

CUTTEN ELEMENTARY SCHOOL DISTRICT

BOARD OF TRUSTEES

BOARD MEETING AGENDA

July 12, 2021 6:30 pm

Via Zoom Meeting: <https://us06web.zoom.us/j/81776841232?pwd=ZFhXVmpLQmVFdDBqQ1ExOThTb045QT09>

Meeting ID: 817 7684 1232

Password: Cutten

Call in: 1-669-900-6833

**1.0 CALL TO ORDER**

**2.0 CONSENT AGENDA**

- 2.1 Approval of Minutes, June 14, 2021, June 15, 2021, and June 24, 2021
- 2.2 Approval of Consolidated Application with all Associated Data Collections, Reporting Requirements and General Assurances
- 2.3 Approval of Employment of One .4375 FTE Instructional Aide
- 2.4 Declare as Obsolete Surplus: Inventory Item 976 (Television Monitor)
- 2.5 Approval of Ridgewood Driveway Concrete Repair Project

**3.0 VISITOR COMMENTS ON NON-AGENDA ITEMS**

The Board reserves the right to limit speakers to three minutes only. The Board may comment but cannot take action at this time. The Board President may refer the matter to the Superintendent for review, if appropriate.

**4.0 INFORMATION / POSSIBLE ACTION ITEMS**

- 4.1 Consider Approval of Concrete Slab Project Bid Award to ACGC, Inc.
- 4.2 Electrical Modifications for Ridgewood HVAC Project

**5.0 SUPERINTENDENT / PRINCIPAL REPORT**

**6.0 BOARD MEMBER COMMENTS / COMMUNICATION**

NOTICE: Any writing, not exempt from public disclosure under Government Code Section 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22, which is distributed to all or a majority of the members of the governing board by any person in connection with a matter subject to discussion or consideration at an open meeting of the board is available for public inspection at Ridgewood School, 2060 Ridgewood Drive, Eureka.

CUTTEN ELEMENTARY SCHOOL DISTRICT

**BOARD MEETING MINUTES**

June 14, 2021

6:30 pm

**1.0 CALL TO ORDER**

The meeting was called to order at 6:31 p.m.

Board members in attendance: Becky Reece, Andy Sundquist, and Dennis Reinholtsen

Beth Johnston arrived at 6:38 during Reports.

Mary DeWald arrived at 8:07 for Closed Session.

**2.0 CONSENT AGENDA**

Motion was made by Dennis Reinholtsen, second by Andy Sundquist to approve the consent agenda. Motion carried by roll call vote 3 – 0.

**4.0 VISITOR COMMENTS ON NON-AGENDA ITEMS** None

**5.0 REPORTS**

5.1 Elaine Mu provided the Cutten Ridgewood PTA Report. She shared news of the PTA's two back to back June meetings. She announced the scholarship recipients. The PTA made plans to include distance learning students with goody bags since they will not be involved in Play Day. The next meeting will be August 10. There are a few open chair positions.

5.2 The minutes of the June 8, 2021 School Site Council were reviewed by August Deshais. Sue Ivey attended their meeting and presented on the LCAP. There will be two vacant parent seats in the fall.

5.3 Amy Chastain gave an HBTA Report covering how hard staff has worked over this highly unusual year. They have made learning both engaging and fun, especially the end of the school year. TK had a pirate celebration party. K students raised butterflies. First grade students participated in scavenger hunts. In Mike's Richard's second grade class, students put on a virtual talent show. Third graders in Mrs. Ng's class took apart and reassembled small appliances. Fourth graders finished their gold rush unit by "panning for gold", fifth graders grew wheat, and sixth graders have been busy building toothpick bridges. Amy thanked Sue Ivey for her dedication to the district and for taking on extra tasks. She stated that Sue is so loved and will be missed.

5.4 Sue Ivey reviewed the latest registration numbers. We gained 5 more registrations for kindergarten. We expect more registrations to come in, just later than usual.

**6.0 CORRESPONDENCE** - None

**7.0 PUBLIC HEARING**

7.1 Becky Reece, Board President, opened the Public Hearing on the 2021 – 2022 Local Accountability Plan (LCAP). Sue Ivey gave a brief overview of the LCAP providing the public with some of our successes including low suspension rate, good reading and math academic achievement, and the outstanding music program. She also shared some areas of focus for improvement. We want to promote higher levels of parent involvement and focus on the social emotional well-being of students. Heating and ventilation improvements will be addressed. We did a really good job with gathering stakeholder feedback utilizing many types of communication including surveys. A new feature in this LCAP will be to measure arts integration. We added more speech services to meet our increased need. Students who don't have access to technology devices at home will be able to check out a Chromebook next year. To address learning loss, summer school is planned for this summer and next. We have begun the planning process for outdoor learning structures. Plans will need DSA approval. We set some actions for our unduplicated students - foster youth, low income, and English learners. There was no public comment and the President closed the public hearing.

