

BOARD OF TRUSTEES
SPECIAL BOARD MEETING AGENDA
January 30, 2023 5pm
Ridgewood Commons
2060 Ridgewood Drive Cutten, CA 95503

1.0 CALL TO ORDER/FLAG SALUTE

2.0 VISITOR COMMENTS ON NON-AGENDA ITEMS

The Board reserves the right to limit speakers to three minutes only. The Board may comment but cannot take action at this time. The Board President may refer the matter to the Superintendent for review, if appropriate.

3.0 INFORMATION / POSSIBLE ACTION ITEMS

3.1 Consider Approval of the PG&E Project Contract for the Cutten HVAC Energy and HVAC Upgrade Project. \$31,032.64.

4.0 BOARD MEMBER COMMENTS / COMMUNICATION

5.0 ADJOURNMENT

NOTICE: Any writing, not exempt from public disclosure under Government Code Section 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22, which is distributed to all or a majority of the members of the governing board by any person in connection with a matter subject to discussion or consideration at an open meeting of the board is available for public inspection at Ridgewood School, 2060 Ridgewood Drive, Eureka



Customer Payment Coupon

January 18, 2023

Cutten Elementary School District
4182 Walnut Dr
EUREKA, CA 95503

References	
Notification #	120885507
Contract #	50072987 V1
E16-PM #	35271536
Customer #	2954546

Customer Payment Summary

4182 WALNUT DR, EUREKA

Please pay the Total Due based upon the payment option(s) you selected on page two of the enclosed Gas and Electric Extension Agreement.

Payment Options	Subtotal	Total Due
10-Year Refundable Advance Option Gas and Electric	\$56,137.88	\$54,137.88
Non-Refundable 50 percent Discount Option for Gas and Electric	\$31,032.64	\$29,032.64
10-Year Refundable Advance Option for Gas and Non-Refundable 50 percent Discount Option for Electric	\$31,032.64	\$29,032.64
Non-Refundable 50 percent Discount Option for Gas and 10-Year Refundable Advance Option for Electric	\$56,137.88	\$54,137.88

The Total Due for each payment option above includes:

Advance Credit	(\$2,000.00)
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Important Payment Information

To complete your contract ONLINE

- Follow the instructions provided with your electronic contract
- Submit payment at <https://www.pge.com/contractpayments>

To complete your contract BY MAIL

- Please make check payable to: **PG&E or Pacific Gas and Electric**
- Complete, sign and return the enclosed agreement(s), the SACAC form and the customer payment coupon with your payment
- **Remit payment and SACAC form to:**
PG&E CFM/PPC Department
PO BOX 997340
Sacramento, CA 95899-7340

IMPORTANT MESSAGE

Please review the enclosed information and total due. This document needs to be returned with the enclosed agreements.

If you complete your contract ONLINE, a copy will be saved to your Customer Connections Online (CCO) account at pge.com/cco.

To learn more about PG&E's gas and electric safety initiatives and resources please visit pge.com/safety.

Have Questions?

Please Call 1-800-422-0436



120885507



Gas and Electric Extension Agreement*

January 18, 2023

Cutten Elementary School District
4182 Walnut Dr

EUREKA, CA, 95503

Dear Becky MacQuarrie

Re: 4182 WALNUT DR, EUREKA

For Internal Use	
Notification #	120885507
Contract #	50072987 V1
E-PM #	35271536
G-PM #	
E-Prior MLX/PM#	
G-Prior MLX/PM#	
Customer #	2954546

We are writing to let you know Pacific Gas and Electric Company (PG&E) will extend its facilities to provide the requested gas and electric service to the project address listed above. PG&E's costs have been developed based on the choices and information provided in your application and may change if you make changes. This letter, including PG&E's tariffs, which are incorporated by reference below, will serve as our contract. As required by the California Public Utilities Commission (CPUC), special facilities will be handled in a separate contract. Please complete the following four steps to execute this contract.

