

Cutten School District

4182 Walnut Drive, Eureka, CA 95503 (707) 441-3900 • Fax (707) 441-3906

Superintendent Becky MacQuarrie, EdD

CUTTEN BOARD OF TRUSTEES BOARD MEETING AGENDA November 17, 2025 6:00 pm

Ridgewood Commons 2060 Ridgewood Drive Eureka, CA 95503

1.0 CALL TO ORDER/FLAG SALUTE

2.0 CONSENT AGENDA

- 2.1 Approval of Minutes –October 13, 2025
- 2.2 Approval of Warrants and Payroll
- 2.3 Approval of .7125 Classified ASP Aide Positions Cutten

3.0 VISITOR COMMENTS ON NON-AGENDA ITEMS

The Board reserves the right to limit speakers to three minutes only. The Board may comment, but cannot take action at this time. The Board President may refer the matter to the Superintendent for review, if appropriate.

4.0 REPORTS

- 4.1 Cutten Ridgewood PTA Report
- 4.2 School Site Council Report
- 4.3 HBTA Report
- 4.4 Superintendent/Principals' Report
- 4.5 2025-2026 Student Enrollment Report
- 4.6 Update on BESC and Bond Projects
- 4.7 LCAP

5.0 INFORMATION / POSSIBLE ACTION ITEMS

- 5.1 Discussion/Consider Approval of Gutter Repair/Replacement Cutten \$14,924; Ridgewood \$4,523..00
- 5.2 Discussion/Consider Approval Ridgewood Bond Project Change Order #006 Case Work Additions \$14,889.31; and #007 HVAC Equipment Protective Coating \$2,897.81
- 5.3 Discussion/Consider Approval Proposal for the Cutten Elementary School Topographic Survey and Mapping, \$7,500
- 5.4 Discussion/Consider Approval of Annual Organizational Meeting Declaration- December 8, 2025

6.0 SUPERINTENDENTS REPORT/NEXT MEETING AGENDA ITEMS

6.1 CFW Presentation: Facilities Plan

7.0 BOARD MEMBER COMMENTS / COMMUNICATION

8.0 ADJOURNMENT

NOTICE: Any writing, not exempt from public disclosure under Government Code Section 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22, which is distributed to all or a majority of the members of the governing board by any person in connection with a matter subject to discussion or consideration at an open meeting of the board is available for public inspection at Ridgewood School, 2060 Ridgewood Drive, Eureka.



Cutten School District

4182 Walnut Drive Eureka, CA 95503 (707) 441-3900 • Fax (707) 441-3906

Superintendent Principal Becky MacQuarrie, EdD

CUTTEN BOARD OF TRUSTEES BOARD MEETING Minutes October 13, 2025 6:00 pm

Ridgewood Commons 2060 Ridgewood Drive Cutten, CA 95503

- **1.0 CALL TO ORDER-FLAG SALUTE-** Meeting called to order at 6:05pm. Board members in attendance: Dennis Reinholtsen, Mary DeWald, Beth Johnston, and Becky Reece.
- **2.0 VISITOR COMMENTS ON CLOSED-SESSION ITEM -** Only one person spoke in regards to letter given to the board from Jay Seeger.

The Board reserves the right to limit speakers to three minutes only. The Board may comment but cannot take action at this time. The Board President may refer the matter to the Superintendent for review, if appropriate.

3.0 CLOSED SESSION

With respect to every item of business to be discussed in closed session:

3.1 Public Employee Discipline/Dismissal Release (GC § 954957)

Agency Negotiator: Becky MacQuarrie Unrepresented Employee: Classified

3.2 Public Employee Discipline/Dismissal Release (GC § 954957)

Agency Negotiator: Becky MacQuarrie

Unrepresented Employee: Classified

3.3 Conference with Labor Negotiator(GC § 54957.6)

Agency Negotiator: Becky MacQuarrie

Name of organization representing employees: Classified

- 4.0 RECONVENE TO OPEN SESSION- Convened at 7:20pm action taken- board took action to release employee 3-0. Dismissal of another classified employee 4-0
- 5.0 VISITOR COMMENTS ON NON-AGENDA ITEMS- None

The Board reserves the right to limit speakers to three minutes only. The Board may comment but cannot take action at this time. The Board President may refer the matter to the Superintendent for review, if appropriate.

