



Cutten School District

4182 Walnut Drive,
Eureka, CA 95503
(707) 441-3900 • Fax (707) 441-3906

Superintendent/Principal
Becky MacQuarrie, EdD

CUTTEN ELEMENTARY SCHOOL DISTRICT BOARD OF TRUSTEES BOARD MEETING MINUTES

May 11, 2026 6:00 pm
Ridgewood Commons
2060 Ridgewood Drive
Cutten, CA 95503

1.0 CALL TO ORDER/FLAG SALUTE- Called to order at 6:04pm.

Board members in attendance-Dennis Reinholtsen, Mary DeWald, Beth Johnston, and Mindy Sehon.

2.0 CONSENT AGENDA- Motioned by Mary Dewald. Seconded by Mindy Sehon. Motion carried 3-0.

- 2.1 Approval of Minutes, April 6, 2026; May 4, 2026
- 2.2 Approval of Warrants and Payroll
- 2.3 Approval of Waste Removal Agreement with Eureka City Schools 2026-2027
- 2.4 Approval of Northern Humboldt Union High School District Transportation Services Agreement 2026-2027
- 2.5 Approval of MOU Between Eureka City Schools and CESD to Drop off Students at the “Out of the Box” Afterschool Program 2026-2027
- 2.6 Approval of MOU Between Cal Poly HSU and CESD for Student Teaching, Observation, and Fieldwork 2026-2027
- 2.7 Approval of Summer School Food Service Agreement Between Eureka City School and CESD 2026-2027
- 2.8 Approval of Agreement Between HCOE Learning Services & the HERC Library and CESD 2026-2027
- 2.9 Approval of Afterschool Aides, 1.1375; Resource Aides, 1.9746, TIP Coordinator .6; Kitchen Aide .0625; Classroom aide .375 Classified Resignations
- 2.10 Approval of 1.0 FTE Cutten Principal Resignation

3.0 VISITOR COMMENTS ON NON-AGENDA ITEMS- None

The Board reserves the right to limit speakers to three minutes only. The Board may comment, but cannot take action at this time. The Board President may refer the matter to the Superintendent for review, if appropriate.

4.0 REPORTS/PRESENTATIONS

- 4.1 Cutten-Ridgewood PTA Report- Carnival was a great time and a success. Next year as always some things will need to change. Healthy snacks were provided for CSSPA testing.
- 4.2 School Site Council Report- Review of student wellness policy following week. One last meeting in June.
- 4.3 HBTA Report- Joe thanked the board about all the information provided and time spent on debating what best decision should be made. Cutten is a choice of school because our teachers are so committed to students and success. 40% of enrollment is IDT, because of how great the campus is. The reserve has 1.6mil more than the most comparable districts. Years out we have even more compared to comparable districts. Projects are of worry and that is understood, but even with the



Cutten School District

4182 Walnut Drive,
Eureka, CA 95503
(707) 441-3900 • Fax (707) 441-3906

Superintendent/Principal
Becky MacQuarrie, EdD

expenses, they still came in much lower than it was previously expected. The audited financial trend has always been much higher in all 3 prior years and ended up being way higher than the 4% suggested reserve. The counter offer was not prepared but it will be ready during the week to be considered. Mike thanked PTA because we are known to have such a great supportive PTA giving back to teachers constantly. A new position being considered brought to HBTA was of surprise within everyone and lots of questions were brought up and high majority are questioning it because it's more of a certificated administration position not classified position as was presented out.

- 4.4 Principals' Report- Eureka math was tried by a teacher and was really liked so far. CEI is working on ensuring anything that is being printed out is accessed accordingly. RW open house was great and they were able to open up the new building for parents to view as well as staff. TK/K screenings are happening this week. The new building is close to being wrapped up. End of year performances are being scheduled. 3rd grade orientation will be June 9th, 2026. Cutten had the drama club performance of Huck Jr and the reviews were great. Darold Ringler gathered buses to be able to transport the entire district to Eureka and be seen by students. The mural at Cutten has been completed as a donation from a prior employee and about 100 kids had a hand in helping complete the mural. CASSP testing is being wrapped up. Spring concert is May 21st, 2026, and lunch on the lawn is May 28th, 2026. Board members needed to pass out certificates June 9th, 2026. Legacy walk will happen on June 9th as well for past students also graduating from High school that attended cutten.
- 4.5 2025 – 2026 Student Registration Report- Steady as it's been in the prior months, no major changes.
- 4.6 LCAP Update- 3 year review this year tracking if changes implemented helped meet goal or not. If not, changes will need to be made. CEI looked at sub groups and how they can perform better in CASSP testing, as well as chronic absenteeism. Changes are? Interventions being implemented heavily this year.

5.0 CORRESPONDENCE

- 5.1 Certification of 2025-2026 HCOE Second Interim Report- Positive certification.

