



Cutten School District

4182 Walnut Drive,
Eureka, CA 95503
(707) 441-3900 • Fax (707) 441-3906

Superintendent/Principal
Becky MacQuarrie, EdD

**CUTTEN BOARD OF TRUSTEES
BOARD MEETING AGENDA
November 13, 2022 6:00 pm
Ridgewood Commons
2060 Ridgewood Drive
Eureka, CA 95503**

1.0 CALL TO ORDER/FLAG SALUTE

2.0 CONSENT AGENDA

- 2.1 Approval of Minutes –10-9-23
- 2.2 Approval of Warrants and Payroll
- 2.3 Approval of Leave of Absence for Certificated Employee

3.0 VISITOR COMMENTS ON NON-AGENDA ITEMS

The Board reserves the right to limit speakers to three minutes only. The Board may comment, but cannot take action at this time. The Board President may refer the matter to the Superintendent for review, if appropriate.

4.0 REPORTS

- 4.1 Cutten Ridgewood PTA Report
- 4.2 School Site Council Report
- 4.3 HBTA Report
- 4.4 Principal's Report
- 4.5 2022-2023 Student Enrollment Report
- 4.6 LCAP

5.0 INFORMATION / POSSIBLE ACTION ITEMS

- 5.1 Consider Approval of \$500 for Professional Development to Certificated Employees
- 5.2 Discussion/Consider Approval Tree Removal (Primrose) \$6000 and Donation/Sale of Firewood
- 5.3 Preliminary Pupil Summary Results for the 2022-23 Administration of the California Assessment of Student Performance and Progress (CAASPP) for English Language Arts and Math and Local Indicators.
- 5.4 Discussion ELOP Funding, Afterschool & Summer School Program
- 5.5 Discussion Art and Music in Schools Funding-Proposition 28
- 5.6 Bond & BESC Project Updates

6.0 SUPERINTENDENT REPORT

7.0 BOARD MEMBER COMMENTS / COMMUNICATION

8.0 PUBLIC COMMENT ON CLOSED SESSION ITEM

9.0 CLOSED SESSION

With respect to every item of business to be discussed in closed session:

9.1 CONFERENCE WITH LABOR NEGOTIATOR (GC § 54957.6)

Agency Negotiator: Becky MacQuarrie

Name of organization representing employees: Humboldt Bay Teachers Association.



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10.0 RECONVENE TO OPEN SESSION

11.0 ADJOURNMENT

NOTICE: Any writing, not exempt from public disclosure under Government Code Section 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22, which is distributed to all or a majority of the members of the governing board by any person in connection with a matter subject to discussion or consideration at an open meeting of the board is available for public inspection at Ridgewood School, 2060 Ridgewood Drive, Eureka.



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CUTTEN BOARD OF TRUSTEES BOARD MEETING MINUTES

October 9, 2022 6:00 pm
Ridgewood Commons
2060 Ridgewood Drive
Cutten, CA 95503

1.0 CALL TO ORDER-FLAG SALUTE- Meeting called to order at 6:01 pm. Board Members in attendance: Andy Sundquist, Dennis Reinholtsen , and Beth Johnston.

2.0 CONSENT AGENDA- Consent to agenda by Andy Sundquist seconded by Dennis Reinholtsen . Motion carried 3-0

- 2.1 Approval of Minutes – September 11, 2023
- 2.2 Approval of Warrants and Payroll
- 2.3 Approval of Quarterly Report on Williams Uniform Complaints
- 2.4 Approval of Agreement for Services-Haley Jones, Art Instruction-2nd year
- 2.5 Approval of Resignation two .4375 Classified aides ; one .75 SCIA
- 2.6 Approval of Employment of ten .4375 FTE Classroom Instructional Aides; one .6875 FTE RSP Aide; one .75 FTE SCIA; and a total of 1.0125 FTE RW Afterschool Aides (filling vacant positions)
- 2.7 Approval of 2023-2024 Bus Routes

3.0 VISITOR COMMENTS ON NON-AGENDA ITEMS- Mike Richards representing HBTA advocated for one time funds of 4000 for teachers to help with inflation costs etc. He stated the budget looks much better than estimated during negotiations, so they feel the increase would help all teachers greatly during these times.