1 Review the following work responsibilities and cost information.

Work To Be Done By	GAS MAIN		GAS SERVICE		ELECTRIC DISTRIBUTION			ELECTRIC SERVICE		
	Trench	Pipe	Trench	Pipe	Trench	Substr.	Facilities	Trench	Substr.	Facilities
PG&E										X
Customer								X	X	

	GAS	ELECTRIC
Total non-refundable project costs	\$0.00	\$5,927.38
Refundable extension costs	\$0.00	\$86,733.78
Allowances (credit)	- \$0.00	- \$36,523.29
Net refundable amount	= \$0.00	= \$50,210.49
10 YEAR REFUNDABLE OPTION		
Net refundable amount	\$0.00	\$50,210.49
Credit for value of design and/or facilities provided by applicant	- \$0.00	- \$0.00
Total non-refundable project costs	+ \$0.00	+ \$5,927.38
Total (if you select this option)	= \$0.00	= \$56,137.88
NON-REFUNDABLE 50% DISCOUNT OPTION		
Net refundable amount	\$0.00	\$50,210.49
Discount: 50% of Net refundable amount	- \$0.00	- \$25,105.24
Credit for value of design and/or facilities provided by applicant	- \$0.00	- \$0.00
Total non-refundable project costs	+ \$0.00	+ \$5,927.38
Total (if you select this option)	= \$0.00	= \$31,032.63
Potential refund per residential lot/unit	\$0.00	\$0.00
Potential reimbursement per service completion		
Pressurized or energized system	\$0.00	\$0.00
Not pressurized or energized system	\$0.00	\$0.00
Reimbursement for other work performed	\$0.00	\$0.00

All amounts include the Income Tax Component of Contribution (ITCC) PG&E is required to charge customers, where applicable.

DEFINITIONS AND EXPLANATION OF TERMS

(For more detail see rules 15 and 16):

Total non-refundable project costs include costs for work such as electric trench and excavation, conduits, inspections, streetlights, conversion from overhead to underground and contract processing.

Refundable extension costs include costs for facilities such as electric conductor, transformers and poles; gas pipe, gas share of distribution trench and regulators; and meters.

Allowances are a credit against refundable extension costs. They are based upon the number of residential units expected to be connected within the first six months and the expected annual non-residential net (distribution) revenue from your project.

Allowances granted under either option are subject to **deficiency billing** if the number of residential units connected or the annual non-residential net revenue falls below the forecast used to calculate the allowances.

Net refundable amount is the portion of overall costs eligible for refund to you based upon additional residential meters being set or upon increases in non-residential annual net (distribution) revenue. A cost-of-ownership charge is assessed against the Net refundable amount (except for individual residential applicants) per Rule 15.

Potential refund per residential lot/unit is for those lots/units for which you did not already receive an allowance (i.e., units not expected to be connected in the first six months). Any refunds may be decreased or eliminated by cost-of-ownership charges assessed under the provisions of Rule 15.

Potential reimbursement per service completion is the amount to which a customer may be entitled for performing certain service connection work PG&E would otherwise perform when installing service extensions and are not to be confused with refunds.

Reimbursement for other work performed is the amount to which a customer may be entitled for performing certain work (other than service completions) that normally is PG&E's responsibility.



120885507



Gas and Electric Extension Agreement*

2 Select one of the following payment options.

- 10-Year Refundable Option for Gas and Electric
- Non-Refundable 50 Percent Discount Option for Gas and Electric
- 10-Year Refundable Option for Gas and Non-Refundable 50 Percent Discount Option for Electric
- Non-Refundable 50 Percent Discount Option for Gas and 10-Year Refundable Option for Electric

Gas	Electric	Advance	Total Due
\$0.00	\$56,137.88	SEE PMT CPN	\$56,137.88
\$0.00	\$31,032.64	SEE PMT CPN	\$31,032.64
\$0.00	\$31,032.64	SEE PMT CPN	\$31,032.64
\$0.00	\$56,137.88	SEE PMT CPN	\$56,137.88

3 Review these important terms and conditions.

This Gas and Electric Extension Agreement is controlled by, and incorporates by reference, PG&E's tariffs, including Gas and Electric rules 2, 15, and 16; the Distribution and Service Extension Agreement-Provisions (Form 62-0982) and the General Terms & Conditions for Gas and Electric Extension & Service Construction by Applicant (Form 79-716), all as approved and authorized by the CPUC. This agreement at all times shall be subject to such modifications as the CPUC may direct from time to time in the exercise of its jurisdiction.

You can view PG&E's tariffs online at pge.com/tariffs or contact the PG&E representative listed below. Additional details underlying the amounts shown in this agreement, as well as the calculation of allowances, refunds or deficiency bills can also be provided by your local PG&E representative.

