

CUTTEN ELEMENTARY SCHOOL DISTRICT

**BOARD OF TRUSTEES
BOARD MEETING Minutes**

January 12, 2026 6 pm

Ridgewood Commons

2060 Ridgewood Drive Cutten, CA 95503

- 1.0 CALL TO ORDER/FLAG SALUTE-** Board members in attendance: **Dennis Reinholtsen, Mary DeWald, Becky Reece, Beth Johnston.** Meeting called to order at 6:05 pm with flag salute.
- 2.0 CONSENT AGENDA- Moved by Becky Reece seconded by Mary DeWald. Motion carried 3-0.**
- 2.1 Approval of Minutes-December 8, 2025
 - 2.2 Approval of Warrants and Payroll
 - 2.3 Approval of Quarterly Report on Williams Uniform Complaints
 - 2.4 Approval of Letter of Resignation/Retirement 1.0 Credentialed Cutten Resource Teacher
 - 2.5 Approval of 1.0 Certificated Leave December 1, 2025-May 1, 2026
 - 2.6 Approval of .8 FTE Classified Cutten ASP/Classroom Aide Position
 - 2.7 Approval of .68 FTE Temporary Ridgewood Classified Aide Position
 - 2.8 Approval of New 2025 IRS Mileage Reimbursement, Per Diem, and Bid Threshold Rates
- 3.0 VISITOR COMMENTS ON NON-AGENDA ITEMS-**
- Alissa Morey spoke in regards to leaving position as library aide at Ridgewood reducing FTE which caused her to owe a greater sum for summer premiums for her benefits, and asked for board policies be given as to the specifics to repayment for such premiums.*
- 4.0 REPORTS**
- 4.1 Cutten Ridgewood PTA Report- Raffle went great, spirit wear store will reopen in March. Talks continue about the school carnival.
 - 4.2 School Site Council- Next meeting Jan 20th, wellness review and LCAP presentation
 - 4.3 HBTA Report- Thanks to school board members for numerous hours that are volunteered to Cutten/RW and the dedication for school integrity. Sunshine proposal is on the board meeting notes. Lots of holiday performances before break that went great. The math adoption curriculum meeting went great. No decisions were made yet but looking at the materials and since it will be around for a long time is a very difficult decision. Math night is always well enjoyed. Dairy princess came to RW and presented on the farming and the whole process. 6th grade making their own chessboards and having an all school tournament. Foggy bottoms adopted a goat and will have lessons on the whole process for the class.
 - 4.4 Principals' Report- Music performance by Katri absolutely great. Wed Jan 14th Math Night 5:30 -8. Spelling Bee was past week 1st place Leo Hyden 3 year winner, 2 Delphine, 3rd. Food drive collected over 700lb of food in donations.. The boys basketball team has concluded and girls teams will be starting. Ridgewood TK/K information night happened and went great.
 - 4.5 Enrollment- Slowly coming in. December is slower as most districts hold them until the deadline to approve. Better idea by February since there is a 10 day deadline after January 31st.
 - 4.6 LCAP- Morning meetings at the end of January for feedback to include the plan.
- 5.0 CORRESPONDENCE**
- 5.1 School Board Recognition Month
 - 5.2 Independent Financial and Compliance Audit Report

6.0 INFORMATION / POSSIBLE ACTION ITEMS

- 6.1 Presentation: CFW Facilities Plan
- 6.2 Discussion/Consider Approval of the 2025-26 District Facilities Plan- Motioned by Becky Reece seconded by Mary DeWald. Motion carried 4-0.
- 6.3 Discussion/Consider Approval of Cutten and Ridgewood 2024 – 2025 School Accountability Report Cards- Motioned by Becky Reece seconded by Beth Johnston. Motion carried 4-0.
- 6.4 Discussion/Consider Acceptance of 2024-2025 Independent Financial and Compliance Audit Report for School District and Measure L & K General Obligation Bond- Motioned by Becky Reece seconded by Beth Johnston. Motion carried 4-0.
- 6.5 Information/Public Presentation (Sunshine) of the Humboldt Bay Teachers's Association Initial Proposal for 2026-2027 Contract Negotiations: Opening with Salary and Health & Welfare
- 6.6 Discussion/Consider Approval of 3 Hour (.375 FTE) Temporary Aide for Music Program (Art & Music Proposition 28 roll over funding)- Motioned by Becky Reece seconded by Mary DeWald. Motion carried 4-0.
- 6.7 Discussion/Consider Approval of an Additional 15min/day .028 FTE RW Cafeteria Aide for Setup/Inventory- Motioned by Beth Johnston seconded by Becky Reece. Motion carried 4-0.
- 6.8 Discussion/Approval to Increase Custodian Starting Pay to \$17.03 hr Beginning January 2026- Motioned by Becky Reece seconded by Mary DeWald. Motion carried 4-0.
- 6.9 Discussion/Consider Approval of Contract Audit Services RT Dennis Accountancy (1st year: \$20,000, 2nd year: \$21,000. 3rd year: \$22,000 plus travel)- Motioned by Becky Reece seconded by Beth Johnston. Motion carried 4-0.
- 6.10 Discussion/Consider Approval of Change Orders #11.1 and #008 Insulation Materials Change and Roof Spray Foam Insulation Credit (\$3,738.54), additional cost \$21,948.41.- Motioned by Beth Johnston seconded by Becky Reece. Motion carried 4-0.
- 6.11 Discussion/Information RW Bond and Future Cutten Projects- Little additional things caught by inspector that will need to be fixed.

7.0 SUPERINTENDENT REPORT- Cutten food service being reviewed by state which happens every 5 years. Will get a small review beforehand before the final review happens. Collective feedback from the district is being asked to be given to the county for the Math curriculum that is being looked at.

8.0 PUBLIC COMMENT ON CLOSED SESSION ITEM- None. Closed session at 7:34pm.

9.0 BOARD MEMBER COMMENTS / COMMUNICATION-

10.0 CLOSED SESSION - Closed at 7:36pm

9.1 CONFERENCE WITH LABOR NEGOTIATOR (GC § 54957.6)

Agency Negotiator: Becky MacQuarrie

Unrepresented Employee: Classified

9.2 CONFERENCE WITH LABOR NEGOTIATOR (GC § 54957.6)

Agency Negotiator: Becky MacQuarrie

Unrepresented Employee: Classified

9.3 CONFERENCE WITH LABOR NEGOTIATOR (GC § 54957.6)

Agency Negotiator: Becky MacQuarrie

Name of Organization Representing Employees: HBTA

11.0 RECONVENE TO OPEN SESSION- Reconvened at 8:17pm Nno action taken

12.0. ADJOURNMENT -Meeting adjourned at 8:20pm