6.0 INFORMATION / POSSIBLE ACTION ITEMS

- 6.1 Discussion/Consider Tentative Staffing Options 2026-2027- Even with declining enrollment Cutten is looking good, with option 3 being the best option so far. Consider hiring another teacher to relieve higher classes of high student count.
- 6.2 Discussion/Consider Approval of Approximately \$60,000 or the Remainder from Measure L Bond
- 6.3 Funding to be Utilized for the Ridgewood Phase 2 Building Project- To be used for the extra fees we've encountered or cabinets that weren't included. Motioned by Beth Johnson and seconded by Mindy Sehon. Motion carried 4-0.
- 6.4 Discussion/Consider Approval to Contract with an Architect to Design a Ridgewood Cafeteria with Measure K Bond Funding- Other suggestions include two more classrooms at cutten, carpeting at RW for kinder, Black top resurfacing at Cutten, parking at RW is not feasible to be redone. Get costs from the architect for possibilities before deciding on anything.
- 6.5 Discussion/Consider Acceptance of the Commission on Teacher Credentialing, Teacher Residency Implementation and Expansion Grant Intent to Fund Offer; \$800,000- Pays mentee to cover their education cost and gives a small stipend to the mentor teacher. Motioned by Beth Johnston seconded by Mindy Sehon. Motion carried 4-0.
- 6.6 Discussion/Consider Approval of a 1.0 FTE Learning Support Specialist/Instructional Coach Classified Management Job Description and Salary Schedule- No motion



Cutten School District

4182 Walnut Drive,
Eureka, CA 95503
(707) 441-3900 • Fax (707) 441-3906

Superintendent/Principal
Becky MacQuarrie, EdD

- 6.7 Discussion/Consider Possible Action on Resolution #2026 –3 Regarding Classified Reduction in Work Force Decision Not to Reemploy .762 .FTE- Motioned by Beth Johnston seconded by Mindy Sehon. Motion carried 4-0.
- 6.8 Discussion/ Consider Approval of 1.0 FTE Certificated Teacher Position - Motioned by Mindy Sehon seconded by Mary DeWald. Motion carried 4-0.
- 6.9 Discussion/ Consider Approval of .4381 FTE Classified Aide Positions- Motioned by Beth Johnston seconded by Mary DeWald. Motion carried 4-0.
- 6.10 Discussion/Consider Approval of 1.0 Cutten Principal Position-
- 6.11 Discussion/Consider Approval of 1.0 Resource Specialist Position- Motioned by Beth Johnston seconded by Mary DeWald. Motion carried 4-0.
- 6.12 Discussion/Consider Approval of the Addition of 3 Extra Holidays for Full-time Classified Positions beginning July 1, 2026 (November 25, December 24, December 31)- Motioned by Mindy Sehon seconded Beth Johnston. Motion carried 4-0.
- 6.13 Discussion/Consider Approval of Purchase Order Electric Charger for Bus \$26,111.70- Motioned by Mindy Sehon seconded by Mary DeWald. Motion carried 3-1.
- 6.14 Discussion/Consider Approval for Summer School Staffing Temporary Positions 2026(Teachers, Aides, After-School Program Aides, After-School Director, Afterschool coordinator, and Summer School Principal)- Motioned by Beth Johnston seconded by Beth Johnston. Motion carried 4-0.

7.0 SUPERINTENDENT REPORT- Teacher appreciation week and superintendent is thankful for the teachers and staff for all the hard work all year long. A walk through of the new RW facility of things that aren't done and should be done shared the wording is of concern. Small kit funds received to be used towards Cafeteria funds.

8.0 BOARD MEMBER COMMENTS / COMMUNICATION- Board is sad that Darci Rutter Cutten principal will be leaving us.

9.0 PUBLIC COMMENT ON CLOSED SESSION ITEM

10.0 CLOSED SESSION- Meeting closed at 7:25pm.

With respect to every item of business to be discussed in closed session:

10.1 CONFERENCE WITH LABOR NEGOTIATOR (GC § 54957.6)

Agency Negotiator: Dennis Reinholtsen

Unrepresented Employee: Cutten Principal

10.2 CONFERENCE WITH LABOR NEGOTIATOR (GC § 54957.6)

Agency Negotiator: Becky MacQuarrie

Name of organization representing employees: Humboldt Bay Teachers Association.

10.3 CONFERENCE WITH LABOR NEGOTIATOR (GC § 54957.6)

Agency Negotiator: Dennis Reinholtsen

Unrepresented Employee: Administration

10.4 CONFERENCE WITH LABOR NEGOTIATOR (GC § 54957.6)

Agency Negotiator: Becky MacQuarrie

Name of organization representing employees: Humboldt Bay Teachers Association.



Cutten School District

4182 Walnut Drive,
Eureka, CA 95503
(707) 441-3900 • Fax (707) 441-3906

*Superintendent/Principal
Becky MacQuarrie, EdD*

11.0 RECONVENE TO OPEN SESSION- Open session at 8:48pm.

10.1 Motion by Mindy Sehon to hire Wendi Orlandi as Principal, to be placed at Step 4 on the principal salary schedule. Seconded by Mary DeWald. Motion carried 4-0.

10.4 A teacher requested a year's leave. Leave was not granted due to lack of emotion.

12.0 ADJOURNMENT - Adjourned at 8:50 pm.

NOTICE: Any writing, not exempt from public disclosure under Government Code Section 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22, which is distributed to all or a majority of the members of the governing board by any person in connection with a matter subject to discussion or consideration at an open meeting of the board is available for public inspection at Ridgewood School, 2060 Ridgewood Drive, Eureka.