4 After completing steps 1, 2 and 3 and having checked one, but only one, of the four payment options above, please complete and return the following items to PG&E.

- Sign and return this contract as indicated below.
- Submit the Payment Coupon with Total Due based on your option selected.
- Sign and return the enclosed Statement of Applicant's Contract Anticipated Costs (SACAC) [Form 79-1003] (explanation in box to the right).

Please provide your payment and required forms within 90 days from January 18, 2023. PG&E is not bound by the costs set forth above if payment and the signed forms are not received by PG&E within 90 days.

If you have any questions, please contact Stanley Shoemaker at 707-445-5542 or by email at SWSK@PGE.COM.

ADDITIONAL INFORMATION

What is the SACAC form

Under PG&E's rules 15 and 16 you have a choice: you can perform the work yourself, hire a qualified contractor to perform the work or hire PG&E to do the work. We are required by the CPUC to provide you with PG&E's costs.

This form identifies our cost for the refundable service that is PG&E's responsibility to install. PG&E's costs were developed based on your choices within the application and may change if you change that choice.

How do I fill out the SACAC?

If you want to do this work yourself or have a qualified contractor do this work, please enter your estimated costs in the section of the SACAC form entitled "Applicant Costs" or check the box in the section entitled "Applicant's Election Not To Provide Costs," sign and return to PG&E. PG&E will send you a revised agreement by return mail only if you choose to provide your estimated costs.

If you want PG&E to do this work, please check the section "Applicant's Election Not to Provide Costs," sign and return the SACAC form along with a check for the Total Due based on the option you selected above.

You must return the completed SACAC form to PG&E regardless of who you choose to do the work.

Please follow payment instructions found on your Payment Coupon.

Pacific Gas and Electric Company

This contract has been reviewed and approved by:

Sonja Shands

Service Planning Supervisor

Customer

Agreed and accepted by:

Cutten Elementary School District, A GOVERNMENT AGENCY

Authorized Signatory Becky MacQuarrie

Title Superintendent

Signature _____

Date _____



120885507



STATEMENT OF APPLICANT'S CONTRACT ANTICIPATED COSTS.*

January 18, 2023

Project Name: Cutten ES HVAC Upgrades

Project Location: 4182 WALNUT DR, EUREKA

Notification Number: 120885507

PM Number(s): (Gas) (Electric) 35271536

APPLICANT COSTS

The following statement must only include the contracted anticipated installed costs of facilities installed by the Applicant that are refundable and that are PG&E's responsibility under its tariffs.

The costs provided by the Applicant must be taken from the Applicant's contract with its contractor. If the Applicant will be performing the work itself, the Applicant must also complete and sign this form.

The Applicant's statement of costs will be compared with PG&E's estimated installed costs of the same facilities, the lower of which will be used to determine the amount subject to allowances and refunds in accordance with the provisions of PG&E's Gas and Electric Rules 15 and 16.

If the Applicant chooses not to provide its costs, it must complete the last section of this form. Until the Applicant either provides the refundable cost from its contract with its contractor (or its own cost, if applicable), or returns this form indicating that it will not do so, PG&E will not proceed with any work on the Applicant's project.

GAS

Residential Service Facilities:

Applicant: \$ _____

PG&E: \$0.00

Number of gas service: 0

Stubs: 0

ELECTRIC

Residential Service Facilities:

Applicant: \$ _____

PG&E: \$0.00

Number of Electric service: 0

Applicant's statement of costs include: overhead or underground service conductors, poles, service transformers, connection fittings, service pipe, valves, service connections, and other PG&E-owned service equipment, as detailed in Gas and Electric Rule 16.

Applicant's statement of costs DOES NOT include: inspection fees, nonresidential service costs, regulators, or PG&E-owned metering equipment.



120885507

GAS

**Gas Distribution Facilities
and Non-Residential Service Services:**

Applicant: \$ _____

PG&E: \$0.00

ELECTRIC

**Electric Distribution Facilities
and Non-Residential Service Services:**

Applicant: \$ _____

PG&E: \$3,329.62

GAS DISTRIBUTION TRENCH

Applicant: \$ _____

PG&E: \$0.00

Applicant's statement of costs include: cables, switches, transformers, distribution main, valves, regulators, nonresidential service costs, and other distribution facilities required to complete the distribution line extension, as detailed in Gas and Electric Rule 15 as PG&E's responsibility.