7.2 Becky Reece opened the meeting for a Public Hearing on the 2021 – 2022 district budget. The Board listened to a brief overview by Thor Arwood. There was no other public comment given and the President closed the public hearing.

7.3 Becky Reece opened the Public Hearing on the proposed purchase of property at 4140 Walnut Drive, Eureka, CA. Dennis Reinholtsen recused himself. Andy Sundquist gave a brief overview of the Board's reasoning for the property's use. Becky Reece shared that the Cutten campus has been overcrowded for many years and this property might enable the District to gain space. Andy stated that with the housing development from behind Redwood Fields, it is possible the District would receive developer fees. Elaine Mu shared that she is happy the Board is thinking ahead and about the future. Joe Kencke asked about the property in between and whether the Board would consider acquiring this property as well. Andy stated that since that property is a rental it is a possibility it may come up for sale. A facilities

plan is in the works and will include the 4140 Walnut Drive property. The President closed the Public Hearing. Dennis Reinholtsen rejoined the meeting.

**8.0 INFORMATION / POSSIBLE ACTION ITEMS**

- 8.1 Motion was made by Dennis Reinholtsen, second by Beth Johnston to approve the tentative contract with a speech-language pathologist not to exceed 12 hours per school week without prior approval by Board, subject to agreement on provision of insurance. Motion carried by roll call vote 4 – 0.
- 8.2 Motion was made by Dennis Reinholtsen, second by Andy Sundquist to approve Board Policies and Administrative Guides 3550, *Food Service – Child Nutrition Program* and 6142.7, *Physical Education and Activity*. Motion carried by roll call vote 4 – 0.
- 8.3 Motion was made by Andy Sundquist, second by Beth Johnston to approve the LCAP Federal Addendum Revision. Motion carried by roll call vote 4 – 0.
- 8.4 Sue Ivey provided the California Dashboard LCAP Local Indicators Report covering the following: Priority 1 – Basic Services, Priority 2 – Implementation of State Academic Standards, Priority 3 – Parent Engagement, Priority 6 – Parent Engagement and Priority 7 – Access to a Broad Course of Study. She gave a brief overview of how the District measures each priority. Our staff and Board put forth great effort and this report showcases our many strengths.
- 8.5 Motion was made by Beth Johnston, second by Andy Sundquist to approve the Cutten Hallway Roofing Project. Motion carried by roll call vote 4 – 0.
- 8.6 Motion was made by Beth Johnston, second by Andy Sundquist to approve the Shade Structure Project, including concrete slabs. Motion carried by roll call vote 4 – 0.

**9.0 SUPERINTENDENT/ PRINCIPAL REPORT**

August Deshais shared that two weeks ago there was an afternoon high school grad walk. The twenty graduates enjoyed being back on the Cutten campus and offered words of advice to current students. It was exciting to hear the exciting plans of the graduates. He also reported that both the EHS valedictorian and salutatorian were Cutten graduates. Both sites are hosting Play Days. Jennifer Johnston will provide a healthy snack for all students. Sixth grade promotion is this Wednesday in the upper Cutten field. A flatbed truck will serve as the stage. The sixth grade ensemble will provide live music. Sue Ivey reported that there will be a jazz band concert at Ridgewood on the last day of school. The concert will be held outside. The final day of school is Thursday, June 17, and the first day of the 2021-22 school year is Thursday August 26, which is also a minimum day. August has been tracking student reading in the Accelerated Reader Program. Students at both schools have read nearly 75,000,000 words this school year! That averages out to over 416,000 words per school day. Over the summer we will be very busy. There will be four weeks of summer school. We are going to order new Foss Science curriculum, and have planned numerous projects including some reroofing and new fencing at Cutten, permanent outdoor learning spaces with concrete slabs at both sites, and the first two phases of the HVAC project. The solar panels at Ridgewood have saved 50,612 pounds of emissions and is equivalent to planting 382 trees.

**10.0 BOARD MEMBER COMMENTS / COMMUNICATION**

Becky Reece shared she was happy to hear how much students are reading. She also reported that the Masters in Governance Training was very worthwhile.

**11.0 PUBLIC COMMENT ON CLOSED SESSION ITEM** None

**12.0 CLOSED SESSION** 8:07 p.m. Mary DeWald joined meeting.


**13.0 RECONVENE TO OPEN SESSION** 8:46 p.m.

- 13.1 Motion was made by Dennis Reinholtsen, second by Andy Sundquist to enter into a contract with Kristyn Fresz for school counseling services subject to the elimination of the 0.65 FTE school counseling position and the mutual agreement of a contract not to exceed 12 hours a week without board approval, and at the rate of \$90.00 an hour. Motion carried by roll call vote 5 – 0.