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4.0 REPORTS

4.1 Cutten Ridgewood PTA Report- Lucky shared that the Family Bikes and smores night went great for the first event. 53 new members joined the club. Carnival date set for April 26th. Holiday breakfast at Moose Lodge next big event December 2nd.

4.2 School Site Council Report- Annette- First meeting to be October 17th and all spots have been filled

4.3 HBTA Report- Nothing

4.4 Principal's Report- Screenings happening to set up appropriate schedules for speech and social workers. Halloween parades in the works to make both sites work in case parents have kids at both locations. Professional development day November 1st with training options all over Eureka set up by HCOE. Tip is going strong with 12 groups set up at both sites.

4.5 2023-2024 Student Registration Report- Only one addition to enrollment since last reporting.

4.6 LCAP- New one is in the works. Looking for feedback from parents and teachers etc to make appropriate changes in the plan to come.

5.0 CORRESPONDENCE

5.1 Cutten ESD LCAP and Adopted Budget approved by HCOE- Passed

6.0 INFORMATION / POSSIBLE ACTION ITEMS

6.1 Discussion/Action - Consideration of Feasibility of a School Improvement Bond Measure Survey for the Cutten Elementary School District-

Motioned by Dennis Reinholtsen seconded by Andy Sundquist. Motion carried 3-0

6.2 Discussion/Action on the Selection of Board Member to Serve on Delegation to Elect Members for the County Committee- Beth Johnson still on for 2 more years

6.3 Discussion/Approval of one additional RW ASP position at .275 FTE and one Cutten ASP position at .31875 FTE- Programs doubled in size, duplicated students must be given first choice and accepted. Motioned by Andy Sundquist seconded by Dennis Reinholtsen. Motion carried 3-0



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- 6.4 Discussion/Consider Approval of Estimated Cost to Relocate Fiber Optic Line and Terminal at Ridgewood; \$18,359.33- Motioned by Dennis Reinholtzen seconded by Andy Sundquist. Motion carried 3-0

7.0 **SUPERINTENDENT'S REPORT-** Inclusion training by Lark Doolan was full of information about the laws. \$500 being offered to teachers for training this year in the areas of concern to help. Water leak at rental has been found and transmitter to separate water use was put in much less expensive than was first estimated.

8.0 **BOARD MEMBER COMMENTS / COMMUNICATION-** None

9.0 **ADJOURNMENT-** Meeting adjourned at 6:51 pm.