Applicant's statement of costs DOES NOT include: inspection fees, tie-in of system by PG&E, distribution substructures, electric trench, conduits, feeder conduits, or protective structures, as detailed in Gas and Electric Rule 15.

I declare under penalty of perjury that the foregoing is true and correct.

APPLICANT'S ELECTION NOT TO PROVIDE COSTS: (if this option selected, box must be checked)

I choose not to provide to the utility my refundable costs for this project as taken from my contract with my contractor, or as performed by myself, and acknowledge that PG&E will use its estimate of the refundable costs for this project in the contract between it and me.

Executed on _____ at _____
(Date) (City)

By: Becky MacQuarrie

Print Applicant Name: Cutten Elementary School District, A GOVERNMENT AGENCY

Signed: _____

Title: Superintendent



120885507



Pacific Gas and Electric Company
Detailed Cost Sheet - Electric Distribution
and Service Extension Costs

January 18, 2023

References	
Notification #	120885507
Contract #	50072987 V1
E16-PM #	35271536
Customer #	2954546

Applicant: **Becky MacQuarrie**
 Project Location/Name **4182 WALNUT DR, EUREKA**

Cost Breakdown

Total number of residential lots/units for this project: 0
 Total number of non-residential lots/units for this project: 1
 Total number of combined meters: 1

Cost of Services:

Engineering & Administrative Costs			<u>\$0.00</u>
Including Applicant Design Value of		<u>\$0.00</u>	
Service Tie-In Cost (Energized) by PG&E	(+)		<u>\$0.00</u>
Service Tie-in Cost by Applicant	(+)		<u>\$0.00</u>
Electric Metering	(+)		<u>\$0.00</u>
Others (N/A)	(+)		<u>\$0.00</u>
Inspection Fees	(+)		<u>\$0.00</u>
Service Cost - PG&E installed	# Services	<u>0</u>	(+) <u>\$0.00</u>
Service Cost - Applicant installed	# Services	<u>0</u>	(+) <u>\$0.00</u>
Total Estimated Cost of Service Subject to Allowance	(=)		<u>\$0.00</u>
Including Net Joint Pole Credit Value of		<u>\$0.00</u>	

Cost of Service Within Allowance:

less Total Residential Service Allowance (not to exceed Total Estimated Cost of Service Subject to Allowance)				
\$0.00	X	0	=	(-) <u>\$0.00</u>
Excess Service Cost	(=)			<u>\$0.00</u>
Estimated Service Cost Within Allowance (Total less Excess)	(=)			<u>\$0.00</u>
Average Cost per Lot or Unit Within Allowance				
\$0.00	/	0	=	<u>\$0.00</u>

Excess Service Allowance Applied to Distribution Line Extension Refundable

Amount per Lot or Unit:

<u>\$0.00</u>	-	<u>\$0.00</u>	=	<u>\$0.00</u> **
Allowance		Ave. Cost / Unit		

Allowances

Residential:	<u>\$0.00</u>	X	<u>0</u>	=	<u>\$0.00</u>
	Allowance		Lots / Units		
plus ITCC @ 24%	Residential Allowances			(+)	<u>\$0.00</u>
SUB TOTAL Residential Allowances				(=)	<u>\$0.00</u>
Non-Residential:	<u>\$4,347.45</u>	/	<u>0.1476</u>	=	<u>\$29,454.26</u>
	Net Annual Revenue		Cost-of-Service-Factor		
plus ITCC @ 24%	Non-Residential Allowances			(+)	<u>\$7,069.02</u>
SUB TOTAL Non-Residential Allowances				(=)	<u>\$36,523.29</u>
less Residential Service Allowance:					
	(<u>0</u> X <u>\$0.00</u>) + 24%				<u>\$0.00</u>
	Lots/Units	Ave. Cost / Unit	ITCC		
Total Distribution Line Extension Allowance				(=)	<u>\$36,523.29</u>