- 6.0 CONSENT AGENDA- 6.7 question by Becky Reece-What is the total cost of the survey? Dependant on number of students enrolled based on the per student fee listed. Motioned by Becky Reece seconded by Mary DeWald. Motion carried 4-0.
 - 6.1 Approval of Minutes September 8, 2025
 - 6.2 Approval of Warrants and Payroll
 - 6.3 Approval of Quarterly Report on Williams Uniform Complaints
 - 6.4 Approval of Resignation/Dismissal .99 FTE ASP/Classroom Aide
 - 6.5 Approval of Employment of 2.06 FTE (Classroom, ASP, RW Library aides) Filling Vacant Positions
 - 6.6 Approval of the Declaration of Need 2025-26
 - 6.7 Approval of CalSCHLS MOU 2025-26 (5th Grade Healthy Kids Survey)
 - 6.8 Approval of Contract With Fagan, Friedman & Fulfrost, Agreement for Legal Services 2025-2026
 - 6.9 School Nutrition Program Adult Meal Pricing Increase Lunch \$6.16 Breakfast \$3.91



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Superintendent Principal Becky MacQuarrie, EdD

6.10 Eureka City Schools Waste Removal Agreement 2025-26

7.0 REPORTS

- 7.1 Cutten Ridgewood PTA Report- Multicultural night was a great turnout on 10/10/25. Smoke house event on the 10/15/25 which had a great turnout last year. Expression through art contests coming. Raffle tickets for the pancake breakfast event will be going out soon.
 - 7.2 School Site Council Report- First meeting will happen Oct 21, 2025. All positions filled.
- 7.3 HBTA Report- Current week RAN screening to start as well as using dibbles to catch students who need help with reading. 2nd grade went possum hunting and they had a great time at Organic Matters farm. Headphones purchased for students have been great considering the loud noises with the construction happening.
- 7.4 Superintendent/Principals' Report- TK having an Harvest event. Screening for hearing and vision happening for students at RW. The garden club should be starting up and ASP kids participate. Freekle muth is in the works. Climate team hoping to get new pictures up for the school. The PBIS conference attended by both principles went great. Character counts happening the week of 20th. CEI had its first meeting to come up with a problem of practice at the Cutten site. Awards assembly went great with students. Lunch with principals to babies going great as well. Triple P parenting program coming to school for parents to attend free child care offered, food will be provided as well from 6-8pm. Citizens oversight committee on Oct 26th not a full committee but enough to be voted on for oversight. MP just needs one light fixed and framing to be completely done with the BESC project. Nutrition review happening and getting out practices aligned better to be up to the state standards.
- 7.5 2025-2026 Student Registration Report- Doing well with enrollment so far it's looking good. Unduplicated percentage at 52% this year.
 - 7.6 LCAP Update- None

8.0 CORRESPONDENCE

- 8.1 Cutten ESD LCAP and Adopted Budget Approved by HCOE- Approved by HCOE and sent to the state.
- 8.2 Williams Settlement Site Visit Report- RW review went great for having an adequate number of books per student to be in compliance with state standards.
- 8.3 Memo Concerning the Election of County Committee on School District Organization Members-

9.0 INFORMATION / POSSIBLE ACTION ITEMS

- 9.1 Discussion/Consider Approval 2025-2026 Cutten School Calendar Correction- Not an actionable item
- 9.2 Discussion/Consider Approval Lost Coast Kennel Club Usage- Program that has used our facilities the past 3 years. A bit of an imposition to Cutten staff since it happens the 2nd week of school starting. Increase in prices if they continue to use facilities and expect that facilities will be cleaned up up to par and upping the expectations. They should hire 3rd party cleaning at their expense. No action taken.
- 9.3 Discussion/Consider Approval of Apptegy App and Website Remodel Annual Cost: \$9,685, Start up \$4750.00- Used by Pacific Union which makes it easier to update from the backend. Calendars and cafeteria menus updated and accessible to parents and anyone visiting the website as a better communication site. No vote casted. District holding off for now.
- 9.4 Discussion/Consider Approval BESC Phase 3 (Cutten) \$66,542.00 for PGE Driven Change, and Light Fixtures- Already done extra cost that happened when the PGE pole was being put in and they required a second pole be put in place. Moved by Becky Reece seconded by Beth Johnston. Motion carried 4-0.
- 9.5 Discussion Measure K School Bond Progress and Next Projects- New facilities plan that we consulted with the company for more modernization money. Conversations need to be had about the rest of the money left from the newest bond and what the next important needs for improvement are. What direction should be taken for small vs big projects.