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Checks Dated 10/01/2023 through 10/31/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3000217566	10/02/2023	AT&T CALNET 2	01-5909		303.99
3000217567	10/02/2023	CRYSTAL CREAMERY	13-4711		3,225.50
3000217568	10/02/2023	CRYSTAL SPRINGS BOTTLED WATER	01-5531	36.00	
			01-5623	28.00	64.00
3000217569	10/02/2023	ERIK MENDES	01-5800		1,099.50
3000217570	10/02/2023	MURPHY'S MARKET	13-4710		73.43
3000217571	10/02/2023	NCCMEA	01-5207		450.00
3000217572	10/02/2023	P G & E	01-5511	19.30	
			01-5520	3,312.84	3,332.14
3000217573	10/02/2023	SYSCO SACRAMENTO	13-4396	1,003.97	
			13-4710	16,013.21	
			13-5623	232.64	17,249.82
3000217574	10/02/2023	U.S. BANK EQUIPMENT FINANCE	01-5637		1,481.15
3000217575	10/02/2023	Verizon Wireless	01-5911		316.08
3000217889	10/05/2023	SMALL SCHOOL DIST ASSOC.	01-5210		99.00
3000217890	10/05/2023	U.S. BANK EQUIPMENT FINANCE	01-5637		426.98
3000218567	10/12/2023	(HARRIS) SHAFER'S ACE HARDWARE	01-4374		291.13
3000218568	10/12/2023	Adams Comm. Gen Cont., Inc.	01-6250		86,722.40
3000218569	10/12/2023	EMPLOYMENT DEVELOPMENT DEPT	01-9540		330.95
3000218570	10/12/2023	KEENAN ASSOCIATES	01-5450		54,192.00
3000218571	10/12/2023	SHAFERS HARDWARE	01-4374		206.67
3000218572	10/12/2023	STUDIO W ARCHITECTS	01-6250	52,016.58	
			21-6210	1,296.57	53,313.15
3000218573	10/12/2023	U.S. BANK	01-4310	7,650.89	
			01-4391	64.13	
			01-4393	855.43	
			01-5300	1,000.00	
			01-5841	159.90	
			13-4396	872.74	10,603.09
3000218574	10/12/2023	US CELLULAR	01-5909		47.70
3000218575	10/12/2023	VALLEY PACIFIC PETROLEUM SVCS	01-4365		1,155.51
3000219096	10/16/2023	Arenivaz, Alanzo	13-4710		90.25
3000219097	10/16/2023	Kidd, Loma K	13-5800		15.00
3000219098	10/16/2023	Kloiber, Ashly C	13-5800		15.00
3000219099	10/16/2023	Standish, Christina J	01-4310	92.76	
			01-5201	70.74	163.50
3000219536	10/19/2023	CLENDENEN'S CIDER WORKS	13-4710		132.00
3000219537	10/19/2023	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	01-5861		96.00
3000219538	10/19/2023	HUMBOLDT WASTE MGMT. AUTHORITY	01-5560		71.13
3000219539	10/19/2023	JOHNSON'S MOBILE RENTALS	21-5800		145.46
3000219540	10/19/2023	KEENAN ASSOCIATES	01-9540		28,754.50
3000219541	10/19/2023	Kristyn Fresz	01-5800		2,820.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 10/01/2023 through 10/31/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3000219542	10/19/2023	MENDES SUPPLY COMPANY	01-4374		2,367.94
3000219543	10/19/2023	P G & E	01-5511		264.47
3000219544	10/19/2023	Recology	01-5560		897.27
3000219545	10/19/2023	SHAR PRODUCTS COMPANY	01-4310		55.44
3000219546	10/19/2023	Ubeo West,LLC	01-5637		1,095.79
3000219547	10/19/2023	VALLEY PACIFIC PETROLEUM SVCS	01-4364		186.42
3000220236	10/26/2023	Carillo-Salas, Vanesa	01-5201	113.97	
			01-5210	479.83	593.80
3000220237	10/26/2023	Hassler, Jeannette R	01-4310		79.06
3000220238	10/26/2023	HUMB COMMUNITY SERVICES DIST	01-5530		1,450.87
3000220239	10/26/2023	Kloiber, Ashly C	01-4310		169.00
3000220240	10/26/2023	MISSION LINEN SUPPLY	01-5550		967.79
3000220241	10/26/2023	Standish, Christina J	01-5210		35.00
3000220242	10/26/2023	Hoertkorn-Rice, Suzanne K	01-4310		137.85
Total Number of Checks			44		275,587.73

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	GENERAL FUND	36	252,471.96
13	CAFETERIA FUND	8	21,673.74
21	BUILDING FUND	2	1,442.03
Total Number of Checks		44	275,587.73
Less Unpaid Tax Liability			.00
Net (Check Amount)			275,587.73

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Pay01a

Payroll Summary by Org

Pay Date 10/31/2023

Fiscal Year 2023/24

EARNINGS by Earnings Code	Income	Adjustments
No Gross Pay		9.00
Regular	443,448.76	
TOTAL	443,448.76	9.00