**14.0 ADJOURNMENT**

The meeting was adjourned at 8:47 p.m.

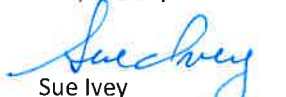
Respectfully submitted,

  
Sue Ivey  
Secretary to the Board

**CUTTEN ELEMENTARY SCHOOL DISTRICT**  
**BOARD MEETING MINUTES**  
**June 15, 2021 5:30 pm**

- 1.0 CALL TO ORDER** The meeting was called to order at 5:33 p.m.  
Board members in attendance: Andy Sundquist, Mary DeWald, Becky Reece and Beth Johnston  
Absent: Dennis Reinholtsen
- 2.0 VISITOR COMMENTS ON NON-AGENDA ITEMS** None
- 3.0 INFORMATION / POSSIBLE ACTION ITEMS**
- 3.1 Motion was made by Andy Sundquist, second by Mary DeWald to adopt the 2021 – 2022 Local Control and Accountability Plan (LCAP). Motion carried 4 – 0 by roll call vote.
- 3.2 Motion was made by Andy Sundquist, second by Beth Johnston to adopt the 2021 – 2022 District Budget. Motion carried 4 – 0 by roll call vote.
- 4.0 BOARD MEMBER & ADMINSTRATOR COMMENTS / COMMUNICATION**
- Any comments?**
- 5.0 ADJOURNMENT**  
The meeting was adjourned at 5:39 p.m.

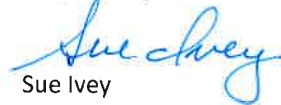
Respectfully submitted,

  
Sue Ivey  
Secretary to the Board

CUTTEN ELEMENTARY SCHOOL DISTRICT  
**BOARD MEETING MINUTES**  
June 24, 2021 5:00 pm

- 1.0 CALL TO ORDER** The meeting was called to order at 5:02 p.m.  
Board members in attendance: Mary DeWald, Andy Sundquist, Dennis Reinholtsen, Becky Reece and Beth Johnston
- 2.0 VISITOR COMMENTS ON NON-AGENDA ITEMS** None
- 3.0 INFORMATION / POSSIBLE ACTION ITEMS**
- 3.1** Motion was made by Dennis Reinholtsen, second By Andy Sundquist to approve Resolution 1021-07 Regarding Elimination of Classified Employee Services: .65 FTE Counselor. Motion carried 5 – 0 by roll call vote.
- 4.0 BOARD MEMBER & ADMINSTRATOR COMMENTS / COMMUNICATION**
- Sue Ivey shared that two more projects have received certification with the DSA. Unfortunately, another project that is uncertified was brought to her attention. She is working with StudioW Architects and DSA to get that certification.
- Trustee Dennis Reinholtsen left the meeting.
- Trustee Andy Sundquist shared that the District's counter offer for the 4140 Walnut property after the appraisal results were provided was not accepted by the seller.
- 5.0 ADJOURNMENT** The meeting was adjourned at 5:28 p.m.

Respectfully submitted,



Sue Ivey  
Secretary to the Board



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### 2019-20 Title II, Part A Fiscal Year Expenditure Report, 24 Months

A report of year-to-date expenditures and encumbrances by activity. Activity period covered is July 1, 2019 through June 30, 2021.

Required fields are denoted with an asterisk (\*).

2019-20 Title II, Part A allocation:	\$22,604
Transferred-in amount:	\$0
Transferred-out amount:	\$0
2019-20 Total allocation:	\$22,604 <input type="button" value="Recalculate"/>

#### Professional Development Expenditures

Professional development for teachers:

Professional development for administrators:

All other professional development expenditures:

#### Recruitment, Training, and Retention Expenditures

Recruitment activities:

Training activities:

Retention activities:

All other recruitment, training, and retention expenditures:

#### Miscellaneous Expenditures

Class size reduction:

Administrative and indirect costs:

Title V, Part B Subpart 1 Alternative Uses of Funds Authority Participation:

Equitable services for nonprofit private schools:

All other allowable expenditures and encumbrances:

Total expenditures and encumbrances: \$0

2019-20 Unspent funds: \$22,604

Arianna Bobadilla (Fiscal), Division Support Office | [ABobadilla@cde.ca.gov](mailto:ABobadilla@cde.ca.gov) | 916-319-0208  
 Lisa Fassett (Program), Standards Implementation Support Office | [LFassett@cde.ca.gov](mailto:LFassett@cde.ca.gov) | 916-323-4963  
 General CARS Questions: Consolidated Application Support Desk | [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov) | 916-319-0297

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### 2020-21 Title II, Part A Fiscal Year Expenditure Report, 12 Months

A report of year-to-date expenditures and encumbrances by activity. Activity period covered is July 1, 2020 through June 30, 2021.

