



Cutten School District

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Superintendent/Principal
Sue Ivey

March 9, 2020

Dear Parents and Guardians,

Like many of you, the Cutten School District is actively monitoring developments with the Coronavirus Disease 2019 (COVID-19). It is important to know that there is no immediate threat to our students, staff, or community at this time. However, since your childrens' health and safety is our top priority we are implementing response procedures in the event COVID-19 does pose a threat to our schools.

The California Department of Public Health in conjunction with the California Department of Education released the following recommended scenario responses, which the Cutten School District has adopted:

- **Scenario 1: No Current Confirmed Infections in Community (Current Measures)**

- Encourage healthy behaviors at school such as frequent hand washing, use of hand sanitizer, covering mouth when coughing or sneezing, and frequent surface washing
- Separate and send home students and staff with symptoms of respiratory infection, including moderate fever (at or above 100°) and/or persistent cough
- Exclude students and staff returning from regions with a Level 3 Travel Health Notice for at least 14 days
- Frequent communication with the Health Department and County Office of Education regarding recommended prevention

- **Scenario 2: Two or More Community Transmission Cases, but None Within the School**

- Encourage all families of students and staff to self-screen for symptoms of respiratory infection and to stay home if infection is suspected
- Limit visitors to campus, specifically those with symptoms of respiratory infection
- Cancel all group activities at school, including assemblies, meals in the cafeteria, and other activities requiring more than one class to be present in the same room at one time
- Continuation of Scenario 1 responses

- **Scenario 3: One Student or Staff Member Test Positive for COVID-19 Within School District**

- Temporary District closure may occur- Decision made under the advice of the Public Health Department
- Implement plan for continuity of educational programs
- School reopening and readmission protocol developed under the advice of the Public Health Department
- Continuation of Scenario 1 and 2 responses

- **Scenario 4: Students or Staff at Multiple School Sites Within District Test Positive for COVID-19**

- Due to the configuration of Cutten School District, this response will be identical to Scenario 3

If you have any additional questions please contact your school office.

Sincerely,

Susan Ivey

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