TAXES	Employee	Employer	Total	Subject Grosses
Federal Withholding	28,294.35		28,294.35	379,329.28
State Withholding	8,953.38		8,953.38	379,329.28
Social Security	8,355.58	8,355.58	16,711.16	134,767.68
Medicare	6,191.82	6,191.82	12,383.64	427,019.37
SUI		213.55	213.55	427,019.37
Workers' Comp		11,815.63	11,815.63	427,019.37
SUBTOTAL	51,795.13	26,576.58	78,371.71	

EARNINGS by Group	Income	Adjustments
Base Pay	426,519.46	
Docks	687.68	
Extra Duty	9,580.37	
Miscellaneous		9.00
Stipends	710.00	
Substitutes	4,575.00	
Vacation Pay	2,751.61	
TOTAL	443,448.76	9.00

REDUCTIONS	Employee	Employer	Total	Subject Grosses
PERS	2,981.44	11,363.60	14,345.04	42,592.18
PERS / 62	6,134.63	20,459.09	26,593.72	76,683.31
STRS / 60	25,566.74	47,641.44	73,208.18	249,431.30
STRS / 62	5,429.19	10,161.41	15,590.60	53,200.90
STRS Other	1,596.91		1,596.91	
Tax Sheltered Annuit	9,175.00		9,175.00	
Health & Welfare	14,998.40	75,908.80	90,907.20	
Dependent Care	120.00		120.00	
Supplemental Insuran	784.33		784.33	
Flex Medical Savings	526.66		526.66	
SUBTOTAL	64,119.48	165,534.34	229,653.82	

EARNINGS	Person Type	Female Employees
Certificated	49	321,525.87
Classified	53	121,922.89
TOTAL	102	443,448.76

DEDUCTIONS	Employee	Employer	Total	Subject Grosses
Dues & Memberships	3,407.55		3,407.55	32.80
Garnishments	469.55		469.55	
Health & Welfare		2,966.80	2,966.80	
District Repay	234.13		234.13	
Miscellaneous	850.00		850.00	
Supplemental Insuran	2,537.53		2,537.53	
Summer Savings	28,879.03		28,879.03	173,273.75
SUBTOTAL	36,377.79	2,966.80	39,344.59	
TOTALS	152,292.40	195,077.72	347,370.12	

Vendor Summary for Pay Date 10/31/2023	
Vendor Checks	8,695.62
Vendor Liabilities	338,674.50
	<u>347,370.12</u>

Cancel/Reissue for Process Date 10/31/2023	
Reissued	
Cancel Checks	
Void ACH	

Pay01a

Payroll Summary by Org

Pay Date 10/31/2023

Fiscal Year 2023/24

BALANCING DATA

NET

Gross Earnings	443,448.76	291,156.36	Net Pay	
District Liability	195,077.72	152,292.40	Deductions	
	<u>638,526.48</u>	195,077.72	Contributions	
		<u>638,526.48</u>		
		Direct Deposits	254,632.92	82
		Checks	36,523.44	24
		Partial Net ACH		
		Negative Net		
		Check Holds		
		Zero Net		
		TOTAL	291,156.36	106

