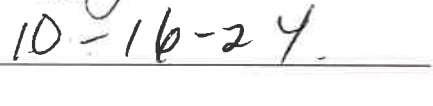
District Representative:



Signature



Printed name



Date

WestEd Staff:

Signature

Printed name

Date

**CUTTEN SCHOOL DISTRICT Certificated Staffing / Enrollment for 2024-2025
October 2024**

Grade Level	Classroom Teacher	Classroom Aide	1st Day Class Size	Class Size	Grade	Grade Totals	School Totals
SDC	Veeh, Tom	Hartridge, Catherine & Cardona, Camille & Macias, Viridiana	9	10	SDC	10	
TK	Chastain, Amy	O'Kane, Tarryn	17	16	TK	38	
TK	Seghetti, Nadine	Copeland, Linda	15	15			
TK	Seymour, Melissa	Morris, Melissa	7	7			
K	Gabbert, Stacey	Emerson, Lilly	21	20	Kindergarten	66	
K	Lemmon, Katrin	Thayer, Tracy	19	18			
K	Seymour, Melissa	Morris, Melissa	9	9			
K	Escutia, Liz	Moser, Shara	19	19			
1	Feimlee, Jamie	Blacketer, Kacie	18	18	First	73	Ridgewood Total 260
1	Troyer, Chara	Morgan, Aubrie	18	18			
1	Kencke, Joe	Urban, Michelle	19	18			
1	Hinrichs, Dani	Wagner, Ella	19	19			
2	Ibbitson, Bethany	Houseworth, Stephanie	18	18	Second	73	
2	Rice, Suzanne	Blaisdell, Lena	19	19			
2	Bon, Mindi	Holgerson, Ashleighna	18	18			
2	Richards, Mike	Kidd, Lorna	18	18			
SDC	Jones, Taylor	Burton, Megan & Sophia	11	11		11	
3	Standish Tina	Hulstrom, Gidget	21	22	Third	67	
3	Watkins, Lindsay	Pino, Karen	23	23			
3	Watson, Harriet	Hulstrom, Mike	21	22			
4	Benbow, Tracy	Wheeler, Sharon	20	20	Fourth	64	Cutten Total 290
4	Hague, Jaime	Lawson, Brandi	22	23			
4	Cudahy, Emily	Hubbard, Kara	21	21			
5	Code, Jen	Bell, Marissa	25	25	Fifth	88	
5	Stokes, MaryBeth	North, Emma	25	24			
5	Ashmore, Shandi	Martin, Emily	25	24			
5	Cook, Kaycee	McCarty, Sydney	13	13			
6	Yip, Andrea	Smith, Jessica	27	25	Sixth	60	
6	Cook, Kaycee	McCarty, Sydney	8	8			
6	Mitchell, Brandee	Creason, Valerie	27	27			
	Totals	Totals	552	548		550	550

*Updated 10/11/2024 by AB

SANDERS ROOFING INC.

Lic. # 827591

P. O. Box 352

Fields Landing, CA 95537

707-443-0503

Fax 707-443-5103

August 15, 2024

Proposal submitted to:
Ridgewood School
2060 Ridgewood Dr
Eureka CA 95503
jseeger@cuttensd.org

PROPOSAL #10615

Job Address:
2060 Ridgewood Dr
Eureka

Contract Price: \$8,750.00 Base Price

We hereby propose to furnish the materials and perform the labor necessary for the completion of:
Area to be roofed: Portable unit RM#15

Install: a Versico PVC single ply roof system.

Price Includes:

Tear off and disposal of existing roofing
Clean and prep existing decking
1 layer of base
New enameled drip edge at perimeter

Complete clean up of all roof related debris
All necessary permits
5- year workmanship warranty

All material is guaranteed to be as specified, and the above work to be performed in accordance with all local and state building codes, and completed in a substantial workmanlike manner for the contract amount of Eight thousand seven hundred fifty dollars (\$8,750.00). This estimate may be subject to price re-quote beyond 15 days from above date. Please check for options.

Notes:

- The above price does not include any carpentry. If damage is found during your reroof, related carpentry work will be performed at the sum of \$75.00 per man hour plus materials.
- During roofing and especially during roof removal, dirt and debris can filter into your attic or living area. We will attempt to do everything possible to eliminate this potential situation, and ask that you do the same, for we cannot be held responsible for any loss that may occur.
- If you have a satellite dish mounted on your roof, this should be removed by a professional installer, reinstalled on an area other than your roof prior to your roof installation.
- You as the property owner, may be required to install smoke and or carbon monoxide detectors to meet current building code requirements.

PAYMENT TERMS:

Payment is due in full upon completion of project. We accept Visa and MasterCard with a 3% surcharge.