10.0 BOARD MEMBER COMMENTS / COMMUNICATION- No comments

11.0 ADJOURNMENT - meeting adjourned at 8:17pm

EARNINGS by Earnings Code	Іпсоте	Adjustments	TAXES	Employee	Employer	Total	Cubinot Grand
No Gross Pay		5.00	Federal Withholding	32 675 77		100 CC	sasson majorn
Regular	476,904.35		State Withholding	10.000.01		32,073.77	414,938.85
			Viringes Jejoos	0.260.24	70000	10,288.24	414,938.85
			Occial Gecality	9,300.34	9,360.34	18,720.68	150,972.86
			Medicare	6,689.64	6,689.64	13,379.28	461,352.68
			Ins		230.69	230.69	461,352.68
LATOT			Workers' Comp		12,828.86	12,828.86	461,352.68
CONTRACT	476,904.35	5.00	SUBTOTAL	59,013.99	29,109.53	88,123.52	
EAKNINGS by Group	Іпсоте	Adjustments	REDUCTIONS	Employee	Employer	Total	Subject Greece
Base Pay	454,622.10		0000	70000	10 f 21 d 1		ounject Glosses
Docks	164 39-		טאווע מייי פונוני	2,083.34	7,979.13	10,062.47	29,761.75
Extra Duty	10 081 65		PERS / 62	7,649.50	25,635.42	33,284.92	95,618.83
Miscellaneous	00.106,01	i i	STRS / 60	23,979.60	44,641.99	68,621.59	234,085.18
Overtime	11.00	00.6	STRS / 62	8,922.21	16,699.11	25,621.32	87,537,99
Ottoondo	77.87		STRS Other	1,653.82-		1,653,82-	
Superior	00.0/1,1		Tax Sheltered Annuit	5,433.00		5,433.00	
Sausillales	05.780,7		Health & Welfare	13,761.68	87,867.07	101,628.75	
vacation Pay	3,178.72		Dependent Care	100.00		100 00	
			Supplemental Insuran	939.99		66'626	
			Flex Medical Savings	750.00		750,00	
IOIAL	476,904.35	5.00	SUBTOTAL	61,965.50	182,822.72	244.788.22	
EARNINGS	Person Type	Female Employees	DEDUCTIONS	Employee			
Certificated 48	333,285,84	41 300 941 66	Dues & Momborships	2007 40	Employer	lotai	Subject Grosses
Classified 66			Section 1907	21.128.0		3,927.12	35.20
			403b ROTH	3,050.00		3,050.00	
			Garnishments	32.86		32,86	
			District Repay	724.84		724.84	
			Miscellaneous	850.00		850.00	
			Supplemental Insuran	3,189.25		3.189.25	
			Summer Savings	34,268.78		34,268,78	205 612 26
101AL 114	476,904.35	95 409,458.22	SUBTOTAL	46,042.85	00.	46,042.85	
			TOTALS	167,022.34	211,932.25	378,954.59	
Vendor Summary for Pay Date 10/31/2025	0/31/2025		Cancel/Reissue for Process Date 10/31/2025	c Date 10/31/2025			
Vendor Checks 9,7	9,789.22	7		3 Date 10/3 1/2020			
36		25	Reissued				

Selection Grouped by Org, Filtered by (Org = 9, Fiscal Year = 2026, Starting Pay Date = 10/11/2025, Ending Pay Date = 10/31/2025)

009 - Cutten Elementary School District

Cancel Checks Void ACH

32

369,165.37 378,954.59

Vendor Liabilities

G ERP for California Page 1 of 2

Generated for Vanesa Carillo-Salas (VCARILLO), Oct 30 2025 11:17AM

Pay Date 10/31/2025						Fiscal Year 2025/26
BALANCING DATA			NET			
		309,882.01 Net Pay	Direct Deposits	272,352.92	84	
Gross Earnings	476,904.35	167,022.34 Deductions	Checks	37,529.09	31	
District Liability	211,932.25	211,932.25 Contributions	Partial Net ACH			
	688,836.60	688,836.60	Negative Net			
			Check Holds			
			Zero Net			
			TOTAL	309,882.01	115	