Amount Subject to Refund

Engineering & Administrative Costs		<u>\$20,585.80</u>
Including Applicant Design Value of	<u>\$0.00</u>	
Tie-In of Distribution by PG&E	(+)	<u>\$44,089.15</u>
Electric Metering (Non-Residential Projects)	(+)	<u>\$1,942.03</u>
Other Taxable charges (N/A)	(+)	<u>\$0.00</u>
PG&E installed - Cost of Distribution Line and Non-Res Svcs.	(+)	<u>\$3,329.62</u>
Applicant installed - Cost of Distribution Line and Non-Res Svcs.	(+)	<u>\$0.00</u>
Value of Distribution Substructures	(+)	<u>\$0.00</u>
Inspection Fees	(+)	<u>\$0.00</u>
SUB TOTAL	(=)	<u>\$69,946.60</u>
Including Net Joint Pole Credit Value of	<u>\$0.00</u>	
plus ITCC @ 24%	(+)	<u>\$16,787.18</u>
Total Refundable Amount	(+)	<u>\$86,733.78</u>
Less Total Allowances (not to exceed Total Refundable Amount)	(-)	<u>\$36,523.29</u>
Balance: Net Refundable Amount		<u>\$50,210.49</u>

10 Year Refundable Advance Option

Balance: Net Refundable Amount	<u>\$50,210.49</u>
Less Credit for Value of Applicant Design Work	<u>\$0.00</u>
Less Cost of Dist. Line Ext. and Non-Res Svcs. installed by Applicant	<u>\$0.00</u>
Less Distribution Substructures by Applicant	<u>\$0.00</u>
Net 10 Year Refundable Advance Option Amount	<u>\$50,210.49</u>

Non-Refundable Discount Option

Balance: Net Refundable Amount	<u>\$50,210.49</u>
less Discount	<u>\$50,210.49</u> X <u>0.50</u> = (-) <u>\$25,105.24</u>
	Balance Discount Rate
Less Credit for Value of Applicant Design Work	<u>\$0.00</u>
Less Cost of Dist. Line Ext. and Non-Res Svcs. installed by Applicant	<u>\$0.00</u>
Less Distribution Substructures by Applicant	<u>\$0.00</u>
Net Non-Refundable Discount Option Amount	<u>\$25,105.24</u>

Non-Refundable Payments

Rule 16 Non-Refundable Payments

Excess Service Costs		<u>\$0.00</u>	
Service Costs Beyond Preferred Service Location	(+)	<u>\$0.00</u>	
Service Riser	(+)	<u>\$933.69</u>	
Value of Rule 16 Land Rights Costs	(+)	<u>\$1,548.96</u>	
Value of Service Trench, Conduits & Substructures in the Franchise Area or on 3rd Party Property	(+)	<u>\$5,010.10</u>	
Inspection Fees	(+)	<u>\$927.00</u>	
Rule 16 Trench Permits Obtained by PG&E	(+)	<u>\$300.00</u>	
Other Taxable Charges: N/A	(+)	<u>\$0.00</u>	
Cost of Additional Rule 16 Applicant Design Plan Checks	(+)	<u>\$0.00</u>	
SUB TOTAL	(=)	<u>\$8,719.75</u>	
Plus ITCC @ 24%	(+)	<u>\$2,092.73</u>	
Other Non-taxable Charges:	(+)	<u>\$0.00</u>	
Residential Per Meter Charge = 0 unit(s)	(+)	<u>\$0.00</u>	
Non-Residential Per Meter Charge 1 unit(s)	(+)	<u>\$125.00</u>	
Inspection Fees (not subject to ITCC)	(+)	<u>\$0.00</u>	
Plus Service Trench, Conduits, & Substructures installed by PG&E on Private Property	(+)	<u>\$0.00</u>	
SUB TOTAL	(=)	<u>\$10,937.49</u>	
Less Excess Service Facilities Installed by Applicant	(-)	<u>\$0.00</u>	
Less Service Costs Beyond Preferred Location by Applicant	(-)	<u>\$0.00</u>	
Less Service Trench in the Franchise Area or on & 3rd Party Property installed by Applicant	(-)	<u>\$5,010.10</u>	
Less Rule 16 Applicant Design Work Associated with Excess	(-)	<u>\$0.00</u>	
Total Rule 16 Non-Refundable Amount	(=)		<u>\$5,927.39</u>