Required fields are denoted with an asterisk (\*).

2020-21 Title II, Part A allocation:	\$17,290	
Transferred-in amount:	\$0	
Transferred-out amount:	\$0	
2020-21 Total allocation:	\$17,290	<input type="button" value="Recalculate"/>

#### Professional Development Expenditures

Professional development for teachers:

Professional development for administrators:

All other professional development expenditures:

#### Recruitment, Training, and Retention Expenditures

Recruitment activities:

Training activities:

Retention activities:

All other recruitment, training, and retention expenditures:

#### Miscellaneous Expenditures

Class size reduction:

Administrative and indirect costs:

Equitable services for nonprofit private schools:

All other allowable expenditures and encumbrances:

Total expenditures and encumbrances: \$0

2020-21 Unspent funds: \$17,290

Arianna Bobadilla (Fiscal), Division Support Office | [ABobadilla@cde.ca.gov](mailto:ABobadilla@cde.ca.gov) | 916-319-0208  
 Lisa Fassett (Program), Standards Implementation Support Office | [LFassett@cde.ca.gov](mailto:LFassett@cde.ca.gov) | 916-323-4963  
 General CARS Questions: Consolidated Application Support Desk | [cqnappsupport@cde.ca.gov](mailto:cqnappsupport@cde.ca.gov) | 916-319-0297



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# 2020-21 Homeless Education Policy, Requirements, and Implementation

The purpose of this data collection is to meet federal requirements specified in 42 United States Code 11431 et seq. (Education for Homeless Children and Youths Act) and some federal requirements in Title I, Part A of the Elementary and Secondary Education Act (ESEA). This collection includes monitoring local educational agencies (LEAs) and their compliance with key provisions of the Education for Homeless Children and Youths Act including the collection of contact information for each required designated LEA's homeless liaison.

Required fields are denoted with an asterisk (\*).

## Homeless Education Certification

The LEA hereby assures that the LEA has met the following requirements:

1. Designated a staff person as the liaison for homeless children and youths;
2. Developed a written policy that supports the enrollment and retention of homeless children and youths in schools of the LEA which:
  - a) Includes policies and practices to ensure that homeless children and youths are not stigmatized or segregated on the basis of their status as homeless;
  - b) Includes a dispute resolution process;
  - c) Ensures that transportation is provided for a homeless child or youth to and from the school of origin if requested by the parent, guardian or homeless liaison;
3. Disseminated public notice of the educational rights of homeless children and youths where such children and youths receive services under the provisions of the Education for Homeless Children and Youths Act.

## Homeless Liaison Contact Information

\* Homeless liaison first name:

\* Homeless liaison last name:

\* Homeless liaison title:

\* Homeless liaison email address:

(Format: abc@xyz.zyx)

\* Homeless liaison telephone number:

(Format: 999-999-9999)

Homeless liaison telephone extension:

\* Enter the full-time equivalent (FTE) for all personnel directly responsible for the implementation of homeless education:  
(Format: 0.00)

## Homeless Liaison Training Information

\* Has the homeless liaison attended and/or participated in a homeless education liaison training within the last two years:  No  Yes

Has the homeless liaison provided training to the following personnel:

Principals and other school leaders:  No  Yes

Attendance officers and registrars:  No  Yes

Teachers and instructional assistants:  No  Yes

School counselors:  No  Yes

## Homeless Education Policy and Requirements

Provide an explanation why the LEA does not have a homeless education policy.  
(Maximum 500 characters)

Date LEA's board approved the homeless education policy: \_\_\_\_\_ (ex. MM/DD/YYYY)

\* Does the LEA meet the above federal requirements:  No  Yes

Compliance comment:  
Provide an explanation why the LEA does not comply with federal requirements.  
(Maximum 500 characters)

## Title I, Part A Homeless Expenditures

2020-21 Title I, Part A LEA allocation: \$244,174

2020-21 Title I, Part A direct or indirect services to homeless children reservation: \$1,001

Amount of 2020-21 Title I, Part A funds expended or encumbered for direct or indirect services to homeless children:

Homeless services provided:  
(Maximum 500 characters)

No expenditures or encumbrances comment:  
Provide an explanation why there are no Title I, Part A expenditures or encumbrances for homeless services.  
(Maximum 500 characters)

**Leanne Wheeler, Integrated Student Support and Programs Office | [LWheeler@cde.ca.gov](mailto:LWheeler@cde.ca.gov) | 916-319-0383**  
**Karina Barrales, Integrated Student Support and Programs Office | [KBarrales@cde.ca.gov](mailto:KBarrales@cde.ca.gov) | 916-327-9692**  
**General CARS Questions: Consolidated Application Support Desk | [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov) | 916-319-0297**

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## 2021-22 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. Before continuing to certify any data, you must submit the information below. You will only be prompted for this information once per fiscal year. A complete list of legal and program assurances for the fiscal year can be viewed by selecting the Program Information link in this form. Once submitted, the Certification of Assurances will be available under Reports for printing purposes.

