

CUTTEN ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES
BOARD MEETING AGENDA
August 8, 2022, 6:30PM

CUTTEN SCHOOL
4128 WALNUT DRIVE, RM 14
EUREKA, CA 95503

1.0 CALL TO ORDER/FLAG SALUTE

2.0 CLOSED SESSION

With respect to every item of business to be discussed in closed session:

2.1 CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Title: Significant exposure to litigation under Government Code sec. 54956.9, subd. (d)(2): (1 case).

3.0 RECONVENE TO OPEN SESSION

Report of Action Taken

4.0 CONSENT AGENDA

- 4.1 Approval of Minutes-June 27, 2020, June 28, 2022, and July 27, 2022
- 4.2 Approval of Warrants
- 4.3 Approval of Quarterly Report on William Uniform Complaints, Second Quarter
- 4.4 Approval of CS-1 and CS-7 Forms
- 4.5 Approval of Salary Schedules for 2022-2023
- 4.6 Approval of Leave of Absence- Certificated Staff Member
- 4.7 Approval of Long Term Substitute Teachers
- 4.8 Approval of AB367-Menstrual Equity for All Act of 2021-Education Code section
- 4.9 Acceptance of Certificated Resignation
- 4.10 Approval of Employment of 1.0 FTE Education Specialist
- 4.11 Approval for Superintendent to Attend Board of Governance Training
- 4.12 Approval of Regular Board Meeting Dates

5.0 VISITOR COMMENTS ON NON-AGENDA ITEMS

The Board reserves the right to limit speakers to 3 minutes only. The Board may comment, but cannot take action at this time. The Board President may refer the matter to the Superintendent for review if appropriate.

6.0 REPORTS

- 6.1 PTA Report
- 6.2 HBTA Report
- 6.3 Enrollment Report

7.0 INFORMATION/POSSIBLE ACTION ITEMS

- 7.1 Update on Bond, HVAC, and Electrical Projects
- 7.2 Approval of Proposed Change Order # 12.1 Site Walk Changes per RFI-28 et seq. \$9,708.75
- 7.3 Update and Discussion on COVID - 19 Safety Plan (CSP)
- 7.4 Consider Approval of Business Services Training and Support
- 7.5 Consider Approval of Stipend Position for Confidential Substitute Caller Tracker
- 7.6 Consider Approval of 2.5 hours per week Classified Position-Cutten School
- 7.7 Consider and Act upon Resolution No. 22-01 *Establishment of Fund 08-Student Activity Special Revenue*
- 7.8 Annual Evaluation of Conflict of Interest Code *BB 9720*
- 7.9 Consider Approval of one time Special Circumstances Instructional Assistant Stipend using one time restricted funds
- 7.10 Discussion Only-Expansion of Ridgewood Afterschool Program

8.0 SUPERINTENDENT AND PRINCIPAL REPORTS

9.0 BOARD MEMBER COMMENTS/COMMUNICATION

10.0 ADJOURNMENT

Cutten Elementary School District
Board of Trustees
Board Meeting Minutes
June 27, 2020 6:30 PM

1.0 CALL TO ORDER The meeting was called to order at 6:33 p.m.

2.0 CONSENT AGENDA

2.1 Motion made by Dennis Reinholtzen and seconded by Becky Reece to approve Consent Agenda items 2.1, 2.2, 2.3, 2.4, 2.5, 2.6, 2.7, 2.8 Motion Carried 5-0

3.0 VISITOR COMMENTS ON NON_AGENDA ITEMS

Parent thanked the board and everyone at the district for the quick response and support offered in regards to the tragic School shooting that recently occurred in Texas.

4.0 REPORTS

4.1 Cutten Ridgewood PTA- Many volunteered for the fair doing crosswalk and ticket taking at the front to give back for redwood acres letting the carnival take place there.

4.2 School Site Council Report- Two new parent reps from spring election taking over positions per August Deshais.

4.3 HBTA Report- Amy Chastain reported her appreciation for the hire of new principal A. Sligh

4.4 2021-22 Student Registration Report- August reported updated registration numbers for TK

5.0 CORRESPONDENCE- Nothing Discussed

6.0 PUBLIC HEARING-

6.1 2022-2023 EPA and Spending Plan Resolution 2022-10

6.2 2022-2023 Local Accountability Plan (LCAP)- Becky M reviewed successes and programs that need to be worked on.

