

CUTTEN ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES
BOARD MEETING MINUTES
May 11, 2025 6:00 pm
Ridgewood Commons
2060 Ridgewood Drive Cutten, CA 95503

1.0 CALL TO ORDER/FLAG SALUTE- Board members in attendance Dennis Reinholtsen , Mary Dewald, Becky Reece, and Beth Johnston. Meeting called to order at 6:02 and began with the flag salute with special guests from all tk-2nd grades.

2.0 CONSENT AGENDA- Moved by Becky Reece seconded by Mary dewald. Motion carried 4-0.

- 2.1 Approval of Minutes, April 14, 2025
- 2.2 Approval of Warrants and Payroll
- 2.3 Approval of Waste Removal Agreement with Eureka City Schools, 2025-26
- 2.4 Approval of Northern Humboldt Union High School District Transportation Services Agreement 2025-26
- 2.5 Approval Western Governor's University MOU for Student Teaching, Observation, and Teaching, 2025-26
- 2.6 Declaration of Surplus Costumes from Drama Program for Donation (@\$203.27)
- 2.7 Approval of 2.61 Classified Resignations

3.0 VISITOR COMMENTS ON NON-AGENDA ITEMS- None

The Board reserves the right to limit speakers to three minutes only. The Board may comment, but cannot take action at this time. The Board President may refer the matter to the Superintendent for review, if appropriate.

4.0 REPORTS/PRESENTATIONS

- 4.1 Proposition 2 Presentation: Caldwell Flores Winters, Inc.(CFW)- Presentation on Prop 2 by Caldwell team informing everyone on the funds out there for state aid eligibility (SFP). Tk-12th grade 8.5bil in funding. 5 year facility plan required, building capacity for 75+ buildings to be replaced, Cuttens case eligible for 2.9 million for capital improvements or could get in line for reimbursement for the first two projects already completed through the bond funds up to 60%. Also qualify for financial hardship based on calculation on whether the district has funds to complete projects by receiving 100% funding through the state.
- 4.2 Cutten-Ridgewood PTA Report- Anna (president) carnival went really well. Scholarships for seniors will be presented soon. District dinner for PTA at cutten room May 26th. Play day for both sites will be sponsored for ice cream again.
- 4.3 School Site Council Report- Getting ready for new site members. May will review the wellness plan and LCAP as well. Garden club will start up as decided by a group of parents once a week tuesdays.
- 4.4 HBTA Report- Tk/K screenings happen. Life cycles with bugs happening all over campus. The 3rd grade shadow puppet show was greatly paid for by the PTA. 3rd grade going on a Madaket trip before the end of school year. Lots of field trips going on during the next few weeks before the school year ends. Andrea Yip teaching and award recipient through HCOE. 6th grade headed to winship for step up to promotion. Back in time 2 years in regards to negotiations in regards to the statement of financial stability, and teachers deserving monetary support to continue being the great teachers they continue to be. **Some teachers with families are actually taking pay cuts.** Lack of full board members requesting board to be filled or knowledge of official vacancy.
- 4.5 Principals' Report- Open house night was amazing and the attendance was great at both sites. Cutten is in the middle of CASSP testing and 5th and 6th graders just started 05/12/25. The Sussical musical

was an amazing performance. Talent show Monday June 2nd. Promotion Tuesday June 10th. 3rd and 4th graders have dance school and lunch on the lawn May 30th. Play day June 10th cutten June 9th at RW. 3rd grade orientation happening June 4th. Class picnics and positive paw popsicles instead of lunch on the lawn. Lost coast kennel club did more training on campus and they made donations for schools.

- 4.6 2024 – 2025 Student Registration Report- No big change with a few students and others who have returned to Cutten.
- 4.7 LCAP Update- Still in the works no formal update just yet.
- 4.8 BESC Cutten HVAC Project Update- Lots to be done still at cutten to hook up electricity to all heaters and air flow filters. Tubes in the kitchen for better air improvement also will be noticeable after the project is completed.