*Required fields are denoted with an asterisk (\*).*

### Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

\* Authorized Representative's Full Name:

\* Authorized Representative's Title:

\* Authorized Representative's Signature

(ex. MM/DD/YYYY)

Date:

**Consolidated Application Support Desk, Education Data Office | [ConAppSupport@cde.ca.gov](mailto:ConAppSupport@cde.ca.gov) | 916-319-0297**  
**General CARS Questions: Consolidated Application Support Desk | [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov) | 916-319-0297**

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### 2021-22 Protected Prayer Certification

Every Student Succeeds Act (ESSA) Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

Required fields are denoted with an asterisk (\*).

#### Protected Prayer Certification Statement

The local educational agency (LEA) hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

\* The authorized representative agrees to the above statement:  No  Yes

Authorized Representative's Full Name:

Authorized Representative's Title:

Authorized Representative's Signature Date: (ex. MM/DD/YYYY)

Comment:  
If the LEA is not able to certify at this time, then an explanation must be provided in the comment field. (Maximum 500 characters)

[Save](#) [Return to List](#)

Carrie Lopes, Title I Policy, Program, and Support Office | [CLopes@cde.ca.gov](mailto:CLopes@cde.ca.gov) | 916-319-0126  
General CARS Questions: Consolidated Application Support Desk | [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov) | 916-319-0297

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# 2021-22 LCAP Federal Addendum Certification

Required fields are denoted with an asterisk (\*).

## Initial Application

To receive initial funding under the Every Student Succeeds Act (ESSA), a local educational agency (LEA) must have a plan approved by the State Educational Agency on file with the State. Within California, LEAs that apply for ESSA funds for the first time are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve to meet the requirements of the ESSA LEA Plan.

In order to initially apply for funds, the LEA must certify that the current LCAP has been approved by the local governing board or governing body of the LEA. As part of this certification, the LEA agrees to submit the LCAP Federal Addendum, that has been approved by the local governing board or governing body of the LEA, to the California Department of Education (CDE) and acknowledges that the LEA agrees to work with the CDE to ensure that the Addendum addresses all required provisions of the ESSA programs for which they are applying for federal education funds.

## Returning Application

If the LEA certified a prior year LCAP Federal Addendum Certification data collection form in the Consolidated Application and Reporting System, then the LEA may use in this form the same original approval or adoption date used in the prior year form.

**County Office of Education (COE) or District:**

(ex. MM/DD/YYYY)

For a COE, enter the original approval date as the day the CDE approved the current LCAP. For a district, enter the original approval date as the day the COE approved the current LCAP

**Direct Funded Charter:**

(ex. MM/DD/YYYY)

Enter the adoption date of the current LCAP

\* Authorized Representative's Full Name:

\* Authorized Representative's Title:

**Local Agency Systems Support Office | [LCAPAddendum@cde.ca.gov](mailto:LCAPAddendum@cde.ca.gov) | 916-323-5233**  
**General CARS Questions: Consolidated Application Support Desk | [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov) | 916-319-0297**

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# 2021-22 Application for Funding

Required fields are denoted with an asterisk (\*).

## Local Governing Board Approval

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board:  (ex. MM/DD/YYYY)

## District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

DELAC representative's full name:  
(non-LEA employee)

DELAC review date:

Meeting minutes web address:  
Please enter the web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a web address is not available, then the LEA must keep the minutes on file which indicate that the application was reviewed by the committee.

DELAC comment:  
If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)

## Application for Categorical Programs

To receive specific categorical funds for a school year, the LEA must apply for the funds by selecting Yes below. Only the categorical funds that the LEA is eligible to receive are displayed.

\* **Title I, Part A (Basic Grant):**  No  Yes  
ESSA Sec. 1111 et seq.  
SACS 3010

\* **Title II, Part A (Supporting Effective Instruction):**  No  Yes  
ESEA Sec. 2104  
SACS 4035

\* **Title III English Learner:**  No  Yes  
ESEA Sec. 3102  
SACS 4203

\* **Title III Immigrant:**  No  Yes  
ESEA Sec. 3102  
SACS 4201

\* **Title IV, Part A (Student and School Support):**  No  Yes  
ESSA Sec. 4101  
SACS 4127

**Title V, Part B Subpart 2 Rural and Low-Income Grant:**  No  Yes  
ESSA Sec. 5221 SACS 4126

## Cutten Elementary (12 62745 000000)

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### 2021-22 Nonprofit Private School Consultation

The local educational agency shall provide, on an equitable basis, special education services or other benefits to address the needs of eligible children and staff enrolled in nonprofit private elementary and secondary schools under the programs listed below.

