

CUTTEN SCHOOL DISTRICT
BOARD MINUTES
December 14, 2020
6:30 p.m.
Via Zoom Videoconference

- 1.0 CALL TO ORDER – The meeting was called to order at 6:30 p.m.
 - 1.1 Board members in attendance: Becky Reece, Andy Sundquist, Mary DeWald
Beth Johnston and Dennis Reinholtsen
- 2.0 MATTERS OF THE BOARD
 - 2.1 Becky Reece and Beth Johnston took the Oath of Office as Newly Elected Trustees
- 3.0 CONSENT AGENDA

Motion by Becky Reece, second by Mary DeWald, to approve the consent agenda. Motion carried 5-0 by roll call vote.
- 4.0 VISITOR COMMENTS ON NON-AGENDA ITEMS – None Offered
- 5.0 REPORTS
 - 5.1 Cutten Ridgewood PTA Report – Sue Ivey reported that the auditor position on the PTA was ratified at the December 1st meeting. All board positions have been filled. Founder’s Day is February 11th and planning is underway. The spirit wear online store is open until Friday December 18th at midnight. The next meeting is scheduled for January 5, 2021 at 6:30 p.m. via Zoom.
 - 5.2 School Site Council Report – August Deshais reported that the next School Site Council Meeting is December 15th. Susie Smelser joined the council at the last meeting filling the vacant other staff representative position. Kami Edmonds is set to join the council as the new parent representative at the next meeting. The school site safety plan was approved at the last meeting and will be brought to the board in January.
 - 5.3 2021-22 New Student Registration Report – Sue Ivey reported that registration is different this year as there are not very many people coming to our campuses. As of last Thursday, the district had 1 TK form out and 1 returned, and 5 Kindergarten forms out and 2 returned. At this time last year there were 39 Kindergarten forms out and 20 returned. The district has put the registration forms online this year for the first time. The district has updated the TK/Kindergarten brochure and it is posted to the PTA website and August is also posting it to the district’s other social media. Registration is open until the 2021-22 school year starts, but interdistrict transfers have to be in by February 1st. The district is now able to advertise. The board directed the district to look into advertising with signs, radio and flyers to preschool and daycare centers.
 - 5.4 HBTA Report – Amy Chastain reported that the children are learning despite not being in traditional school. The teachers are making distance learning as positive as possible. Amy reported that teachers are using innovative ways to bring excitement and fun to the virtual classroom. One positive thing in distance learning is the attendance is very good and even when kids are missing class the parents have been good at letting the teachers know why. Everyone is missing traditional classroom learning and school events, but we are setting a good example to the students of being good citizens and protecting our community as much as possible.
- 6.0 CORRESPONDENCE
 - 6.1 Letter from CDE: Approval of LCAP Federal Addendum
- 7.0 INFORMATION/POSSIBLE ACTION ITEMS
 - 7.1 Consider Approval of 2020-2021 School Board Organization – Officers, Meeting Dates & Times – Motion by Dennis Reinholtsen to appoint Becky Reece as President, second by Mary DeWald. Motion carried 5-0 by roll call vote. Motion by Mary DeWald to appoint Dennis Reinholtsen as Clerk, second by Becky Reece. Motion carried 5-0 by roll call vote. Motion by Becky Reece to continue school board meetings the second Monday of the month at 6:30 p.m., second by Mary DeWald. Motion carried 5-0 by roll call vote.

- 7.2 Consider Approval of Certification of First Interim Report – Motion by Becky Reece to certify the First Interim Report as positive, second by Dennis Reinholtsen. Motion carried 5-0 by roll call vote.
- 7.3 Consider Approval of LCFF Budget Overview for Parents – Motion by Mary DeWald to approve the LCFF Budget Overview for parents with the addition of further labels on the graph if possible, second by Becky Reece. Motion carried 5-0 by roll call vote.
- 7.4 Consider Adoption of BP 4033 Lactation Accommodation; BP 4100 Certificated Personnel; AG 4112.1 Contracts; BP/AG 4112.2 Certification; AG 4112.22 Staff Teaching Students of Limited English Proficiency; AG 4112.23 Special Education Staff; AG 4112.3/4212.3/4312.3 and E 4112.3 Oath or Affirmation; AG 4112.4/4212.4/4312.4 Health Examinations; BP/E 4112.9/4212.9/4312.9 Employee Notifications; BP 4161.9/4261.9/4361.9 Catastrophic Leave Program; and BP/AG 6173 Education for Homeless Children, First reading – Trustees reviewed the policies and offered no changes. Policies will return for a second reading at the December school board meeting.
- 7.5 Consider Extending Long-term Substitute Position – Motion was made by Dennis Reinholtsen and seconded by Becky Reece to extend the log-term substitute position through the second trimester. Motion carried 5-0 by roll call vote.
- 8.0 SUPERINTENDENT/PRINCIPAL REPORT
 - 8.1 Sue Ivey reported that HCOE is offering a Masters in Governance training for board members and administration. The cost of the course is \$2,000 but HCOE is covering half, so the cost to the district would be \$1,000 per participant. There are 5 classes, and each class is four hours. Board members should let Sue know if they are interested. August Deshais reported that the student council has been working on two projects this month. One is a canned food drive that ends this Friday, and the other is the spirit day schedule which kicks off this Friday with pajama day. Andrea Yip reported that the student council is excited about community service this year and is looking at possible distance fundraising opportunities to leave the school something to remember. August Deshais reported that the parent survey closed today, and he is in the process of sorting the data. The final results will be shared at the School Site Council meeting tomorrow. August shared some preliminary results of the survey. Sue Ivey reported that the benches have arrived and will be installed at both campuses. Touchless faucets have been ordered and should arrive any day. Short throw projectors and screens have been ordered. The drinking fountain grant project that began two years ago is finally at the installation stage, to be installed by Maples Service. The District received no bids on the HVAC project and will be flying the project again. Design Air is coming to reconfigure the HVAC in the portables to improve the air flow. Three teachers at Cutten have volunteered as the Yearbook Committee.
- 9.0 BOARD MEMBER COMMENTS/COMMUNICATION
 - 9.1 Becky Reece commented that she has ordered spirit wear from the PTA.
- 10.0 PUBLIC COMMENT ON CLOSED SESSION – None Offered
- 11.0 CLOSED SESSION – 7:48 p.m.
 With respect to every item of business to be discussed in closed session:
CONFERENCE WITH LABOR NEGOTIATOR 9GC SECTION 54957.6)
Agency Negotiator: Susan Ivey
Organization representing Employees: Humboldt Bay Teachers Association
- 12.0 RECONVENE TO OPEN SESSION – 8:25 p.m.
 - 12.1 No reportable action was taken.
- 13.0 ADJOURNMENT – Meeting was adjourned at 8:25 p.m.

Respectfully submitted,

Sue Ivey
 Secretary to the Board