

**CUTTEN ELEMENTARY SCHOOL DISTRICT
SCHOOL SITE COUNCIL MINUTES
May 20, 2024, 5:30 pm Ridgewood Commons**

Present: Chara, Morgan, Annette, Shandi, Carissa, Nancy, Sean

Absent: Tina (Chair), Melissa (Secretary), Teresa

Guest: Silas, Carissa's 2-month-old

1.0 CALL TO ORDER

Vice-Chair, Nancy called meeting to order at 5:40

Annette confirmed, with consent, a quorum was present.

2.0 ORGANIZATION

2.1 CONSIDER APPROVAL OF AGENDA ORDER

Add 6.4. Cell Phone Policy

Garden discussion: To be included under 6.2. Beautification

Moved - Morgan ; 2nd - Sean. **Approved by unanimous consent.**

3.0 CONSIDER APPROVAL OF March 18, 2025 Minutes

Moved - Chara; Morgan 2nd. **All approved.**

4.0 PUBLIC COMMENT:

Persons wishing to address the school site council on non-agenda items (except personnel) are invited to do so at this time. In the interest of time and order, each speaker may be limited to three minutes (3) to address the school site council, with no more than twenty (20) minutes total of public comment.

None present.

5.0 DISTRICT REPORT

CUTTEN:

- "Subbies Award" Recognized Becky Davis, Glen Rickel, and T. Weaver
- District Buddies event 5/28
- Last day of school 6/11
- Cutten just completed CAASPP
- Andrea Yip received Excellence in Teaching Award
- Seussical the Musical - performed at Ridgewood, and over weekend at EHS
- 3rd Grade "Shade Puppets"
- 5th/6th Wind-Energy quintet
- Spring Concert upcoming on May 22
- Talent Show, organized by Mrs Pitts, on June 2
- Lunch on the Lawn, May 30
- Play Day, June 4
- Promotion Ceremony, June 10

RIDGEWOOD:

- Positive Paw popsicle, in-class picnics
- TK/K Screenings of incoming students are complete
- Garden Club - Every Thursday
- 2nd/3rd Orientation for new Cutten students - June 4
- May 2-4, Lost Coast Kennel Club came for weekend training - successful
- North Coast Dance, "Dance to schools", Assembly at Ridgewood for 1/2 grade
- Evening TK/K performances
- Teacher Union - currently in negotiations

6.0 DISCUSSION/POSSIBLE ACTION ITEMS

6.1 Review Student Wellness policies: AG 5030/ BP5030

Comments/Notes on Wellness Report and Wellness in general:

- Student learning about health/nutritional wellness woven into teaching curriculum.
- As of last 2 years, Ridgewood has warmer to keep hot lunches hot.
- Ridgewood, mostly limited outdoor options for lunch: Majority served outside. If inclement weather, Rainbow Room and classrooms are the options.
- Because we serve K-6, no meal size differential can be offered between 6th and TK, for example. A problem of waste?
- Cutten has a better way to manage unused food. Ridgewood does not have a full kitchen.
- Composting, though labor intensive, is a possible solution (see notes below on beautification).
- New building to break ground by Aug 30: Front Office; Classroom; modify kitchen.

Morgan moved to accept Wellness Report: Chara 2nd. Passed unanimously.

6.2 Beautification Event debrief- April 17th, 2025

- Handful in the garden from the beginning. Painting of stars, led by Coach Bon appreciated. Sparsely attended, but got a good start in the garden.
- Perhaps **not** do beatification event next year, different approach to upkeep.
- Annette: For next year: weave it into curriculum. Each class has a week to be responsible for beautification. (Has been done previously.)
- Morgan: Garden Club could be connected to that initiative.
- Morgan has ideas for projects.
- Currently: Thursday Garden Club: Kids come after school Thursdays with parent/guardian. ASP also has participated. Perhaps enlist more adult supervision from ASP for greater productivity on projects. Suggested to make Thursday the ASP "movie day" to facilitate that. "Papa Toms" has participated. Morgan will create a group text of attendees, with consent. She may engage Sue from Green Lots for counsel.

- Question about the greenhouse key: Morgan can leave key with ASP if office closed by her departure.
- Morgan: Can we have lockbox with key or padlock with passcode for those who may want to come and water? For now, Morgan will have key for summer.
- Funding?: PTA? Grants? Budget? Apparently, there are grants "out there" for school gardens... How do we find?
- Annette and Morgan to meet separately to plan further garden care and consider resources.
- If we had an active garden club, "**Moving Bodies, Growing Vegetables**" could be part of wellness curriculum/health learning.
- Sean: Ace does donations. As do Pierson and Schmidbauer.
- Present and future wish list: COMPOST BINS:
 IN GARDEN: Worm bin. Tumblers that lock. If we wanted to start composting, some infrastructure is already in place. Needs commitment from humans: It is a big commitment including labor and someone who knows how to compost. Would need a project head. Education of kids and oversight, etc.

6.3 End of Term/ Thank You Site Council Membership

- Melissa, Teacher, has completed term. Melissa's replacement would be only Ridgewood Teacher. (Annette to confirm that's OK, given Annette also represents Ridgewood.)
- Shandi, Tina, Chara will be teachers at Cutten for 2025-26.
 All in 1st year of 1st term.
- Carissa, Parent: 1st term, 2nd year, willing to run again
- Morgan, Parent: 1st year, 1st term
- Teresa, Parent: 1st term, 1st year
- Sean, Parent: 3rd term, 1st year (TBC)
- Nancy: 2nd term, 2nd year. Question: Can substitute (who is also parent) serve as parent rep on Site Council?

6.4 Cell Phone Policy

- 1st Sentence after Section 1: Should this be a bullet? If sentence, include "shall be used"? Or if a bullet/title, include the word "usage".
- Define school hours:
 - What about policy for bus travel (not during school hours proper but in "school" care). However, on the bus, it cannot fall to the driver to enforce it. Consequence would only come from significant infraction.
 - Do school hours include ASP? If not, does ASP have policy/protocol?
- Progressive consequences outlined in policy deemed appropriate and strongly affirmed.

7.0 ANNOUNCEMENTS AND COUNCIL MEMBER COMMENTS

Next meeting: LCAP and Policy for possible future pandemic or widespread emergency.

Annette: Will check with Becky to see if we can hold next meeting via Zoom.

Next Meeting- Monday, June 2, 2025, at 5:30 pm, possibly on Zoom. Annette to inquire.

Silas, guest, calls for end of meeting.

8.0 ADJOURNMENT

Nancy adjourns at 6:43pm.