CUTTEN ELEMENTARY SCHOOL DISTRICT
SCHOOL SITE COUNCIL AGENDA
October 17, 2023, 5:30 pm
Ridgewood Commons

1.0 CALL TO ORDER

In absence of Chair and Vice Chair, Secretary (Nancy) calls to order at 5:35pm.

Introductions and Roll Call:

Present: Diana Baclagan; Carissa Carsey; Jen Code; Nancy Corran; Kim Goodman; Lauren Hansen; Nadine Seghetti; Melissa Seymour; Annette Sligh

Absent: Sean Galt

2.0 ORGANIZATION

2.1 Welcome New Members for 2023-24:
Carissa Carsey; Melissa Seymour

2.2 Elect Officers:
Lauren nominated for Chair. No other nominations.
Nancy moved to elect Lauren as Chair. Nadine seconded.
Approved by unanimous consent. **Lauren elected as Chair.**

Lauren assumed the responsibilities for Chairing the meeting.

Nancy nominated as Vice Chair. No other nominations.
Jen moved to elect Nancy as Vice Chair. Nadine seconded.
Approved by unanimous consent. **Nancy elected as Vice Chair.**

Kim Goodman nominated as secretary. No other nominations.
Jen moved to elect Kim as Secretary. Nadine seconded.
Approved by unanimous consent. **Kim elected as Secretary.**

The Site Council (SC) agreed by consensus that Nancy serve as Secretary for this meeting. Kim will begin as Secretary starting at our next SC meeting.

2.3 2023-24 Meeting Calendar

Schedule disseminated. No changes requested. Annette informed that a special meeting may be called as we approach the LCAP review.

Nov 28, 2023, 5:30pm

Jan 16, 2024, 5:30pm

March 19, 5:30pm

May 21, 2024, 5:30pm

3.0 CONSIDER APPROVAL OF AGENDA ORDER

Jen moves to approve the agenda order. Nadine seconded.
Approved by unanimous consent.

4.0 CONSIDER APPROVAL OF MINUTES May 16, 2023 MINUTES

Motion to approve the minutes with the amendment that Lauren Hansen, as acting Vice-Chair (not Karen), adjourned the meeting. Seconded.

Approved by unanimous consent.

5.0 PUBLIC COMMENT:
No public present. No comment.

6.0 DISTRICT REPORT

- A $500 stipend for professional development is available to Cutten-Ridgewood District (CR) teachers.
- TK playground dropped off today.
- State funding received to support underserved population. The funding requires that the district offer 9 hrs/day education. CR has expanded after school program (ASP) until 5:30pm. CR has opened more ASP slots. They have hired an “Expanded Learning Coordinator” (Tina Standish). A math intervention program has been instituted at both campuses which will be required for all students in this program.
- We are in a LCAP year. Superintendent Becky MacQuarrie will be asking for Site Council (SC) input re what would we like to see at our school. E.g., a drama club.
- CR continues to hire a visiting artist/art teacher. Instead of the artist-teacher rotating between classes each week for a one-time lesson as they have done previously, each class will now enjoy a focused art project for a month, so that the creative process can be introduced and experienced.
- Jesse Wheeler and Annie attended a PBIS conference in Sacramento.
- Cutten librarian, Giovanna Martinez-Hooboo was chosen as a librarian to attend…
- Cutten clubs going strong.
- Girls’ volleyball at Cutten for the first time under new teacher, Jeannie Hassler.
- Girls’ basketball at Cutten is getting started. 5th & 6th grade boys basketball tryouts later in the year.
- Halloween annual parade on Oct 31 at 1pm. On Nov 1, teachers will attend professional development at HCOE. Jen Code to present on “Environmental Literacy” and “Social Emotional Learning”.

- In support of the "Math mindset" campaign of the district, Jen offered a success story in using Jo Boaler's "Lessons from K-12". Jen's implementation of this curriculum saw exciting progress and positive response even in students for whom math has been challenging.
- Lauren shared that PTA offers money scholarships for continuing education for teachers and staff. She will get more information to share with district staff.
- PTA Reflections are going on.
- Annette and Darcie have gotten together with teachers to discuss each individual student to assess needs. This is separate from "Student Support/Success Teams" (SST) so that each student is seen to. Melissa commented that this was her favorite thing that the district does: That a support team is behind each child, so that no child falls through cracks.

7.0 DISCUSSION/POSSIBLE ACTION ITEMS

7.1 Review of By-laws

Members (who were present) were given a copy of the bylaws for review.
Annette will submit Nancy's name to be voted on for new 2-year term.

7.2 Annual Plans and Policies

7.2.1 Comprehensive Safe School Plan (Nov - Dec)

End of last school year, Eureka Police Dpt observed and commented.
All staff have vests now.
"Impromptu" fire drill today when (false) alarm went off.
Will get fire alarm sensitivity checked on.
Annette would like to implement phone tree practice.
Annette is working on preventative thinking and drilling for safety.

7.2.2 Single Plan for Student Achievement (SPSA) (Jan - Feb)

Darcie and Annette will work on the SPSA and present to SC.

7.2.3 Local Control Accountability Plan (LCAP) (Mar - May)

SC will have input on this.

7.2.4 Wellness Policy (Apr - May)

How we are doing as a district health and well-being wise. Again, SC input will be solicited.

7.3 Site Council Training Video

Annette will share the video so SC members can we watch in our own time.

7.4 Other Goals to be Considered by the Site Council

7.4.1 Beautification day in October (carry over from May 2023)

Considerations:

- Build it into the school day with kids. Jen and others noted that this has happened successfully in the past. Each classroom would have a day during the month, and a timeslot, in which to do this.

- Also in the past: All welcome on Friday after school for 1.5 hours-ish, then received movie pass (sponsored by PTA)
- Diana: A Ridgewood mom, Teddee, would appreciate help with greenhouse every other Thurs. Setting up the greenhouse could also be part of a beautification day.
- Kim: Suggestion to hold off until spring, and plan for beautification day on Earth Day, April 22.
- Nancy: Primrose Crosswalk still flooding in rain. Potholes were filled in 2-3 years ago, but not enough. Nancy will contact county again.
- 15 mph Zone Sign desired on Avalon.
- Suggested that we encourage one-way traffic on Primrose (Cutten) and Avalon (Ridgewood) during pick up and drop off times.
- Kim: RE Greenhouse at Ridgewood and raised beds at Cutten. Could we integrate these resources/projects into students' learning, enrichment, development, social skills groups? (Social Worker, Annie, has provided amazing opportunities for students by offering self-referral forms. She works one-on-one, as well as with any two or more students needing intervention or reconciliation or conflict transformation. She also offers Social Skills groups.)
- Possible "buddy" activity outside during Buddy days: A "Buddy Beautification".

7.4.2. Update on Wolf Creek (WC):
Jen Code is on waitlist for Spring, but WC is best fitted for 5th graders, and gives them precedence. Jen hopeful for day trips, like at Prairie Creek Redwoods. Cutten's 5th grade team is not able to make WC happen this year. Shall we ask 6th grade teachers whether they are interested and/or could make this happen this year?

8.0 ANNOUNCEMENTS AND COUNCIL MEMBER COMMENTS

Announcements and comments covered in above discussions.

Next Meeting- Tuesday, November 28, 2023 at 5:30 pm.

9.0 ADJOURNMENT

Lauren adjourned at 6:39pm.

Respectfully Submitted,

Nancy Corran