



# Cutten School District

4182 Walnut Drive,  
Eureka, CA 95503  
(707) 441-3900 • Fax (707) 441-3906

Superintendent/Principal  
Becky MacQuarrie, EdD

July, 2021

## NOTIFICATION OF ENROLLMENT OPTIONS FOR 2021-2022 SCHOOL YEAR

For the 2021-2022 school year, we are offering an independent study option to students and families whose health would be put at risk by in-person instruction, as determined by the parent or guardian. You have the option to enroll your student in our Independent Study program instead of in-person instruction.

### **Conference**

Parents and guardians have the right to request a pupil-parent-educator conference to ask questions before making the decision about enrollment or disenrollment in the various options for learning. The conference may be conducted by telephone, videoconference or in-person. **If you are considering independent study, please let us know by Monday, August 16, 2021**, so that we have accurate enrollment numbers when making class assignments and while planning for the new school year. If you wish to request a conference for your pupil, please contact Ridgewood or Cutten School at the phone number below.

### **Procedures for Enrolling, Disenrolling and Reenrolling in Independent Study**

To enroll in independent study for the 2021-2022 school year, there must be an agreement in place for each pupil. The agreement must be signed by the pupil's parent, legal guardian, or caregiver. For pupils with exceptional needs, the pupil's individualized education program (IEP) must specifically provide for independent study before the pupil can begin participating.

If you wish to have your pupil return to in-person instruction during the school year, you may provide notice to the contact information provided below, and your pupil will be returned to in person instruction no later than five instructional days after we receive the notice.

Pupils may re enroll in independent study at any time during the 2021-2022 school year by providing notice as provided below.

### **Instructional Time that a Pupil Will Have Access to as part of Independent Study**

For grade K-3 there will be a plan to provide opportunities for daily synchronous instruction. For grades 4 through 6, there will be a plan to provide opportunities for both daily live interaction and at least weekly synchronous instruction.

Live interaction means interaction between the pupil and the teacher, aide or other personnel and may include peers; this interaction may be in person, by internet or phone.

Synchronous instruction means classroom-style instruction, or small group, or one-on-one instruction delivered in person or by internet or phone and involving two-way communication



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between the pupil and teacher.

Please let us know if you are interested in your pupil participating in the Long Term Independent Study program this year by Monday, August 16, 2021.

Ridgewood School (TK-2)

Cutten School (3-6)

707-441-3930

707-441-3900

Sincerely,

Becky MacQuarrie, Ed.D  
Cutten School Principal  
Cutten School District Superintendent