

**CUTTEN SCHOOL DISTRICT**  
**BOARD MINUTES**  
**February 8, 2021 via Zoom**  
**6:30 p.m.**

- 1.0 CALL TO ORDER** – The meeting was called to order at 6:31 p.m.
  - 1.1 Board members in attendance, participating via Zoom: Andy Sundquist, Mary DeWald, Dennis Reinholtsen, Becky Reece, and Beth Johnston
  
- 2.0 CONSENT AGENDA**
  - 2.1 Motion by Dennis Reinholtsen, second by Andy Sundquist to approve the consent agenda. Motion carried 5-0 by roll call vote.
  
- 3.0 VISITOR COMMENTS ON NON-AGENDA ITEMS** – Alissa Morey, a Ridgewood Employee and Cutten parent, suggested that the district gauge the interest of parents to become substitute teachers as substitutes are hard to find and the pandemic makes it even harder.
  
- 4.0 REPORTS**
  - 4.1 Cutten Ridgewood PTA Report – Elaine Mu reported that the PTA reviewed the midyear audit and budget report at its last meeting. The PTA is considering a spring family event/association meeting. Spirit wear has been delivered. The PTA will begin nominations for the executive board soon. The Founders Day Celebration is scheduled for Thursday February 11<sup>th</sup> and the next meeting will be March 2<sup>nd</sup> at 6:30 p.m. via Zoom.
  - 4.2 School Site Council Report – August Deshais reported that Sue updated the Council on the LCAP at the last meeting. The Single Plan for Student Achievement (SPSA) for both Ridgewood and Cutten was approved.
  - 4.3 HBTA Report – Amy Chastain reported that the learning hub is up and running. Staff has started getting their COVID vaccinations. Teachers are finding new ways to keep school engaging and fun in both distance and blended learning. There have been some very cold days in blended learning. Friday meeting days are essential to making blended learning work.
  - 4.4 2021-22 New Student Registration and IDT Update – Sue Ivey reported that registration is looking a lot better this month compared to last month. The district has 11 TK students registered compared to 6 from last month, and 48 Kindergartners registered compared to 14 last month. This is still down from previous years, but the advertising helped increase the numbers from last month.
  
- 5.0 CORRESPONDENCE**
  - 5.1 A letter invite Board Members to join the Humboldt-Del Norte Equity Partnership.
  
- 6.0 INFORMATION / POSSIBLE ACTION ITEMS**
  - 6.1 Certificated Staffing options for the 2021-2022 school year were presented and discussed.
  - 6.2 Sue Ivey reported on the Education aspects of the Governor’s Proposed budget. This is the start of the state budget process. A clearer picture won’t be available until the May Revise.

- 6.3 Motion by Mary DeWald, second by Andy Sundquist, to approve the Single Plan for Student Achievement for Cutten School. Motion carried 5-0 by roll call vote.
- 6.4 Motion by Dennis Reinholtsen, second by Andy Sundquist, to approve the Single Plan for Student Achievement for Ridgewood School. Motion carried 5-0 by roll call vote.
- 6.5 Motion by Andy Sundquist, second by Mary DeWald, to adopt BP/AG 4115 *Evaluation Supervision*; BP/AG 4116 *Probationary/Permanent Status*; AG 4117.11/4317.11 *Preretirement Part-Time Employment*; BP 4117.2 *Resignation*; BP 4117.3 *Personnel Reduction*; AG 4117.5/4217.5/4317.5 *Termination Agreements*; AG 4117.6 *Decision Not to Rehire*; AG 4117.7 *Employment Status Report*; BP/AG 4118 *Dismissal/Suspension/Disciplinary Action*; BP 4119.1/4219.1/4319.1 *Civil and Legal Rights*; BP/E 4119.21/4219.21/4319.21 *Professional Standards*; BP 4119.23/4219.23/4319.23 *Unauthorized Release of Confidential/Privileged Information*; BP/AG 4119.25/4219.25/4319.25 *Political Activities of Employees*. Motion carried 5-0 by roll call vote.
- 6.6 First Reading of BP 4119.41\*4219.41/4319.41 *Employees with infectious disease*; BP 4131 *Staff Development*; BP 4143 *Negotiations*; BP/AG 4143.1 *Public Notice – Personnel Negotiations*; BP/AG 4144/4244/4344 *Complaints*; BP4156.2/4256.2/4356.2 *Awards and Recognition*; BP 4157.1/4257.1/4357.1 *Work-Related Injuries*; BP/AG 4158/4258/4358 *Employee Security*; BP/AG 4161/4261/4361 *Leaves*; AG 4161.1/4261.1/4361.1 *Personal Illness/Injury Leave*; AG 4161.11/4261.11/4361.11 *Industrial Accident/Illness Leave*.
- 6.7 LCAP Update by Sue Ivey – Sue and Kim have started working on the brand new 3-year LCAP with a brand new template. The annual update has proved to be more difficult than expected due to the move to distance learning at the end of last year. A community meeting was held to discuss the new LCAP goals, 20 people showed up, and were broken into two 10-person breakout rooms to discuss LCAP goals.
- 6.8 Motion by Dennis Reinholtsen, second by Andy Sundquist, to terminate the Lease Leaseback contract with Dinsmore Construction. Motion carried 5-0. Board directed Sue Ivey to go back to the Design-Bid-Build method and execute bid packets.

## **7.0 SUPERINTENDENT / PRINCIPAL REPORT**

- 7.1 Sue Ivey reported that projectors and whiteboards are in the process of being installed. A company out of Fort Bragg is interested in the HVAC project as well as Whitchurch Engineering. August and Jay are working on putting together a comprehensive facilities plan that includes historical information. The district is looking at a Cutten fencing/gates project. Drinking fountains provided by a grant have been installed at both campuses. August Deshais reported that Katri Pitts has been recognized as the General Music Educator of the year. Advertising for enrollment consisted of 10 lawn signs, 1/8 page ads in the North Coast Journal, Radio spots on 3 different stations, and digital ads on the Lost Coast Outpost website. The COVID metrics committee met twice to finalize the metrics and is meeting again to review the results. Sue Ivey

reported that the learning hub is up and running on the Ridgewood campus. The district is looking at the cost of adding a classroom to the bond project.

**8.0 BOARD MEMBER COMMENTS / COMMUNICATION – None Offered**

**9.0 PUBLIC COMMENT ON CLOSED SESSION ITEM – None Offered**

**10.0 CLOSED SESSION – 7:54 p.m.**

With respect to every item of business to be discussed in closed session:

10.1 PUBLIC EMPLOYMENT (GC § 54957)

*Title: Superintendent*

10.2 CONFERENCE WITH LABOR NEGOTIATOR (GC § 54957.6)

*Agency Negotiator: Board President*

*Unrepresented Employee: Superintendent*

**11.0 RECONVENE TO OPEN SESSION – 8:39 p.m.**

11.1 No reportable action was taken.

**12.0 ADJOURNMENT**

12.1 The meeting was adjourned at 8:40 p.m.

Respectfully submitted,

Sue Ivey  
Secretary to the Board