Selection Grouped by Org, Filtered by (Org = 9, Fiscal Year = 2026, Starting Pay Date = 10/11/2025, Ending Pay Date = 10/31/2025)

009 - Cutten Elementary School District

© ERP for California Page 2 of 2

Generated for Vanesa Carillo-Salas (VCARILLO), Oct 30 2025 11:17AM

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3000290873	10/02/2025	AT&T CALNET 2	01-5909		338.52
3000290874	10/02/2025	EMPLOYMENT DEVELOPMENT DEPT	01-9540		411.61
3000290875	10/02/2025	Fenton Construction Services	01-5800		2,917.20
3000290876	10/02/2025	Humboldt Electric	01-5800		4,875.00
3000290877	10/02/2025	JONES SCHOOL SUPPLY CO. INC	01-4310		173.13
3000290878	10/02/2025	MCGRAW-HILL SCHOOL ED HOLDING.	01-4110		1,614.54
3000290879	10/02/2025	POWELL LANDSCAPING MATERIALS	01-4391		287.75
3000290880	10/02/2025	STEWART TELECOMMUNICATIONS	01-5800		165.00
3000290881	10/02/2025	THOMAS HOME CENTER	01-5635		716.40
3000290882	10/02/2025	Verizon Wireless	01-5921		396.45
3000291707	10/09/2025	(HARRIS) SHAFER'S ACE HARDWARE	01-4374		137.67
3000291708	10/09/2025	Caldwell Flores Winters Inc.	01-5800		5,000.00
3000291709	10/09/2025	CRYSTAL CREAMERY	13-4711		4,760.17
3000291710	10/09/2025	CRYSTAL SPRINGS BOTTLED WATER	01-5531	80.00	
			01-5623	14.00	94.00
000291711	10/09/2025	ERIK MENDES	01-5841		10,425.10
000291712	10/09/2025	FRANZ FAMILY BAKERY	13-4710		262.08
000291713	10/09/2025	HILFIKER COMPANY	01-4374	38.59	
			01-4400	870.00	908.59
000291714	10/09/2025	HUMB COMMUNITY SERVICES DIST	01-5530		714.14
000291715	10/09/2025	POWELL CONCRETE PUMPING	01-4391		682.66
000291716	10/09/2025	Rotary Club SouthWest Eureka	01-4312		27.00
000291717	10/09/2025	STUDIO W ARCHITECTS	21-6210		4,456.79
000291718	10/09/2025	Carillo-Salas, Vanesa	01-5201	97.37	
			01-5950	4.44	101.81
000291719	10/09/2025	Hague, Jaime A	01-4310		407.76
000291720	10/09/2025	Jones, Taylor L	01-4310		148.40
000291721	10/09/2025	Seghetti, Nadine M	01-4310		356.01
000291722	10/09/2025	Sligh, Annette M	01-4310		13.42
000291723	10/09/2025	Yip, Andrea N	01-4310		210.01
000292067	10/13/2025	JK Inspections LLC	21-5800		3,966.25
000292068	10/13/2025	JOHNSON'S MOBILE RENTALS	21-5800		299.49
000292069	10/13/2025	MENDES SUPPLY COMPANY	01-4374		1,149.58
000292070	10/13/2025	MISSION LINEN SUPPLY	01-5550		738.49
000292071	10/13/2025	SCHOOL & COLLEGE LEGAL SERVICE	01-5210		50.00
000292072	10/13/2025	SYSCO SACRAMENTO	01-4710	2,126.50	
			13-4396	4,936.58	
			13-4710	22,430.97	
			13-5623	147.85	29,641.90
00292073	10/13/2025	Ubeo West,LLC	01-7439		2,449.34
00292436	10/16/2025	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	01-5861		160.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Page 1 of 2