*Required fields are denoted with an asterisk (\*).*

In accordance with the Every Student Succeeds Act (ESSA) sections 1117 and 8501, a local educational agency shall consult annually with appropriate private school officials and both shall have the goal of reaching agreement on how to provide equitable and effective programs for eligible private school children, teachers, and families. This applies to programs under Title I, Part A; Title I, Part C; Title II, Part A; Title III, Part A; Title IV, Part A; Title IV, Part B; and section 4631, with regard to the Project School Emergency Response to Violence Program (Project SERV).

The enrollment numbers are reported under penalty of perjury by each private school on its annual Private School Affidavit. The information in the Private School Affidavit is not verified, and the California Department of Education takes no position as to its accuracy. It is expected that districts engaged in private school consultation verify the accuracy of student enrollment data and the tax exempt status if it is being used for the purpose of providing equitable services.

#### Private School's Believed Results of Consultation Allowable Codes

Y1: meaningful consultation occurred

Y2: timely and meaningful consultation did not occur

Y3: the program design is not equitable with respect to eligible private school children

Y4: timely and meaningful consultation did not occur and the program design is not equitable with respect to eligible private school children

Add non-attendance area school(s):

No  Yes

The local educational agency is electing to add nonprofit private schools outside of the district's attendance area.

**Sylvia Hanna, Title I Policy, Program, and Support Office | [SHanna@cde.ca.gov](mailto:SHanna@cde.ca.gov) | 916-319-0948**  
**Rina DeRose, Title I Policy, Program, and Support Office | [RDeRose@cde.ca.gov](mailto:RDeRose@cde.ca.gov) | 916-323-0472**  
**General CARS Questions: Consolidated Application Support Desk | [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov) | 916-319-0297**

## Cutten Elementary (12 62745 0000000)

[Home](#)[Certification Preview](#)[Reports](#)[Contacts](#)[FAQs](#)[Program Information](#) [Data Entry Instructions](#)

### 2021-22 Substitute System for Time Accounting

This certification may be used by auditors and by California Department of Education oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the local educational agency (LEA) submits and certifies this data collection.

*Required fields are denoted with an asterisk (\*).*

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate.

Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the web at <https://www.cde.ca.gov/fg/ac/sa/>.

\* 2021-22 Request for authorization:  No  Yes

LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system:  
(Maximum 500 characters)

**Hilary Thomson, Fiscal Oversight and Support Office | [HThomson@cde.ca.gov](mailto:HThomson@cde.ca.gov) | 916-323-0765**  
**General CARS Questions: Consolidated Application Support Desk | [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov) | 916-319-0297**



# Triad Inc

License # 1075383

PO Box 6247 Eureka, Ca 95502

Office: (707) 444-8007 Fax: (707) 443-8028

[triad.inc@triadpaves.com](mailto:triad.inc@triadpaves.com)

## PROPOSAL

DATE: 7-6-21

DIR Public Works Reg. #1000740516

PROPOSAL # 21-18

SUBMITTED TO: Cutten Ridgewood School District

PROJECT LOCATION: Ridgewood School, 2060 Ridgewood Dr. Eureka Ca.

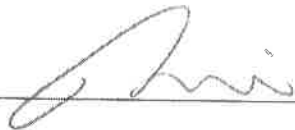
SCOPE OF WORK: Replace concrete driveway section

We propose to furnish labor and material in strict accordance with the plans and specifications as follows:

Remove and replace failed 45'x10' concrete driveway for buses, at east side of property

**TOTAL: \$9,980.00**

Authorized Signature



Triad, Inc License #1075383

*This proposal may be withdrawn by us if not accepted within 30 days. If material prices change after that time the change will be reflected in your bill. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. **In the State of California:** Contractors are required by law to be licensed and regulated by the Contractors' State License Board. Any questions concerning a contractor may be referred to the Registrar of the board whose address is: Contractors' State License Board, 9835 Goethe Rd., Sacramento, CA 95827. Mailing address: PO Box 26000, Sacramento, CA 95826*

**Acceptance of Proposal** – the above prices, specifications and conditions are satisfactory and are accepted. You are authorized to do work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Date \_\_\_\_\_

You the buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction.

Signing and returning one copy of this proposal to us shall constitute a contract.

**NOTICE OF AWARD**

To: Adams Commercial General Contracting, Inc.

Project Description: Concrete Slabs Project 2021 - two 30' x 40' slabs, one each at Cutten School and Ridgewood School

The District has considered the bid submitted by you for the above described work in response to its Notice Inviting Bids for the Project.

