

Cutten-Ridgewood Elementary PTA

Executive Board Meeting

September 5, 2023 6:30pm

Cutten School Staff Room

Minutes

- I. Call to Order 18:40
- II. Welcome/Introductions
Roan Lovely, Karen Bazzano, Lauren Hansen, Stacy McNeil, Mindy Sehon, Ryann Cormier, Stacey Gabbert, Anna Kovaly, Christine Tyson, Kristin Galt, Annette Sligh, Darcie Rutter, Lindsay Watkins, Grace Lovell, Harriet Watson, Christina Baxter, Lucky Syphantong.
- III. Adjustments/Additions to Agenda
- IV. Approval of June minutes (both end of year and new board minutes)
Anna Kovaly motions to approve June minutes for both meetings. Lauren Hansen seconds, discussed, all in favor, approved.
- V. Principal's Report
Rutter - Great first day of school, back to school night attended really well and considerate with techno failures. Good professional development for staff.
Sligh - great first day and TK's are learning. Busy with new hires! New staff! Going really well. Good attendance at back-to-school night.
Mcquarry – LCAP - math strategies, changes in common core. Science of reading and writing. Phonics awareness. We're really standing out in the community. Thank you and great job.
- VI. Financial Report – Lauren Hansen motions to add Stacy McNeil as signer to savings and checking, add Anna Kovaly to checking and remove Stacey Gabbert from checking and savings at Redwood Capital bank. Amy Coleman seconds, discussion do we need to remove anyone? No all good, all in favor. None opposed motion approved.

Myptez is coming up for renewal, its gong well and we should continue with it. Still working on getting Stacy signed up.
Stacey Gabbert is not in an elected position so cannot be a signer. Change with Anna Kovaly.

A. Treasurer's Report
See attached.
Kohls checks \$300 and \$325 request volunteers double funds in April.
B. Approve expenditures.

Lauren Hansen motions to approve the expenditures, Karen Bazzano seconds.
Discussed, all in favor, approved.

VII. Old Business

VIII. New Business

- a. 2023-2024 Budget (preliminary) everything is under, haven't gone over or under, cant make carry over as income but It's money that can be spent. Cash balance forward. Skydomes are paid for, for this year in this year.
Lauren Hansen motions to approve fiscal budget and Karen Bazzano seconds, discussed, all in favor and approved.
- b. 2023-2024 Preliminary Calendar Planning Change breakfast with Santa to Holiday Pancake breakfast.
Change Jan 2 to 9th
Change oct 5 and 13th
Carnival date needs to be earlier, clashing with cash bash. PTA conf. 2nd-5th staff appreciation 7-10th or change open house night? Aaaaaaannnnddd we're back to 26th! Amy to contact Mick.
Family math night Jan 24th
Do we have confirmation with moose for dec 2nd Lucky to call. \$400 and \$200 deposit last year. 5am to 12pm
Lucky will update the calendar and send out on email to pta to vote.
Staff appreciation week May 6th-10th
Play day June 11th and 12th Ridgewood and Cutten respectively
Board meeting June 4th
- c. Fall Membership Event
Oct 13th or earlier
- d. Raffle -Anna Kovaly & Christine Tyson
Working on it, already have some prizes. We're separating it from carnival this year raffle in fall carnival in spring. Want to announce winners at holiday pancake breakfast. Good way to draw in crowds to breakfast. Like to give between 5-6 weeks before. Must be due Nov 27th, could kick off at smores and cycles. Need donations of \$250 or more!
Dutch auction will stay with carnival.
No Disneyland. Six flags program is different no general tickets. Same with LEGOLAND, Redding waterpark.

- e. Carnival date and location:
 - Mindy Sehon to find movers to help loading to and from event.
 - Need volunteers for clean up and have better delegation.
 - Budget for a dumpster to be delivered or talk to Mick.
 - Security was a worry at Redwood acres, possibly safer to have back on campus.
 - Families enjoy it more at acres.
 - Need to run numbers to decide where to have it, but tentatively book so we get a date. Can't change the early out on the calendar. And must be on a minimum day! Must keep raffle and carnival separate!

- f. Backpacks for Kids – Mindy
 - Local volunteer organizations pack grocery bags for kids every Thursday. Oct 5th is the first day 330 – 430pm except veterans day. Not during school breaks. \$325 to sponsor a child for the year. Old growth cellars. Children welcome. Last year roughly 180 bags per week. Checks to food for people. Need sign up sheet and get food coordinator and principles in communication.
- g. Popsicle Posting (Friday, Aug. 18th @4pm)
 - i. Lauren & Mike Richards- Ridgewood
 - ii. Anna – CuttenAll went very well!
- h. Parent/Guardian Questionnaire and new email
 - Changed email address pta@cuttensd.org Anna Kovaly will monitor
 - Cross off arts education, box tops, yearbook.
 - Add gardening after play.
 - List chair positions
 - Lucky to correct and send out.
 - Pencil machine discussion only allowed to get on a certain day etc it needs more control. Need a committee!!!! Katie Bermers and Sligh.
 - Add boxtops flyers on back of form. Need donations! Stacey will compile and add to flyer!

IX. Executive Board Reports

A. President's Report

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B. Spiritwear – Carrie Barlett (same logo?)

Voted to stick with same logo as last year and next year possibly change?

X. Announcements

A. Next meeting: October 3, 2023 at 6:30pm, Cutten Staff Room

-Topics include: Memberships, Fundraisers, Events and programs, spirit wear, raffle, Association Meeting

XI. Adjournment 20:29