Rule 15 Non-Refundable Payments

Inspection Fees		<u>\$0.00</u>	
Re-estimating/Composite Preparation	(+)	<u>\$0.00</u>	
Cost of Additional Applicant Design Plan Checks	(+)	<u>\$0.00</u>	
Value of Distribution Conduits	(+)	<u>\$0.00</u>	
Distribution Risers Installed by PG&E	(+)	<u>\$0.00</u>	
Value of Distribution Trench	(+)	<u>\$0.00</u>	
PG&E Land Rights Costs	(+)	<u>\$0.00</u>	
Rule 15 Trench Permits Obtained by PG&E	(+)	<u>\$0.00</u>	
Other	(+)	<u>\$0.00</u>	
SUB TOTAL	(=)	<u>\$0.00</u>	
Plus ITCC @ 24%	(+)	<u>\$0.00</u>	
Other Non-taxable Charges	(+)	<u>\$0.00</u>	
SUB TOTAL	(=)	<u>\$0.00</u>	
Less Distribution Conduits Installed by Applicant	(-)	<u>\$0.00</u>	
Less Distribution Trench Provided by Applicant	(-)	<u>\$0.00</u>	
Total Non-Refundable Electric Rule 15 Amount	(=)		<u>\$0.00</u>

Relocation / Rearrangement of PG&E Facilities

Value of Relocation/Rearrangement Facilities		<u>\$0.00</u>	
Value of Relocation/Rearrangement Conduits & Substructures	(+)	<u>\$0.00</u>	
Value of Relocation/Rearrangement Trench & Excavation	(+)	<u>\$0.00</u>	
Engineering & Administrative Costs	(+)	<u>\$0.00</u>	
Value of Relocation Applicant Design Work	(+)	<u>\$0.00</u>	
Re-engineering/Comp Prep/Add'l AD Plan Checks	(+)	<u>\$0.00</u>	
Tie-in/Meter of Relocation/Rearrangement by PG&E	(+)	<u>\$0.00</u>	
Relocation/Rearrangement Trench Permits Obtained by PG&E	(+)	<u>\$0.00</u>	
Relocation/Rearrangement Land Rights	(+)	<u>\$0.00</u>	
Relocation/Rearrangement Inspection Fees	(+)	<u>\$0.00</u>	
SUB TOTAL	(=)	<u>\$0.00</u>	
Including Net Joint Pole Credit Value of	<u>\$0.00</u>		
Plus ITCC @ 0%	(+)	<u>\$0.00</u>	
Plus Relocation/Rearrangement - Non Taxable	(+)	<u>\$0.00</u>	
SUB TOTAL	(=)	<u>\$0.00</u>	
Less Relocation/Rearrangement Facilities Installed by Applicant	(-)	<u>\$0.00</u>	
D.0405055 Line Extension Costs - Residential		<u>\$0.00</u>	
D.0405055 Line Extension Costs - Non-Residential		<u>\$0.00</u>	
Less Conduits & Substructures Installed by Applicant	(-)	<u>\$0.00</u>	
Less Trench & Excavation Provided by Applicant	(-)	<u>\$0.00</u>	
Less Value of Relocation Applicant Design Work	(-)	<u>\$0.00</u>	
Less Relocation/Rearrangement Salvage	(-)	<u>\$0.00</u>	
Total Relocation / Rearrangement of PG&E Facilities Amount	(=)		<u>\$0.00</u>

(1) Total Service Allowance not to exceed the Cost of Service

(2) 10 Year Refundable and Discount Option credit amounts will be paid upon acceptance of facilities. Credit amounts are subject to future deficiency billing in accordance with the tariff.

(3) 10 Year Refundable and Discount Option credit amounts do not offset Other Non-Refundable or Relocation Fees. See Reimbursement Summary for a total of Reimbursements and Credits to be paid upon acceptance of facilities.

(4) Inspection Fees (Only Refundable if Applicant's Actual Cost is Used. Applicant's Actual Cost + Inspection Cannot Exceed PG&E's Estimate)

(5) The lower of PG&E's estimated costs or the Applicant's Contract Anticipated Costs (as documented on Form 79-1003

"Statement of Contract Anticipated Costs") will be used to establish the cost of Service and Distribution Line Extension subject to Allowance

Note: This supplemental detailed cost sheet is **for reference only** and is not intended for use in place of the actual contract for the project listed.