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3000292437	10/16/2025	PG&E	01-5511	4,401.64	
			01-5520	21.69	4,423.33
3000292438	10/16/2025	Rotary Club SouthWest Eureka	Cancelled		2,326.06
C	Cancelled on 1	0/20/2025 Cancel Register # AP1 0202025			
3000292859	10/20/2025	Humboldt Bay Fire J.P.A	01-5800		4,560.00
3000292860	10/20/2025	Ubeo West,LLC	01-7439		2,326.06
3000293960	10/30/2025	Crawford & Assoc. Inc	21-5800		5,572,70
3000293961	10/30/2025	POWELL LANDSCAPING MATERIALS	01-4391		287.75
3000293962	10/30/2025	SCHOOL & COLLEGE LEGAL SERVICE	01-5210		50.00
3000293963	10/30/2025	Schools Excess Liability Fund	01-5450		37,066.30
3000293964	10/30/2025	STEWART TELECOMMUNICATIONS	01-5800		344.44
3000293965	10/30/2025	U.S. BANK	01-4110	1,429.79	
			01-4210	2,116.83	
			01-4310	5,592.74	
			01-4445	173.28	
			01-4450	169.00	
			01-5207	199.00	
			01-5841	141.59	
			01-5866	597.00	
			01-5950	10.48	10,429.71
8000293966	10/30/2025	VALLEY PACIFIC PETROLEUM SVCS	01-4364	59.51	
			01-4365	744.55	804.06
3000293967	10/30/2025	Verizon Wireless	01-5921	10	396.52
		Total Number of Checks	47		147,643.19

	Count	Amount
Cancel	1	2,326.06
Net Issue		145,317.13

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	GENERAL FUND	40	98,484.25
13	CAFETERIA FUND	3	32,537.65
21	BUILDING FUND	4	14,295.23
	Total Number of Checks	46	145,317.13
	Less Unpaid Tax Liability		.00
	Net (Check Amount)		145,317.13



The Brothers That Just Do Gutters - Coastal North, CA

CA State Contractors Lic # 1108498 (C43, B)

Telephone: 707-630-0777 55 Ridgway Ave Suite E Santa Rosa, CA 95401

Email: jonathan.huff@brothersgutters.com

Estimate #EST 8737

Service Address	Work Date:	10/27/2025	Tech Phone	
Cutten Elementary School 4182 Walnut Dr Eureka, CA 95503	Contact:	Cutten Elementary School	Technician(s):	Richard Tice
	Summary	repair/replace existing gutters		

Scope:

Item	Description
Items for Installation	See product details below
6" Aluminum 30° White K-Style Gutter	Installation of 6" Aluminum 30° White K-Style Gutters
6" Aluminum Hidden Hanger	Hidden Hangers are used to secure a gutter to a structure.
6" Aluminum 30° White K-Style Left End Cap	6" Aluminum 30° White K-Style Left End Cap
6" Aluminum 30° White K-Style Right End Cap	6" Aluminum 30° White K-Style Right End Cap
2x3" Aluminum 30° White Downspout	Installation of 2x3 Aluminum30° White Leaders secured to building and gutter.
2x3" Aluminum 30° White U Clips	U Clips are low profile accessories used to secure a downspout to a structure. The U shape design offers low visibility and superior strength.
2x3" Aluminum 30° White A Elbow	Aluminum 30° White A Elbow
Repair	This is for a repair to existing gutter system.
Gutter Removal and Disposal	The removal of old gutters and downspouts. Hauling away all debris to waste management.
Drip Edge	Protects roof edges from water damage, finishes roof edge and protects fascia board, overhang guides water run off into gutters aluminum material resists rust, nails under shingles to roof decking.



Subtotal: \$14,924.00

Tax: \$0.00

Total: \$14,924.00

Payment Date

Type

CC/Check Number

Amount

Total

\$0.00

By affixing my signature hereto, I represent that I have read this proposal and accept it as written, and agreeable to me. I understand that I have the legal right to cancel up to three (3) days from the date of signing this contract. I am requesting that The Brother That Just Do Gutters proceed to order materials and schedule work, I further understand that there is a 10% deposit required to schedule my installation.

Customer Signature

Date

11/13/2025

Estimate





The Brothers That Just Do Gutters - Coastal North, CA CA State Contractors Lic # 1108498 (C43_B)

Telephone: 707-630-0777 55 Ridgway Ave Suite E Santa Rosa, CA 95401

Email: jonathan huff@brothersqutters.com

Estimate #EST 8740

Servi			

Ridgewood Elementary School 2060 Ridgewood Dr Eureka, CA 95503 Work Date: 10/27/2025 Tech Phone:

Contact: Ridgewood Elementary School

Technician(s): Richard Tice

Summary

gutters on bus garage and repairs

Scope:

ltem.