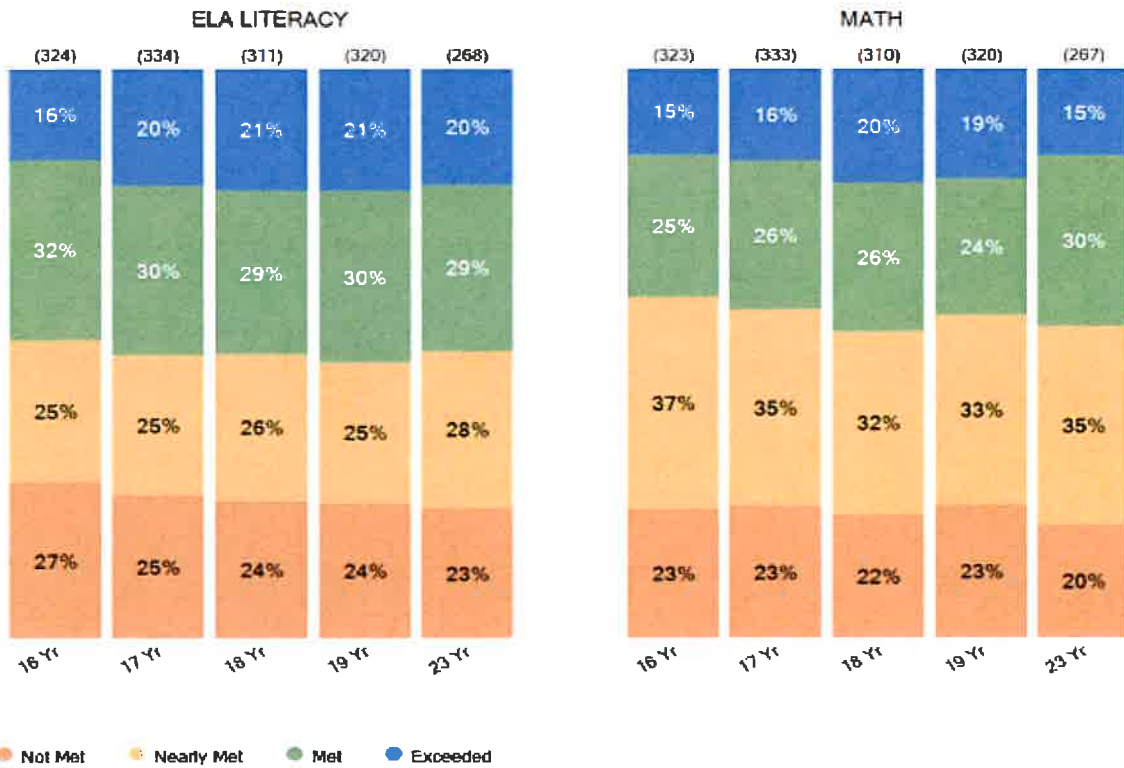
CUTTEN SCHOOL DISTRICT Certificated Staffing / Enrollment for 2023-2024
11/7/2023

Grade Level	Classroom Teacher	Classroom Aide	1st Day Class Size	Class Size	Grade	Grade Totals	School Totals
SDC	Veeh, Tom	Hartridge, Catherine	8	8	SDC	8	Ridgewood Total 260
TK	Chastain, Amy	O'Kane, Taryn	15	17	TK	32	
TK	Seghetti, Nadine	Copeland, Linda	14	15	Kindergarten	79	
K	Gabbert, Stacey	Emerson, Lilly	20	19			
K	Lemmon, Katrin	Thayer, Tracy	20	20			
K	Seymour, Melissa	Gutierrez, Teia	20	20			
K	Escutia, Liz	Curiel, Isabella	20	20			
1	Felmler, Jamie	Blacketer, Kacie	19	19	First	75	
1	Dickinson, Lori	Morgan, Aubrie	19	18			
1	Kencke, Joe	Urban, Michelle	20	19			
1	Hinrichs, Dani	Wagner, Ella	19	19			
2	Filbey, Audrea	Blevins, Trinity	23	21	Second	66	
2	Rice, Suzanne	Blaisdell, Leina	22	23			
2	Richards, Mike	Kidd, Loma	23	22			
3	Hassler, Jeannie	Hulstrom, Gidget	21	22	Third	63	
3	Watkins, Lindsay	Pino, Karen	20	22			
3	Watson, Harriet	Hulstrom, Mike	20	19			
4	Code, Jen	Bell, Marissa	27	27	Fourth	94	
4	Ibbitson, Bethany	Houseworth, Stephanie	27	27			
4	Wheeler, Jesse	Comas, Maria	27	28			
4	Bon, Mindi	Houseworth, Brenae	11	12			
5	Benbow, Tracy	Wheeler, Sharon	27	27	Fifth	64	
5	Hague, Jaime	Lawson, Barandi	27	27			
5	Bon, Mindi	Houseworth, Brenae	10	10			
6	Yip, Andrea	Holgerson, Ashlee	27	28	Sixth	84	
6	Cook, Kaycee	McCarty, Sydney	27	28			
6	Mitchell, Brandee	Creason, Valerie	27	28			
		Totals	560	565			
						565	565

CAASPP Achievement Performance Level

*2023 results are preliminary. Each bar represents the distribution of students testing that term, showing the percentage at each achievement level.

