

CUTTEN ELEMENTARY SCHOOL DISTRICT

**BOARD OF TRUSTEES
BOARD MEETING Minutes**

January 13, 2025 6 pm

Ridgewood Commons

2060 Ridgewood Drive Cutten, CA 95503

1.0 CALL TO ORDER/FLAG SALUTE-Meeting started at 6:04 pm with members Dennis Reinholdsen , Mary DeWald, Becky Reece, and Beth Johnston.

2.0 CONSENT AGENDA - Consent agenda motioned by Mary DeWald seconded Beth Johnson. Motion carried 4-0.

- 2.1 Approval of Minutes-December 9, 2024
- 2.2 Approval of Warrants and Payroll
- 2.3 Approval of Quarterly Report on Williams Uniform Complaints
- 2.4 Approval of Extension 1.0 Certificated Family Leave-Cutten
- 2.5 Approval of Extension of 1.0 Long Term Substitute Position-Cutten
- 2.6 Approval of Return from Leave 2025-26 1.0 FTE Certificated
- 2.7 Approval 1.0 FTE Classified Position Bus Driver in Training/Custodial Resignation
- 2.8 Approval of MOU Driver Training Contracted Services
- 2.9 Approval of MOU Autism, Advocacy, Intervention LLC
- 2.10 Approval of New 2025 IRS Mileage Reimbursement Rates and Bid Threshold

3.0 VISITOR COMMENTS ON NON-AGENDA ITEMS- No action taken.
The Board reserves the right to limit speakers to three minutes only. The Board may comment but cannot take action at this time. The Board President may refer the matter to the Superintendent for review, if appropriate.

4.0 REPORTS

- 4.1 Cutten Ridgewood PTA Report- Feb 13th at 6pm Founders Day celebration, winners have moved to state from all 3 categories. Carnival planning is happening on April 25th.
- 4.2 School Site Council- Community grant to be reviewed and plan to be voted on as well.
- 4.3 HBTA Report- Thankful for funding of the TK conference that's coming up. Unit relieved from budget deficit spending dropping from budget adoption. MLK performance on Friday 1/17/25 for those who would like to attend.
- 4.4 Principals' Report- Shout out to staff and district for initiating safety procedures during the earthquake. Family math night Wednesday January 22nd at Cutten at 5:30pm. ECS requires 6th grade parents to visit school sites or attend family events held by them otherwise they have to get a letter signed by principals at those middle schools to have an Interdistrict transfer approved. Site Spelling Bee 1/15/25 for 4th-6th grade. Girls basketball team did great and only lost two games in the entire league. Boys team has started. Friday January 24th winter performance by Katri Pitts and students. TK teachers are attending dyslexia training which will be a new requirement next year.
- 4.5 Enrollment- Still waiting on many IDTs but TK projection is staying the same as current year. Accurate numbers are more likely in February after the deadline.
- 4.6 LCAP- Nothing to report yet.

5.0 CORRESPONDENCE

- 5.1 School Board Recognition Month- A community member recognized the school board because there used to not be a recognition month. Thankful for the work they do.
- 5.2 Independent Financial and Compliance Audit Report- Nothing to report out.
- 5.3 Election Results Documentation- Discussing further on.

6.0 INFORMATION / POSSIBLE ACTION ITEMS

- 6.1 Discussion Regarding Lighthouse Mental Health Facility Near Ridgewood
School-Safety Precautions- Board understanding is that at this point in time we will be adding locked gates with direct communication from the facility with direct contact of police if needed. Procedures we have in place in case of strangers who come on campus should help as well. A community member is concerned in regards to no one being there from the facility in hopes that if there is another meeting there should be more direct answers for the facility operators as well as law enforcement for procedures on how an event would be handled. Dennis suggested that there should be questions listed out and a one on one meeting with the facilities director and explain out.
- 6.2 Consider Approval of Cutten and Ridgewood 2023 – 2024 School Accountability Report Cards- Motioned by Becky Reece seconded by Beth Johnson. Motion carried 4-0.
- 6.3 Discussion/Review of Personnel Reduction BP 4117.3- Superintendent sees no recent clarification of what happens with new hires that have the exact same start date. Criteria currently in policy since 2006 still in effect.
- 6.4 Discussion/Consider Acceptance of 2023-2024 Independent Financial and Compliance Audit Report for School District and Measure L General Obligation Bond- Motioned by Becky Reece seconded by Mary DeWald. Motion carried 4-0.
- 6.5 Discussion/Consider Approval of Corrective Action for 2 Audit Findings from the 2023-2024 Independent financial and Compliance Audit Report- Motioned by Becky Reece seconded by Beth Johnson. Motion carried 4-0.
- 6.6 Discussion/Consider Approval of Resolution 2025-1, Declaring Results and Certifying Proceedings of the School Bond Election held on November 5, 2025, and Establishing a Citizen's Oversight Committee for All District Bond Measures.- Motioned by Becky Reece seconded by Beth Johnson. Motion carried 4-0.
- 6.7 Consider Approval of Second Reading Sunshine item: Teaching Hours-Article 5
The District has an interest in expanding the language under 5.4.3.2.(5) to read : CRSF Meeting or other Cutten family event (other than any already required).- Motioned by Becky Reece seconded by Beth Johnson. Motion carried 4-0.
- 6.8 Discussion/Consider Approval of Cutten Blind purchase -Measure K Bond Funds.- Motioned by Becky Reece seconded by Mary DeWald. Motion carried 4-0.

7.0 SUPERINTENDENT REPORT - Drama club has started weekly. BESC is working on a project for heaters and trying to get a timeline from PGE. Little bit of bond money might be left. Becky was inducted into Rotary for the south west region.

8.0 BOARD MEMBER COMMENTS / COMMUNICATION- Question about gate in which buzzer will be needed to allow people in.

9.0. ADJOURNMENT- Meeting adjourned at 7:33 pm.

NOTICE: Any writing, not exempt from public disclosure under Government Code Section 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22, which is distributed to all or a majority of the members of the governing board by any person in connection with a matter subject to discussion or consideration at an open meeting of the board is available for public inspection at Ridgewood School, 2060 Ridgewood Drive, Eureka