I. Call to Order 1834

II. Welcome/Introductions Lucky Symphanthong, Karen Bazzano, Mindy Sehon, Amy Coleman, Stacey Gabbert, Lauren Hansen, Christine Tyson, Theresa McGinnis, Annette Sligh, Kristin Galt, Anna Kovaly, Roan Lovely, Tracy Benbow, Christina Baxter, Carie Bartlett, Jemimah lodes.

III. Adjustments/Additions to Agenda

 Open positions for executive board to discuss new business D

IV. Approval of minutes for February 2023 meeting

 Stacey Gabbert motioned, Karen Bazzano seconds all in favor and approved.

V. Principal’s Report

 Ridgewood K and TK previews, popcorn Tuesday, both bathrooms open with a big celebration. Construction still a nightmare, need new electrical and still smelling gas and relying on PG&E. Got new container for jackets, way too many!! Cutten kitchen still can’t use the oven yet because of the exhaust.

VI. Financial Report –Lauren Hansen

 Amazon smiles is over, should get one more payment.

 Forgot to move gifts from schools to pencils so it doesn’t reflect.

 Need to put more in popcorn budget.

 $500ish extra in founders’ day so can move it out to where necessary.

Stacey Gabbert motioned to move $400 from founders’ day to popcorn, Karen Bazzano seconds, all in favor and approved. Stacey amends motion, from reflections to popcorn.

Anna discussed replacing stamps with stickers, we have some for now and will readdress when they run out.

Stacey inquired regarding budget for Assemblies at $5200? It’s for the Skydome to be paid in future.

 Chistine asking about healthy snacks budget. Benbow suggested supplying for test weeks.

Stacey suggested keep in staff room for teachers to go get as needed and then get parents to resupply.

 Many families don’t have funds or support. Can get free bfast to have as snack.

 Decide next month what to spend for may testing week.

 Stacey – umbrellas for teachers were a huge hit! And now they’re breaking, can they be replaced? Preferably the golf ones!!! Amy suggests we need to allocate a budget from gifts to schools.

1. Treasurer’s Report

Karen motions to remove from savings account Danielle Hinrichs, Elaine Mu, Catherine Henson.

Stacey seconds, all in favor, approved.

Karen Motion to add to savings account Lauren Hansen, Stacey Gabber and Thavisak Symphanthong.

Anna seconds, all in favor and approved.

Lauren Motions add Thavisak Symphanthong to checking account, all in favor, approved.

B. Approve expenditures.

Karen motioned, Christina seconds, all in favor, approved

VII. Old Business

1. PTA Community Service Award -Lauren & Lucky

It was good to honor the nominees and there was good support!

Reflections awards did great and some going on to district level. Need to find a way to get teachers to help with art and then if they move forward then fill out the forms.

We came in under budget. Theresa got flowers. Packed room!

B. Founder’s Day – Lauren & Lucky

VIII. New Business

1. Scholarship Committee Karen Bazzano

Already have one application on last years form! Need 4 people to help decide. Stacey, Roan Christina and Christine volunteered. Have info blacked out and then hand to chairperson.

1. PTA Convention April 21-23 (early registration till 3/31)

Lauren, Karen, Kristen, Lucky and Anna interested in going. Need to arrive Thursday night. Aim to leave at 4pm.

1. Annual Audit

Christina Baxter- need separate audits for checking and savings. Savings good, no recommendations other than 1 in checking, noted in findings the 200 cash box check, even though it was already fixed.

Karen motioned to approve, Lauren second, all in favor, approved.

1. Open positions for executive board 2023

volunteers Stacey Roan Darcy, Christine Anna Jemimah

speak up if you want to stay in your current positions or move to a new position.

Discussion on box tops position? Have teachers collect receipts. And chair scan?

Reflections…. Should we have a chair? Split it between carnival?

Karen won’t be historian next year.

Capta.org – PTA leaders – run your PTA – job descriptions

Annette will be pencil machine.

Roan secretary

Lauren memberships

Lucky president

Bao reflections

Amy events

Jemimah greeter

Roan scholarships

Anna motions to remove box tops as a standing chair to chair, Karen seconds, all in favor, approved.

Amend - remove box tops from standing to regular and replace with carnival chair. Karen seconds, all in favor and approved.

IX. Executive Board/Chair Reports

A. President’s Report – Lucky Syphanthong nothing more to report

B. Spirit wear – Carie Barlett Everything sorted and bundled and will be delivered tomorrow and then done for the year!!!

C. Carnival – Amy Coleman all volunteers hard at work and so far, projected to stay within budget, but with food price increases it might change a little. Should we charge for items received at stations or stick to wrist bands and free for all? Suggestion hole punch for first photo, then sell tickets for extras, need PTA member to receive money. Can Dutch auction table be used for both ticket sales. selling wrist bands, raffle and Dutch auction tickets in presale and then $1 tickets sold at Dutch auction table and can be used for Dutch or photo booth.

Sunday 19 10am to go through shed for carnival supplies. Let Mindy know which games are chosen for prize supplies.

D. Raffle – Christine Tyson & Anna Kovaly

Prizes – 4 Giants tickets, $500 great wolf lodge, $200 piersons, 1hr photo session, ace weber spirit 210, 101 things - 2night stay at north cliff hotel $200 meal credit at silvers at the wharf 2 tickets to Mendocino botanical garden. Airpods -Johnston family, dinner for 2 at sunset restaurant, 1yard gravel.

After raffle portion starts there will be a huge push for volunteers, getting paperwork for ticket sales to teachers by march 10th in time for parent teacher conferences. Are we also sending out in homework folders.

X. Announcements need to have meeting for gifts to schools to start thinking about it. Possibly as a grade level task to come up with ideas. Better as a grade level request for PTA

Anna asking if PTA can lend out popcorn machine? Yes, but make sure there’s a contract to cover any damages.

A. Next meeting: April 4, 2023 at 6:30pm, location Cutten Staff Room

-Raffle, Spring Carnival

XI. Adjournment 8:17PM