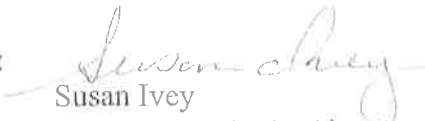
You are hereby notified that your bid has been accepted in the amount of: forty-one thousand one hundred ten dollars (\$41,110.00).

You are required to execute the Contract and furnish the required Performance Bond and Payment Bond using the bond forms provided in the Contract Documents and the required certificates of insurance within fifteen (15) calendar days from the date of issuance of this Notice.

If you fail to execute the Contract and to furnish the bonds and insurance within fifteen (15) calendar days from the date of issuance of this Notice, the District will be entitled to consider all your rights arising out of its acceptance of your bid as abandoned and your Bid Bond forfeited. The District will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this Notice of Award to the District.

Dated this 29th day of June, 2021.

By:   
Susan Ivey  
Authorized District Signature

Receipt of this above Notice of Award is hereby acknowledged by:

Name:

Signature:

Title:

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

July 9<sup>th</sup>, 2021

**CESD HEATING & Ventilation Project – PHASE 1**

**Electrical Scope of Work – Ridgewood Elementary School**

***THIS ELECTRICAL SCOPE SUPERCEDES ALL PREVIOUS SCOPES***

Ridgewood Elementary HVAC Alteration Project  
2060 Ridgewood Drive, Eureka, CA 95503.

- Locations - 9 Classrooms, Exterior, Interior, and Attic Space
- Quantity - 8 Ductless Split System units, 9 ERV units, 8 Disconnects, 4 HVAC Circuit Breakers in Panel “M”, 5 Circuit Breakers repurposed from Gas Unit Heaters to ERV on the Upper Main electric panel that serves Classrooms 4-8. 4 HVAC Circuit Breakers in Panel “B”, 4 Circuit Breakers (re-use/repurpose) for 4 ERV Units in Panel “B”, Consolidation of Lighting Circuits in Panel “B”, 8 Attic Service and Safety Lighting Fixtures (2 Above each classroom 9-12), 2 Light Switches
- Approach - The desire of the school district is to switch from natural gas appliances to energy efficient all electric appliances. This requires the addition of electrical circuits to the newer subpanel “M” to service the new split heat pumps to Classrooms 4, 5, 7, and 8, the repurposing of electrical circuits in the Upper Main Panel now serving the Gas Unit Heaters to rooms 4-8, and the rearranging of circuits in subpanel “B” in the Commons area to accommodate new HVAC, ERV and lighting needs above Classrooms 9, 10, 11, and 12. All national and local electrical codes shall be followed.
- Inclusions - (Scope is inclusive of items below and General Conditions that follow):
- All work is Prevailing Wage for trade and experience level in accordance with the CA Department of Industrial Relations determination 2021-1
  - Electrical contractor to follow scope outlined below plus electrical Power Plan set pages **EO.1-EO.3 DATED 7/9/2021**.
  - Unless explicitly stated otherwise, all specified equipment and material comprising the work of this Contract, as being provided or furnished or installed, shall imply the inclusion of all components, conduit, conduit fittings, conduit supports, correctly sized conductors, boxes, disconnect switches, fuses receptacles, fixtures, hardware, accessories and materials required for complete installation and satisfactory operation as intended by the manufacturer. Wherever the method of installation of any material is not explicitly specified, the installation shall be as recommended by manufacturer or dictated by Code.
  - Installation technicians must follow all safety guidelines and use appropriate Personal Protection Equipment (PPE), including that recommended by the CDC to prevent the spread of SARS-CoV-2. **THIS IS A HARD HAT WORK ENVIRONMENT.**
  - The Subcontractor shall maintain the premises and area of the work in a

neat and clean condition. No burning or disposal of rubbish on-site shall be allowed. The Subcontractor shall control dust as necessary to keep it laid down, and shall take measures to prevent dust and debris from being accidentally transported outside the area of the work. Final cleaning, such as sweeping, dusting, vacuuming, dry and wet mopping, polishing, sealing, waxing and other finish operations normally required on newly installed work shall be taken to indicate the finished conditions of the various new and existing surfaces at the time of acceptance. Prior to the time of acceptance, all marks, stains, fingerprints, dust, dirt, splattered paint and blemishes resulting from the various operations shall be removed throughout the Project.