Description

Items for Installation

See product details below

6" Aluminum 30° White K-Style

Gutter

Installation of 6" Aluminum 30° White K-Style Gutters

6" Aluminum Hidden Hanger

Hidden Hangers are used to secure a gufter to a structure.

6" Aluminum 30° White K-Style

Left End Cap

6" Aluminum 30° White K-Style Left End Cap

6" Aluminum 30° White K-Style

Right End Cap

6" Aluminum 30° White K-Style Right End Cap

2x3" Aluminum 30° White

Downspout

Installation of 2x3 Aluminum30° White Leaders secured to building and gutter-

Decline

Modify

Approve

View

99

Schequia

Payret

Estimate



Subtotal: \$4,523.00

Tax: \$0.00

Total: \$4,523.00

Payment Date

Type

CO/Check Number

Amount

Total

\$0.00

By affiring my signature hereto, I represent that I have read this processivarid accept it as written, and agreeable to me. I understand that I have the legal right to cancel up to three (3) days from the date of signing this contract I am requesting that The Brother That Just Do Gutters proceed to order materials and schedule work. I further understand that there is a 10% deposit required to schedule my installation.

Customer Signature

Date

11/13/2025



Adams Commercial General Contracting, Inc.

339 2nd Street

Eureka, California 95501 Phone: (707) 443-6000 Fax: (707) 268-8381 **Project:** - RWS2 (Ridgewood Elementary Mod., Ph. 2) 2060 Ridgewood Drive

Eureka, California 95503

Prime Contract Potential Change Order #007: HVAC Equipment Protective coating

		_	
то:	Cutten Elementary School District 4182 Walnut Drive Eureka, California 95503	FROM	ACGC, Inc. 339 2nd Street Eureka, California 95501
PCO NUMBER/REVISION:	007 / 0	CONTRACT:	1 - Prime Contract
REQUEST RECEIVED FROM:	Becky MacQuarrie (Cutten Elementary School District)	CREATED BY:	Travis Manning (ACGC, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	10/31/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Unit/Quantity Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$2,897.81

POTENTIAL CHANGE ORDER TITLE: HVAC Equipment Protective coating

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

HVAC Equipment Protective coating

Client request for additional protective coatings on HVAC equipment via Architect response on RFI 6

ATTACHMENTS:

#	Budget Code	Description	Qty	Units	Unit Cost	Pre-Markup Subtotal	O&P (15.00% Includes Cost Type (5))	O&P (10.00% Includes Cost Type (1))	Subtotal
1	53600.S Subcontractors	O&M Industries as per attached proposal	1.0	ls	\$2,525.00	\$2,525.00	\$0.00	\$252.50	\$2,777.50
2			1.0	ls	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				-	Subtotal:	\$2,525.00	\$0.00	\$252.50	\$2,777.50
Bond (1.50%):							\$41.66		
Insurance (2.79%):							\$78.65		
							Gra	and Total:	\$2,897.81

Cutten Elementary School District

4182 Walnut Drive

Eureka, California 95503

ACGC, Inc.

SIGNATURE

339 2nd Street

Eureka, California 95501

SIGNATURE DATE

SIGNATURE

DATE

<u> 10/31/2025</u>

Printed On: 10/31/2025 08:55 AM PDT

CHANGE ORDER REQUEST

Distribution to:
OWNER
ARCHITECT
CONTRACTOR
INSPECTOR
C.M.

COR

PROJECT:	CONTRACTOR:	C. 0. R. No.
Ridgewood Elementary S	School ACGC	Date: 10-30-2025 Arch. Project No.
· ·		Contract For:
		Contract Date:
OWNER:		
Cutten School District	INSPECTOR OF REC	CORD:
		Pending
		Change Order No.
	Fax:	
DESCRIPTION		
Add a Insitu Spray Coat	coating to both outdoor	REQUESTED BY:
condenser coils.	coating to both outdoor	
condenser cons.	Add \$1,875.00	
	·	MODIFICATION TO \$2,525.00
A 117 '- 4 11 - D4-	-444	CONTRACT SUM:
Add to install a Permated	ctor coating to the	
Greenheck intake hood.		MODIFICATION TO CONTRACT TIME:
	Add \$650.00	CONTRACT HIVE.
		CONSULTING
		ENGINEER
Note: Will add an estin	nated 3-5 weeks to the	REVIEW BY:
delivery of the orders.		
		Distribution By:
		FAX
		MAIL OVERNIGHT
		HAND
		x Email