Cutten Elementary All Teachers
All Grades



Page 1 of 5 Report created on 7/17/2023 9:36:44 AM

CAASPP Achievement Performance Level



*2023 results are preliminary. Each bar represents

the distribution of students testing that term, showing the percentage at each achievement level.

2021-22

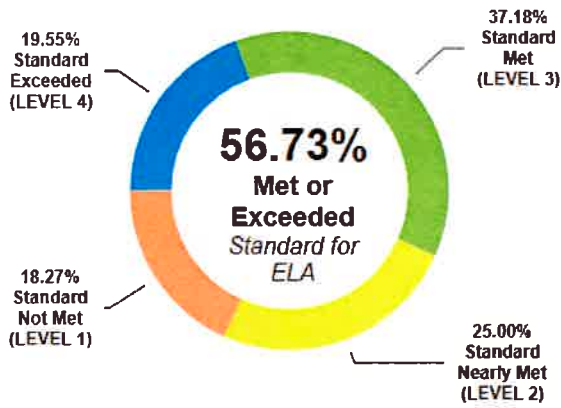
All Grades

All Students (Default)

All School

ELA

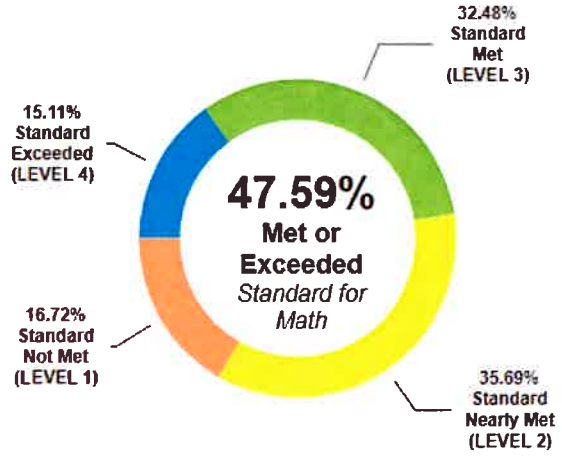
Percent of students within each achievement level



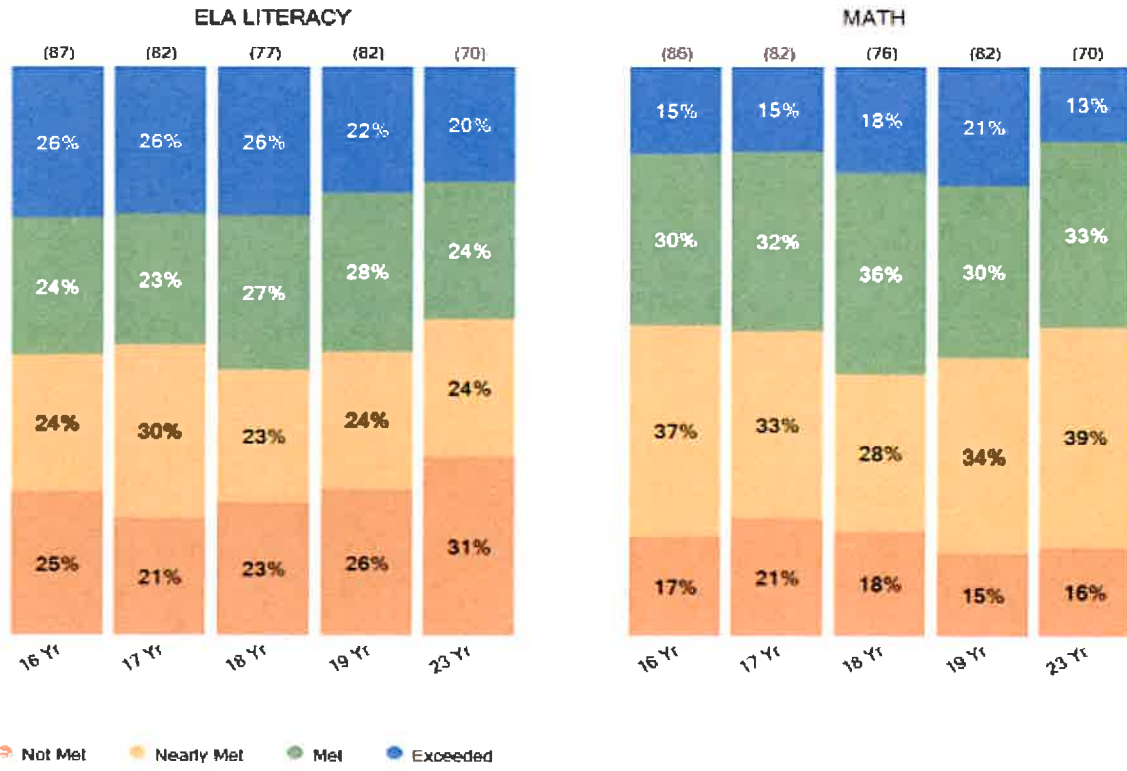
[VIEW ELA DETAILED TEST RESULTS](#)