A down payment of 10% of the total cost or \$1,000.00, whichever is less, will be required upon acceptance of contract.

Any change from the above specifications involving extra cost of material or labor will only be executed by owner.

Acceptance: Sanders Roofing Inc. is hereby authorized to furnish all materials and labor required to complete the work mentioned in the above proposal, for which I have undersigned and agree to pay the amount mentioned in said proposal.

Accepted: _____ Date: _____

Respectfully submitted by:



Sanders Roofing Inc.

If accepted, please sign and return one copy, and retain one copy for your records.
Thank you for your business.

Visit our website at bsandersroofing.com

Sanders Roofing Inc. carries both Liability Insurance and Worker's Compensation Insurance and is a licensed contractor.
For insurance verification please call 800-205-8400.



Cutten School District

4182 Walnut Drive,
Eureka, CA 95503
(707) 441-3900 • Fax (707) 441-3906

Superintendent
Becky Ann Quarric, EdD

10-16-2024

901 Myrtle Avenue
Eureka, CA 95501

Superintendent Michael Davies Hughes,

I am submitting this letter on behalf of Cutten Elementary School District (CESD) in relation to the Children and Youth Behavioral Health Initiative (CYBHI) School-Linked Partnership & Capacity Grant.

We understand that Humboldt COE will receive an allocation of state grant funds and that Humboldt COE is responsible for determining how allocated funds will be distributed across LEAs in the county and to COE-led activities.

We further understand the following information from the [Funding Guidance Overview document](#):

The majority of the funding for this grant program is intended to go to Local Education Agencies (LEAs). County Offices of Education (COEs) will work in collaboration with their LEAs as LEAs determine their priority funding activities. LEAs may choose to delegate or defer to their COE to fulfill an objective of the priority funding activity, for example purchasing an electronic health record system or claims submission software for multiple LEAs within the County. In that case, the COE will pool the contributions from the LEAs to support activities on behalf of their LEA(s). However, should a COE not fulfill activities on behalf of their LEAs, 80% of the funding is intended to flow directly to LEAs. As a part of the COE Implementation Plan process, COEs must provide rationale for LEA allocations. Should LEAs have lower than 80% allocation overall to their LEAs, the Grant Administrator will require sufficient rationale for the COE role in LEA funding activities.

CESD chooses to (check one):

- Delegate all grant funds to Humboldt COE Consortium
 Accept LEA Allocation

These grant funds will be used for activities that will benefit CESD in relation to the priority funding activities identified in the Funding Guidance Overview to support fee schedule operational readiness.



Cutten School District

4182 Walnut Drive,
Eureka, CA 95503
(707) 441-3900 • Fax (707) 441-3906

Superintendent
Becky Mae Quarrie, EdD

If checked “Delegate all of the grant funds” above include: We understand that by delegating all grant funds to Humboldt COE we will not be required to submit any grant deliverables, including the LEA baseline survey, LEA implementation plan, and LEA progress reports.

While we are electing to delegate grant funding to the COE, we understand the importance of our involvement in the COE’s work to support LEA operational readiness for the fee schedule. As such, we commit to working with Humboldt COE to ensure their work under this grant program helps improve CESD’s operational readiness to implement the fee schedule.

If checked “Accept LEA Allocation” above include: We understand that receiving an allocation of grant funds from Humboldt COE will require CESD to complete an MOU with Humboldt COE and to complete grant deliverables including the LEA baseline survey, LEA implementation plan, and LEA progress reports.

Sincerely,


Superintendent, CESD.

STEP 2: SELECT A COHORT

ACCESSIBLE SERVICES

A. IMMEDIATE PARTICIPATION
Cohort 3

- Application Due Date: **9/27/24**
- Provides Ability to Bill as Early as **1/1/25**

B. FUTURE PARTICIPATION
Cohort 4

- Simplified Application Due Date: **9/27/24**
- Provides Ability to Bill as Early as **7/1/25**

C. UNDECIDED
Future Cohorts

- Stay Tuned for Future Cohorts and Participation Due Dates

D. NO PARTICIPATION
LEA Decline to Participate

- LEA Will not be Participating in CYBHI Billing at This Time

STEP 1:

SELECT IMPLEMENTATION PLAN

CONSORTIUM PARTICIPATION
HCOE is the Backbone for Operational Readiness for Fee Scheduling Billing

INDEPENDENT IMPLEMENTATION
LEA Manages Billing Implementation Internally



CONSORTIUM

Access to:

- Vetted Implementation Plan
- Enrollment Support
- Office Hours
- Community of Practice
- Established Community Partnerships
- Ongoing Implementation Support

*see attachment for details

TAKE ALLOCATION

- Individual Implementation Plan Due **11/12/24**
- Office Hours
- Collective Impact Support Provided by HCOE

*see attachment for details