- Mechanical, structural and electrical engineering and engineered drawings with approval from the DSA and/or local governing authority to be provided by BESC, Inc. Any questions or request for deviation from these plans or outlined scope must be submitted in writing via RFI to BESC, Inc. prior to bid quote submission.
- All conductors must be sized for equipment per drawings and NEC (National Electric Code).
- For Classrooms 4-8 furnish and install new EMT conduit below eave in area vacated by existing gas lines (removed by others, except hangers and supports). Route to Main Panel Upper that has breakers to former Gas Unit Heaters, and route along length of the eave in front of the building terminating at Classroom 4.
- Route properly sized conductors for ERV's from breakers in Main Panel Upper to classrooms 4-8 via new conduit and new exterior junction boxes.
- Install conduit through the wall into the classrooms in hole vacated by former gas line. Fire seal hole with fire caulk.
- Route interior EMT conduit and conductor wire tight to walls to a designated termination point next to the ERV unit. Provide a surface mounted box with k/o and safety kill switch at termination point in the classroom near the ERV unit.
- In the existing above ground mounted conduit that runs along the front of Classrooms 4-8, and already serves existing HVAC to Classroom 6, and is readied for installation of HVAC to Classrooms 4, 5, 7 and 8, furnish and install wire sizes and quantities listed on Power Plan set pages E0.1-E0.3 DATED 7/9/2021.
- Each HVAC split heat pump system must have its own electrical circuit. Circuits may not be shared.
- Furnish and install medium duty single phase fused single pull / single throw NEMA 3R disconnect and fuses for rooms 4, 5, 7, and 8. (Disconnect must be installed to the left or right of the condenser, but may not be mounted directly behind condenser). Disconnect may be mounted to building or free-standing supported by strut.
- Electrically ground condenser units in accordance with NEC and local electrical codes.
- Pull power from ground mounted condensers, furnish and install GFCI 120V weather-proof service outlet within 5-feet of condensers to rooms 4, 5, 7, and 8. (Service outlet must be routed to left or right of condenser).
- Consolidate lighting circuits in Panel "B" to free up space for four (4) single-phase 20-amp circuits for new 1.5-ton HVAC split heat pump systems, and four (4) single phase 20-amp circuits for four (4) Energy Recovery Ventilators (ERV's) for Classrooms 9-12 adjacent to the "Commons" room served by Panel B.
- Re-Label all of Panel B circuits. Print card to fit in panel door slot and

- furnish printed representation for school files
  - Furnish and install new circuit breakers in Panel B as necessary for new HVAC split heat pumps and ERV's to Classrooms 9-12.
  - Furnish and install conduit runs from Panel "B" per drawings that lead to East and West sides of the building through the attic. Conduits will routed to and serve HVAC split heat pumps, ERV units, service utility outlets at each ERV unit (total 4), and service/safety lighting (total 8).
  - Furnish properly sized conductor wires for HVAC split heat pumps, ERV units, service outlets, and service/safety lighting.
  - Furnish and install medium duty 20-amp single pull / single throw single phase fused disconnect for ground mounted outdoor condensers to rooms 10 and 11, and to elevated condensers for rooms 9 and 12, mounted on corridor roof adjacent to the north of the Commons room.
  - Pull power from Condenser to room 10 or 11 and center a weatherproof GFCI service outlet between outdoor Condenser 10 and Condenser 11.
  - Furnish and install service/safety kill switch within 3-feet of each ceiling cassette fan coil unit.
  - Furnish and install service/safety kill switch at each ERV unit.
  - Furnish and install LED lighting in safety enclosure with lumen output sufficient to make ERV and fan coil above each classroom visible for maintenance. (4)
  - Furnish and install LED safety lighting in safety enclosure near each access point to the Commons attic (2), and other attic spaces to illuminate catwalk pathway - (possibly 1 additional light to West and East side of the Commons attic space).
  - Trouble-shoot and resolve any issues upon start-up, including conferring with manufacturer if necessary.
  - Start-up reports and product submittal sheets.
  - Subcontractor guarantees and warrants all materials and labor on the CESD Heating & Ventilation Project - PHASE 1 for a period of two (2) years from the date of filing of the Notice of Completion.
  - Subcontractor shall promptly repair or replace to the satisfaction of the District any or all work that appears defective in workmanship, equipment and/or materials for whatever reason, ordinary wear and tear and unusual abuse or neglect excepted, together with any other work which may be damaged or displaced in so doing. Subcontractor agrees to promptly correct and remedy any failure by the Subcontractor to conform its work, activities and services to the requirements of the Contract Documents. Subcontractor shall provide an electronic version of the workmanship warranty stating such 10 days after the final inspection.
  - In the event of the Subcontractor's failure to comply with the above-mentioned obligations within the ten (10) calendar days of notice, or sooner if required by an emergency, Subcontractor hereby authorizes BESC, Inc. and the District to have the defects or deficiencies repaired, remedied, corrected and made good at Subcontractor's expense, and Subcontractor shall pay the costs and charges therefore upon demand.
  - All terms and conditions that apply to Base Contract.
- 
- After Hours/Overtime Labor
  - Meter main service upgrade
  - Trenching, fill sand, compaction, shoring, and backfilling
  - Fire/Life/Safety smoke and/or CO detectors
  - Corrections to existing unsafe or non-code compliant conditions

EXCLUDES