We have reviewed the referenced Change Order Request and find that the pricing is reasonable and customary for the scope of work proposed, and that a modification to the Contract Sum and/or Contract Time as shown above, is appropriate. This Change Order Request will be processed as a Change Order to the Contract.

0 & M *Industries,Inc* **5901** Ericson Way
Arcata.CA 95521

OWNER



Adams Commercial General Contracting, Inc.

339 2nd Street

Eureka, California 95501 Phone: (707) 443-6000 Fax: (707) 268-8381 **Project:** - RWS2 (Ridgewood Elementary Mod., Ph. 2) 2060 Ridgewood Drive Eureka, California 95503

Prime Contr	act Potential Change	Order #006: Ca	se Work Additions
TO:	Cutten Elementary School District 4182 Walnut Drive Eureka, California 95503	FROM:	ACGC, Inc. 339 2nd Street Eureka, California 95501
PCO NUMBER/REVISION:	006 / 0	CONTRACT:	1 - Prime Contract
REQUEST RECEIVED FROM:	Frederick Bauer (Studio W Architects)	CREATED BY:	Travis Manning (ACGC, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	10/16/2025
REFERENCE:	Submittal #064023-1 & CCD001	PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Unit/Quantity Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$14,889.31

POTENTIAL CHANGE ORDER TITLE: Case Work Additions

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)
Labor and materials for case work additions Per Submittal #064023-1 response & CCD001

ATTACHMENTS:

#	Subtotal Cost Type (5)) Type (1))									
1	1 53600.S Subcontractors Cascade Countertops labor and materials per attached proposal 1.0 Is \$10,956.00 \$10,956.00 \$0.00 \$1,095.60									
2	2 55100.L Labor ACGC labor to install additional blocking and supports 12.0 hours \$135.00 \$1,620.00 \$243.00 \$0.00									
3	50400.M Materials ACGC materials to install additional blocking and supports 1.0 Is \$310.00 \$310.00 \$46.50 \$0.00							\$356.50		
Subtotal: \$12,886.00 \$289.50 \$1,095.60								\$14,271.10		
Bond (1.50%):								\$214.07		
Insurance (2.79%):							\$404.14			
Grand Total:							\$14,889.31			

Cutten Elementary School District

4182 Walnut Drive

Eureka, California 95503

ACGC, Inc.

339 2nd Street

Eureka, California 95501

11/10/25

SIGNATURE

10/16/2025

SIGNATURE

DATE

SIGNATURE

DATE

JAIL DAIL

Printed On: 10/16/2025 02:42 PM PDT

Cascade Cabinets and Countertops LLC

P.O. BOX 5540, CENTRAL POINT, OR 97502-0004 BUSINESS OFFICE FAX: (541) 727-7887

OREGON LICENSE #198221

PHONE: (541)727-7877

Adams Commercial General Contracting Inc.	Ridgewood Elementary S	chool	
ATTN:	Job		
339 2nd Ave.			
Eureka, CA	2690	10/16/2025	
	Job Mumber	Date	
LADIES & GENTLEMEN:			
We are pleased to quote on the requested CHANGE on the	above job.		
CHANGE OF MILLWORK REQUIRED BY:			
Return Drawing Redlines		Dated	
Architects Letter Dated			
Contractor's Letter Dated			
x Redlines			
EXTRA TO BE ALLOWED FOR:			EXTRA
Change configuration of Reception 101, add plastic			\$10,956
Principal, add plastic laminate counterwall with plas	tic laminate file drawers and		
Corian solid surface countertop.			
		7	
	-	-	
WE WILL NOT PROCEED WITH ABOVE CHANGES	Tot	al Extra	\$10,956
UNTIL WE RECEIVE WRITTEN AUTHORIZATION.			
ABOVE CHANGES APPROVED:	Very truly yours,		
	CASCADE CABINETS AN	D COUNTERTOPS LLC	
Contractor	12 016	21 10	137
	By Telles	err top Rier	Fly Click





Reference: 025000.041

July 29, 2025

Becky MacQuarrie, Superintendent Cutten Elementary School District 4182 Walnut Dr. Eureka CA. 95503-6233

Subject: Proposal for the Cutten Elementary School Topographic Survey and

Mapping

Dear Becky MacQuarrie:

Thank you for the opportunity to provide the Cutten Elementary School District (CESD) with this proposal for topographic survey and mapping.

