

CUTTEN SCHOOL DISTRICT  
**BOARD MINUTES**  
May 9, 2022  
6:30 pm

**1.0 CALL TO ORDER** The meeting was called to order at 6:34 p.m.

**2.0 CONSENT AGENDA**

- 2.1 Motion made by Becky Reece and seconded by Andy Sundquist to approve Consent Agenda items 2.1, 2.4, 2.5, 2.6, 2.7, 2.8, 2.9, 2.10, 2.11, 2.12, 2.14, 2.15, 2.16. Motion carried 5 – 0.  
Motion was made by Becky Reece and seconded by Mary DeWald to approve remaining Consent Agenda items 2.2, 2.3, 2.13, 2.17. Motion carried 5 – 0.

**3.0 VISITOR COMMENTS ON NON-AGENDA ITEMS**

No public comment.

**REPORTS**

- 4.1 Cutten Ridgewood PTA Report – Elaine Mu reported that the carnival ran smoothly and raised seven to eight thousand dollars. The goal of the PTA was to make the event fun and affordable. The PTA was pleased that they met their goal. Volunteers are need to work at the Redwood Acres Fair June 22 – 26 as a trade for using Redwood Acres without charge for the carnival. Board members were asked to volunteer. Amy Coleman has tracked volunteer hours as 1500 for the year and 2100 total counting the carnival. Board member Becky Reece shared that the 2100 hours were worth approximately \$33,000. The PTA will offer a one hour entertaining and educational film for parents on demand for 2 weeks beginning May 23<sup>rd</sup>. The film titled Screamagers addresses technology use. The PTA provided healthy snacks to all classrooms. Staff appreciation week was a success at both sites. The PTA has provided Gifts to Schools including new folders for students for next year, \$150 to each classroom for fieldtrips, a \$1,000 new sound system, \$2,000 for special assemblies, step stools and pencil sharpeners for classrooms, new site paper cutters, \$1,000 to the Library and Music Program and \$300 to GATE and Basketball program. Plans for end of-year Playdays are underway. A special lunch will be provided along with students being able to get an ice-cream from the Sweet Treats ice-cream truck! Amy Chastain thanked the PTA for the wonderful week of treats provided for staff appreciation.
- 4.2 School Site Council Report - No news as the next and final meeting will be held in 2 weeks.
- 4.3 HBTA Report – Amy Chastain reported that Open House Nights were very well attended including parents with TK and K students for next year. TK students are enjoying observing nature in the RW garden. Board member Mary DeWald was thanked for her help in cleaning up the garden. K students are enjoying observing newly hatched chicks, ladybugs and butterflies. Camillia Seghetti is subbing in her mother’s class and there has been a seamless transition! Joe Kencke is creating many play-based learning games for first graders. Second graders enjoyed the zoo and are going to visit the Cutten campus soon. Third graders are making art portfolios and learning how to critique their own work. Fourth graders took their annual trip to the ghost town of Falk despite a rainy day. They are involved in studying ecosystems and food webs. CASSPP testing is taking place.
- 4.4 2022 – 23 Student Registration Report – August reported on new registration numbers. Enrollment is slowly moving up.

**5.0 CORRESPONDENCE**

- 5.1 The Board reviewed letters from David Moonie and Co. and audit reports.

**6.0 INFORMATION / POSSIBLE ACTION ITEMS**

- 6.1 There was a presentation and discussion with Brian Whitmore from Studio W detailing three different options to proceed with Bond Projects.
- 6.2 There was discussion concerning revising the scope for Ridgewood Phase 1 & 2.
- 6.3 Motion was made by Andy Sundquist and seconded by Becky Reece to reject Pierson Bid Received for Ridgewood Phase 1 & 2 Project. Motion carried 5 – 0.
- 6.4 Motion was made by Becky Reece and seconded by Beth Johnston to approve the Professional Services Agreement with SchoolWorks, Inc.. Motion carried 5 – 0.
- 6.5 Motion was made by Becky Reece and seconded by Andy Sundquist to allow unvaccinated volunteers on campus with weekly Covid-19 tests. Motion carried 5 – 0.
- 6.6 Motion was made by Beth Johnston and seconded by Andy Sundquist to adopt Resolution 07. Motion carried 4 – 0. Becky Reece abstained.

- 6.7 There were no changes to BP 5030 Wellness Policy after review.
- 6.8 Tentative Teacher Assignments for 2022 – 2023 were shared.
- 6.9 The oral recommendation of the salary and fringe benefits for the Superintendent were presented as follows: 220 working days, \$112,000 annual salary with the same health and welfare benefits as the certificated staff.
- 6.10 Motion was made by Andy Sundquist and seconded by Becky Reece to approve the Superintendent's Employment Agreement between Cutten School District and Becky MacQuarrie. Motion carried 5 – 0.
- 6.11 August Deshais presented the LCAP parent survey results.
- 6.12 Motion was made by Becky Reece and seconded by Andy Sundquist to approve a \$650 stipend for Confidential Substitute Caller/Tracker to cover the remainder of the school year.

**7.0 SUPERINTENDENT / PRINCIPAL REPORT**

Becky MacQuarrie reported the interviews have been conducted for Speech and Special Education vacancies. Interviews are being planned for Principal and School Secretary. The Leadership Team is finalizing fall professional development and planning for summer school. The HVAC Phase 1 is complete. For Phase 2 we are still looking into P G & E upgrade power options and gas versus electric heaters. Summer School will be held at RW due to planned construction at the Cutten campus. Another assembly was held. August reported that 20 students participated in the Science Fair and intends to assist students to move on to the Humboldt County Science Fair next year. T-K and K screening will take place this month. Second graders are excited to spend the day at their soon to be new campus. May 11<sup>th</sup> is the Day of the Teacher.

**8.0 BOARD MEMBER COMMENTS / COMMUNICATION**

Beth Johnston inquired when Board Members would be participating in interviewing Principal applicants. Dennis Reinholtsen asked that the Board be given a budget update as soon as possible.

**9.0 ADJOURNMENT – The meeting was adjourned at 8:42 p.m.**

Respectfully submitted,

Becky MacQuarrie  
Secretary to the Board