Mathematics

Percent of students within each achievement level



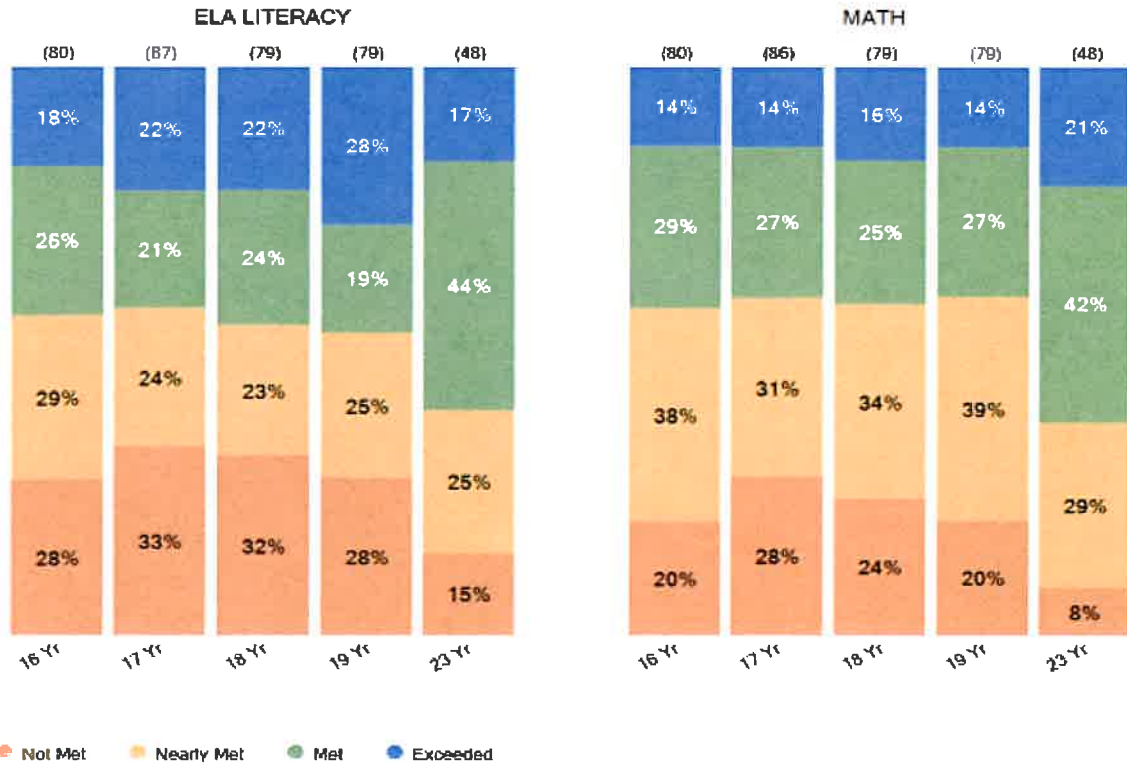
[VIEW MATH DETAILED TEST RESULTS](#)



