

Cutten-Ridgewood Elementary PTA Executive Board Meeting
January 3, 2023

Minutes

I. Call to Order 6:34pm

II. Welcome/Introductions

Attendees: Lauren Hansen, Bao Syphanthong, Thavisak Syphanthong, Christina Baxter, Karen Bazzano, Christine Tyson, Kristin Galt, Anna Kovaly, Stacey Gabbert, Kaycee Cook, Jemima Lodes, Darcie Rutter

III. Adjustments/Additions to Agenda

No Changes

IV. Approval of minutes for December 2022 meeting

Darcie Rutter moved; Anna Kovaly second. Motion passed.

V. Principal's Report

Recently performed a lockdown drill, went well and got good feedback. The Skydome event at Cutten went really well, kids gave great feedback. There was a Holiday sing-a-long and awards assembly prior to Christmas break and an HSU performance of Peter Rabbit at both schools.

Cutten hopes to be done with construction by the end of January. At Ridgewood the Commons in use and new gates are being installed. Mr. Richards' class is doing a special presentation for MLK Day, and Kindergarten teachers are going to a Kindergarten conference; Joe Kencke is a presenter. A Grandparent volunteer is rejuvenating the garden at Ridgewood. Science Fair and Spelling Bee are coming up. There was no damage to either school during the recent earthquake.

VI. Financial Report –Lauren Hansen

A. Treasurer's Report - Moved to MYPTEZ accounting software, working through an issue with the carryover balance with support, but going well. There is \$17,767 in checking; \$5897 in savings. We need to do a transaction 1x a year to keep the savings account from going dormant.

Lauren is not on the Savings account, so updates need to be made to the accounts. Karen Bazzano moved to remove Danielle Hinrichs, Elaine Mu, and Catherine Henson and add Thavisak Syphanthong, Lauren Hansen, and Stacey Gabbert (all current check signers) to the account. Christine Tyson second; motion carried.

Deposits - Three new memberships (two cash; one through TOTEM) and new Amazon Smile deposit.

B. Approve expenditures -

Pancake breakfast \$329.29

Pencils for Ridgewood \$31.24

District PTA dues \$9.50

Stacey Gabbert moved to approve; Karen Bazzano second. Motion Carried.

VII. Old Business

A. Open Chair positions - Karen Bazzano motioned for Jemima Lodes to be Greeter; Lauren Hansen second; motion passed. We still need a Teacher Appreciation chair. Popcorn Tuesday is still unfilled, but Shannon Roslosnik has agreed to cover at Ridgewood. We also need to confirm a Carnival chair, Lucky will check in with Laura Bringhurst to see if she is interested. Need to confirm a date as we don't want to conflict with St. Bernard's again.

B. Raffle – Christine Tyson - Has begun gathering prizes and we have some already confirmed. They are still looking for \$200-\$300 items. We will plan to send out information to parents in February via Remind and in the home folders. Christine will also call and check in on available dates for the Carnival at Redwood Acres.

C. PTA Community Service Award

a. Committee and Due Date - Nothing received yet, will check mailboxes tomorrow. Deadline is January 12. It is in the Record and Darcie will send out a reminder via Remind.

VIII. New Business

A. Founder's Day - February 16th. Plan to do it at Cutten so we can have refreshments.

B. Carnival Committee - We need a chair; Stacey will put it on the Facebook page and Darcie will include it in Remind. Anna, Christine, and Kristin are currently on the committee, Bao and Lucky will also join in.

IX. Executive Board/Chair Reports

A. President's Report – Lucky Syphanthong - Attended the District Holiday celebration in November and reported on our activities.

B. Spirit wear – Carrie Bartlett - Anna will message Carrie to see about opening a new sale in March.

X. Announcements

A. Next meeting: February 7, 2023 at 6:30pm, location Cutten Staff Room
-Topics include Founders Day, Raffle, Spring Carnival

XI. Adjournment - 7:50 pm