5.0 CORRESPONDENCE

6.0 INFORMATION / POSSIBLE ACTION ITEMS

- 6.1 Consider Approval of Authorization for Fiscal Year 2025-26 Warrant Distribution- Motioned by Becky Reece seconded by Beth Johnston. Motion carried 4-0.
- 6.2 Discussion/Consider Approval Open New Student Body Bank Account at Tri Counties Bank, Authorizing Becky MacQuarie, Superintendent, and Vanesa Carillo-Salas, Business Officer as Signors- Motioned by Beth Johnston seconded by Becky Reece. Motion carried 4-0.
- 6.3 Consider Approval of GASB 101 Compensated Absences Policy (Updated)- Motion carried by Beth Johnston seconded by Becky Reece. Motion carried 4-0.
- 6.4 Discussion/Consider Approval of Teacher Assignments for 2025 – 2026. Motioned by Becky Reece seconded by Mary DeWald. Motion carried 4-0.
- 6.5 Approval of Employment of 1.0 FTE Certificated Teaching Staff 2025-2026. - Motioned by Becky Reece seconded by Beth Johnston. Motion carried 4-0.
- 6.6 Discussion/Consider Approval of the Following Bond Projects Architect Revisions and Bid Process:
 - Ridgewood Phase II New Construction Segment Newly Constructed Buildings, Upgrades to Kitchen Facilities and Fire Alarm System
 - Resurfacing Cutten Basketball and Playground
 - CFW Contracts, Consultation and Facilities Plan- Motioned by Becky Reece and seconded by Mary DeWald. Motion carried 4-0.
- 6.7 Discussion/Consider Approval of Bond/Construction Secretary Job Description. Motioned by Becky Reece seconded by Beth Johnston. Motion carried 4-0.
- 6.8 Discussion/Consider Approval to Continue .5 FTE Expanded Learning Community Coordinator Position for the 2025-26 School Year. - Motioned by Becky Reece seconded by Beth Johnston. Motion carried 4-0.
- 6.9 Discussion/Consider Resolution 2025-7 Urging the California Department of Education to Fulfill its Obligations Under Senate Bill 1315 and to Prioritize the Needs of Small School Districts- Motion carried by Mary DeWald seconded by Becky Reece. Motion carried 4-0.

7.0 SUPERINTENDENT REPORT- Summer school schedule in the works as well as staffing. New house insurance for new bid as it is being dropped by the overall insurance umbrella.

8.0 BOARD MEMBER COMMENTS / COMMUNICATION- Introduction of staff in attendance as new faces in the crowd. Becky Reece attended both open houses and loved to see the attendance.

9.0 PUBLIC COMMENT ON CLOSED SESSION ITEM- Again thanking PTA for teacher appreciation prior week every single day makes it so special how above and beyond they go to do that.

10.0 CLOSED SESSION- Started at 7:48pm

With respect to every item of business to be discussed in closed session:

Becky- Salary schedule for principals pro so that teachers can't point at raises received for principals. Debate on schedule due to teachers. Simplifies things to include salary schedule.

Salary schedule for Principals- Motioned by Becky Reece seconded by Beth Johnston. Motion carried 3-0.

*10.1 CONFERENCE WITH LABOR NEGOTIATOR (GC § 54957.6)
Agency Negotiator: Dennis Reinholtsen
Unrepresented Employee: Cutten Principal*

*10.2 CONFERENCE WITH LABOR NEGOTIATOR (GC § 54957.6)
Agency Negotiator: Dennis Reinholtsen
Unrepresented Employee: Ridgewood Principal*

*10.3 CONFERENCE WITH LABOR NEGOTIATOR (GC § 54957.6)
Agency Negotiator: Dennis Reinholtsen
Unrepresented Employee: Superintendent*

10.4 CONFERENCE WITH LABOR NEGOTIATOR (GC § 54957.6)- Reviewed employee for first time in 20 years. Holding accountable in regards to how a job is being completed and not following rules as should.

*Agency Negotiator: Becky MacQuarrie
Unrepresented Employee: Classified*

10.5 PUBLIC EMPLOYEE-DISCIPLINE/DISMISSAL/RELEASE (GC § 54957)- Book complaint in regards to a reading in class. Met with parents and grandmother in regards to an inappropriate remind message that was sent to parents "If you don't like it you can go to your home district."

*10.6 CONFERENCE WITH LABOR NEGOTIATOR (GC § 54957.6)
Agency Negotiator: Becky MacQuarrie
Name of organization representing employees: Humboldt Bay Teachers Association.-*

11.0 RECONVENE TO OPEN SESSION- 8:33

12.0 ADJOURNMENT- Closed at 8:35

NOTICE: Any writing, not exempt from public disclosure under Government Code Section 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22, which is distributed to all or a majority of the members of the governing board by any person in connection with a matter subject to discussion or consideration at an open meeting of the board is available for public inspection at Ridgewood School, 2060 Ridgewood Drive, Eureka.