CAASPP Achievement Performance Level

*2023 results are preliminary. Each bar represents the distribution of students testing that term, showing the percentage at each achievement level.

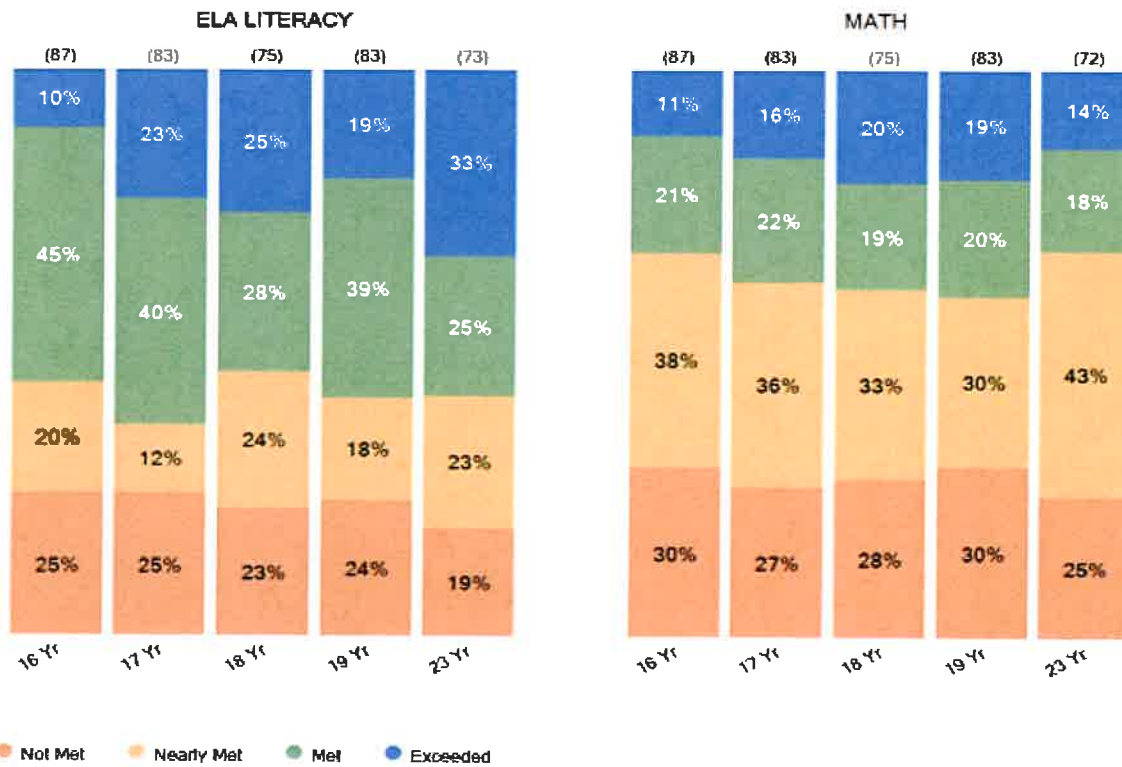
Cutten Elementary All Teachers
Tested Grade 4



CAASPP Achievement Performance Level

*2023 results are preliminary. Each bar represents the distribution of students testing that term, showing the percentage at each achievement level.

Cutten Elementary All Teachers
Tested Grade 5



CAASPP Achievement Performance Level

*2023 results are preliminary. Each bar represents the distribution of students testing that term, showing the percentage at each achievement level.

Cutten Elementary All Teachers-
Tested Grade 6