6.3 2022-2023 District Budget

7.0 INFORMATION/POSSIBLE ACTION ITEMS

7.1 Consider Approval of Updated ESSER III Plan- Funding explained and shuffling of funds.

Motion made by Becky Reece seconded by Andy Sundquist

7.2 Consider Approval of ELOP Plan Resource 2600- Requirements, potential money to be received. Motion made by Becky Reece seconded by Mary Dewald and Beth Johnston

7.3 Consider Approval of the Universal Prekindergarten Planning and implementation program plan- August presented ration changes to next year. Moved by Becky Reece and seconded by Mary Dewald.

7.4 Consider Approval of Resolution 2022- 11, State Building Funds Application-Becky presented mod funds. Moved by Becky Reece seconded by Andy Sundquist.

7.5 Consider Approval of Resolution 2022-12, Update Authorizing and Designation to "Superintendent" State Water Resources Control Board-Cutten/Ridgewood Drinking Fountain Project. Moved by Andy Sundquist seconded by Becky Reece and Beth Johnston.

7.6 Consider Approval of Food Service Agreement for food provided at Ridgewood School by Eureka City Schools for the Aftercare program during summer school. Moved by Beth Johnston and seconded by Becky Reece.

7.7 Consider Approval of Contract with Brunelle & Clark Consulting, LLS for Post Asbestos Abatement & Lead Work Clearances \$4,650 (Cutten & Ridgewood Modernization). Moved by Andy Sundquist and seconded by Becky Reece

7.8 Consider Approval of Change Order #5 Electrical and Fire Alarm Changes \$4,331 (Cutten modernization). Moved by Becky Reece and seconded by Beth Johnston

7.9 Consider Approval of Change Order #1 Assistive Listening System \$1,985.97 (Ridgewood Modernization). Moved by Becky Reece and seconded by Beth Johnston

7.10 Consider Approval of Change order #2 Abatement and Asbestos/Lead report \$88,919.95 (Ridgewood Modernization). Moved by Beth Johnston and seconded by Becky Reece

8.0 SUPERINTENDENT/PRINCIPAL REPORT

End of year summarization, first day of summer school program update as well.

9.0 BOARD MEMBER COMMENTS/COMMUNICATION

PTA Meetings

10.0 CLOSED SESSION The meeting was closed at 8:01 Pm.

11.0 RECONVENE TO OPEN SESSION The meeting was reopened at 8:25 p.m.

No action taken, nothing to report

12. ADJOURNMENT

The meeting was adjourned at 8:29 p.m.

Respectfully submitted,

Becky MacQuarrie
Secretary to the Board

CUTTEN ELEMENTARY SCHOOL DISTRICT
SPECIAL BOARD MEETING MINUTES
July 27, 2022
5:30 pm

1.0 CALL TO ORDER The meeting was opened at 5:32 p.m.

2.0 VISITOR COMMENTS ON NON-AGENDA ITEMS
No comments.

3.0 INFORMATION/ POSSIBLE ACTION ITEMS

- 3.1 Becky updated the Board on the Bond, HVAC, and Electrical Projects
- 3.2, 3.3, 3.5, 3.6 Becky Reece moved and Andy Sunquist seconded to approval for 3.2, 3.3, 3.5, and 3.6 as written. Motion carried 4-0.
- 3.4 Andy Sunquist moved to approve 3.4 option 2, seconded by Becky Reece. Motion carried 4-0.