Project Understanding

To facilitate the project design team, CESD is requesting proposals to perform a topographic survey and mapping for the survey boundary on the attached Site Plan (Appendix 1).

Project Approach

SHN's surveyors will base the topographic survey and mapping on the horizontal datum: North American Datum of 1983 and on the vertical datum: North American Vertical Datum of 1988 derived from GPS observations. Surface features necessary for the design of the project will be located and incorporated into the project mapping compiled in AutoCAD Civil 3D Version 2025. The final survey will be provided in a digital and hard copy format.

Assumptions and Limitations

We have based the following cost and schedule on our understanding that the field survey work will be subject to the California Department of Industrial Relations Prevailing Wage Rates. We have limited our survey to the attached Site Plan. We understand that the site is located on CESD property and will not require a property boundary survey or field location of property lines. CESD staff and agents will provide SHN surveyors with access to the site.



Becky MacQuarrie **Proposal for the Cutten Elementary School Topographic Survey and Mapping**July 29, 2025

Page 2

Cost and Schedule

We propose to provide the above-described services for a fixed fee of \$7,500 and will provide the project designers with the topographic survey and mapping data within three weeks of receiving your notice to proceed.

SHN believes that the proposed cost is reasonable and that the outlined services will be cost effective as well as meet the project goals. SHN is committed to this partnership with the Cutten Elementary School District, to ensure high quality, cost-effective engineering and survey-related services.

Please issue your notice to proceed soon, so we can schedule our survey crew.

Sincerely,

Tom Gallup

Tom Gallup

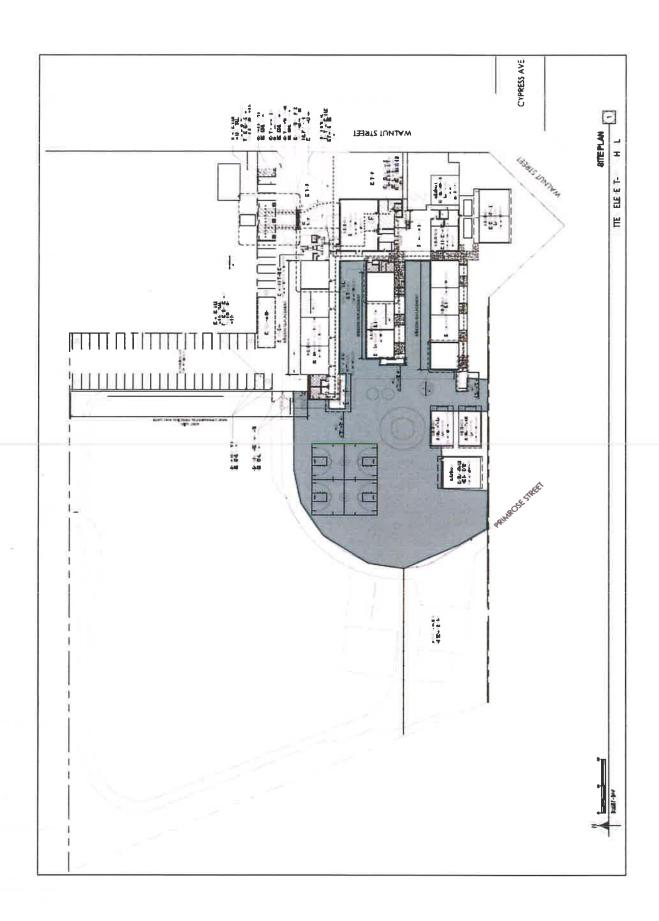
Sr. Land Surveyor, CA Lead PLS 7768

TAG/MAL:lam

Appendix 1. Site Plan







CUTTEN SCHOOL DISTRICT Certificated Staffing / Enrollment for 2025-2026 November 2025

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