

CUTTEN ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES
BOARD MEETING NOTES
May 13, 2024 6:00 pm
Ridgewood Commons
2060 Ridgewood Drive Cutten, CA 95503

1.0 CALL TO ORDER/FLAG SALUTE

Board members in attendance: Beth Johnston, Becky Reece, Dennis Reinholtsen, Mary DeWald. Meeting called to order at 6:02. Flag salute.

2.0 EMPLOYEE RECOGNITION PRESENTATION - Becky MacQuarrie acknowledged guest- County Superintendent Michael Davies-Hughes.

2.1 Email from HCOE Transportation Supervisor Commending Crossing Guard Gidget Hulstrom - Becky MacQuarrie acknowledged Cutten staff member Gidget Hulstrom, who received special recognition

3.0 CONSENT AGENDA - Dennis motioned to approve. Beth seconded. Motion carried 4-0.

- 3.1 Approval of Minutes, April 8, 2024**
- 3.2 Approval of Warrants and Payroll**
- 3.3 Approval of Waste Removal Agreement with Eureka City Schools, 2024-2025**
- 3.4 Approval of Northern Humboldt Union High School District Transportation Services Agreement 2024-2025**
- 3.5 Approval Cal Poly Humboldt MOU for Student Teaching, Observation, and Teaching**
- 3.6 Approval of Eureka City Schools Summer School Food Service Agreement**
- 3.7 Approval of Interdistrict Attendance Agreement for 2024 - 25**
- 3.8 Approval of Employment of 1.45 FTE Classified Positions (2024-2025)**
- 3.9 Approval of Employment of .725 FTE SAI Program Aide (2024-2025)**
- 3.10 Approval of Employment of 1.0 FTE Art Teacher (2024-2025)**

4.0 VISITOR COMMENTS ON NON-AGENDA ITEMS - None

The Board reserves the right to limit speakers to three minutes only. The Board may comment, but cannot take action at this time. The Board President may refer the matter to the Superintendent for review, if appropriate.

5.0 REPORTS

- 5.1 Cutten-Ridgewood PTA Report** - Darcie and Annette shared about carnival, gifts to schools, beautification day, staff appreciation, snacks for CAASPP.
- 5.2 School Site Council Report** - Annette Sligh reported that their last meeting is next week. They will be discussing next year's members.
- 5.3 HBTA Report** - Melissa Seymour spoke for HBTA. TK/K screenings going on. Teachers feel very supported by PTA.
- 5.4 Norcal ELC Math Identity & Mindset Presentation (Leadership Team)** - Becky MacQuarrie, Dani Hinrichs, Andrea Yip, Bethany Ibbitson, Tina Standish, Amy Chastain, Annette Sligh and Darcie Rutter presented a slideshow sharing their work (as the District Leadership Team) with the NorCal ELC grant.
- 5.5 Principals' Report** - Finishing up planning for summer school, School Climate Team is organizing a Buddy wellness activity on May 29 at Cutten School, Joe Kencke was honored at HCOE as a Teacher

of Excellence, 6th grade is fundraising and preparing for the end of the year, 5th grade has been teaching classic recess games, 4th grade will be doing Poetry in the Classroom, 3rd grade orientation will be June 5. Lunch on the lawn at Cutten on June 5. Spring Concert at EHS, May 17. Talent show at Cutten on May 30.

- 5.6 2022 – 2023 Student Registration Report** - Noted that it should read as 2024-2025 registration, we're up a few students since last report
- 5.7 LCAP Update** - Becky will bring the LCAP to the Board in June. It is looking good and being finalized now.
- 5.8 Bond Update** - Work is finished. New gate at Ridgewood. Last few payment options are being finalized. Waiting on final bills from contractor and inspector. Bond committee will meet next week. Report will be presented to the board at the next meeting.

6.0 CORRESPONDENCE

- 6.1 HCOE Positive Certification of 2023-2024 Second Interim Letter**
- 6.2 County of Humboldt Office of Elections & Voter Registration Letter** - Discussion

7.0 INFORMATION / POSSIBLE ACTION ITEMS

- 7.1 Consider Approval of Authorization for Fiscal Year 2024-25 Warrant Distribution**
Motioned by Beth. Second by Mary. Carried 4-0.
- 7.2 Discussion/Consider Approval of Teacher Assignments for 2024 – 2025** - Becky MacQuarrie shared current enrollment for next year and several options for staffing. Discussion followed. Motion to approve Option C and hire another teacher using Learning Loss funds. Motioned by Dennis. Second by Beth. Motion carried 4-0.
- 7.3 Discussion/Consider Approval to Place a Bond On the Nov. 2024 Ballot** - Discussion. Final decision needs to be made next month. Becky MacQuarrie will bring a resolution to the next board meeting.
- 7.4 Discussion/Consider Approval of Social Science Curriculum 3-6th Grades TCI, and TK-2nd Grades McGraw Hill Impact** - Both curriculums have been tried and approved by teachers and put out for parent review at Open Houses. Motioned to approve by Beth. Second by Dennis. Carried 4-0.
- 7.5 Discussion/Consider the ELOP Portable Project Plan Revisions**
Becky MacQuarrie shared that the portable project will not happen due to special factors.
- 7.6 Discussion/Consider Approval of ELOP funds to purchase Passenger Van \$71,855.05**
Motioned to approve with a contingency by Dennis. Second by Mary. Carried 4-0.
- 7.7 Discussion/Consider Approval of TK Playground Using UTK Funds \$34,678.67**
Motioned by Beth. Second by Mary. Carried 4-0.
- 7.8 Discussion/Consider Approval of Studio W Architects Amendment to Professional Services Agreement Increase of \$12,857**
Motioned by Beth. Second by Dennis. Carried 4-0.
- 7.9 Discussion/Consider Approval of Grant for Electric Bus Approximate Cost for District \$70,000**
Discussion about applying for a grant for an electric bus. Becky will bring more information to the June board meeting.

8.0 SUPERINTENDENT REPORT - The dead tree at Cutten has been cut down.

9.0 BOARD MEMBER COMMENTS / COMMUNICATION - Becky Reece shared that the Ridgewood Open House went well and complimented the Cutten School Book Fair.

10.0 PUBLIC COMMENT ON CLOSED SESSION ITEM - none

11.0 CLOSED SESSION - opened at 7:51 pm

With respect to every item of business to be discussed in closed session:

11.1 CONFERENCE WITH LABOR NEGOTIATOR (GC § 54957.6)

Agency Negotiator: Becky MacQuarrie

Name of organization representing employees: Humboldt Bay Teachers Association.

Closed session ended at 8:11

12.0 RECONVENE TO OPEN SESSION - 8:12

13.0 ADJOURNMENT - 8:13

NOTICE: Any writing, not exempt from public disclosure under Government Code Section 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22, which is distributed to all or a majority of the members of the governing board by any person in connection with a matter subject to discussion or consideration at an open meeting of the board is available for public inspection at Ridgewood School, 2060 Ridgewood Drive, Eureka.