5.0 ADJOURNMENT The meeting adjourned at 5:59 pm

Respectfully submitted,

Becky MacQuarrie
Secretary of the Board

CUTTEN ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL BOARD MEETING MINUTES
AGENDA
June 28, 2022 5:30 pm
Ridgewood Commons
2060 Ridgewood Drive Cutten, CA 95503

- 1.0 CALL TO ORDER** The meeting was called to order at 5:33 P.M.
- 2.0 VISITOR COMMENTS ON NON-AGENDA ITEMS**
No visitor comments.
- 3.0 INFORMATION / POSSIBLE ACTION ITEMS**
- 3.1 Consider Adoption of EPA and Spending Plan Resolution 2022-10-Motion made by Becky Reece seconded by Beth Johnston. Motion carried 4-0
 - 3.2 Consider Adoption of 2022 – 2025 Local Control and Accountability Plan (LCAP)-Motion made by Becky Reece seconded by Mary DeWald. Motion carried 4-0
 - 3.3 Consider Adoption of 2022 – 2025 District Budget-Motion made by Becky Reece seconded by Beth Johnston. Motion carried 4-0
- 4.0 BOARD MEMBER & ADMINISTRATOR COMMENTS / COMMUNICATION**
No comments
- 5.0 ADJOURNMENT**
The meeting adjourned at 5:48 P.M.

Respectfully submitted,

Becky MacQuarrie

Secretary of the Board

NOTICE: Any writing, not exempt from public disclosure under Government Code Section 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22, which is distributed to all or a majority of the members of the governing board by any person in connection with a matter subject to discussion or consideration at an open meeting of the board is available for public inspection at Ridgewood School, 2060 Ridgewood Drive, Eureka.

EARNINGS by Earnings Code		Income	Adjustments	TAXES		Employee	Employer	Total	Subject Grosses
No Gross Pay			7.00	Federal Withholding	6,692.98			6,692.98	91,795.09
Regular	101,794.50			State Withholding	2,104.57			2,104.57	91,795.09
				Social Security	3,101.81	3,101.81		6,203.62	50,029.24
				Medicare	1,446.68	1,446.68		2,893.36	99,767.44
				State Disability	7.92			7.92	720.00
				SUI		498.85		498.85	99,767.44
				Workers' Comp	2,633.85	2,633.85		2,633.85	99,767.44
TOTAL	101,794.50		7.00	SUBTOTAL	13,353.96	7,681.19		21,035.15	

EARNINGS by Group		Income	Adjustments	REDUCTIONS		Employee	Employer	Total	Subject Grosses
Base Pay		44,695.37		PERS	1,694.80	1,694.80	6,142.39	7,837.19	24,211.30
Extra Duty		55,444.13		PERS / 62	1,056.27	1,056.27	3,349.71	4,405.98	13,203.40
Miscellaneous			7.00	STRS / 50	4,053.88	4,053.88	7,554.01	11,607.89	39,549.80
Stipends		780.00		STRS / 62	517.40	517.40	968.37	1,485.77	5,070.00
Substitutes		875.00		Tax Sheltered Annuit	650.00	650.00		650.00	
				Health & Welfare	1,724.00	1,724.00	9,423.00	11,147.00	
				Supplemental Insuran	136.40	136.40		136.40	
				Flex Medical Savings	166.66	166.66		166.66	
TOTAL	101,794.50		7.00	SUBTOTAL	9,999.41	9,999.41	27,437.48	37,436.89	

EARNINGS		Person Type	Female Employees	DEDUCTIONS		Employee	Employer	Total	Subject Grosses
Certificated	13	54,871.18	10	Health & Welfare	909.00	909.00		909.00	
Classified	22	46,923.32	17	Supplemental Insuran	492.82	492.82		492.82	
				Voluntary STRS	117.25	117.25		117.25	
TOTAL	35	101,794.50	27	SUBTOTAL	610.07	610.07	909.00	1,519.07	
				TOTALS	23,963.44	23,963.44	36,027.67	59,991.11	

Vendor Summary for Pay Date 07/29/2022		Cancel/Reissue for Process Date 07/29/2022	
Vendor Checks		Reissued	
Vendor Liabilities		Cancel Checks	
		Void ACH	

BALANCING DATA

NET

Gross Earnings	101,794.50	77,831.06	Net Pay	60,791.34	25
District Liability	36,027.67	23,963.44	Deductions	17,039.72	10
	137,822.17	36,027.67	Contributions		
		137,822.17	Partial Net ACH		
			Negative Net		
			Check Holds		
			Zero Net		
			TOTAL	77,831.06	35

Pay Date 07/29/2022

Additional filtering applied

EARNINGS	Person Type	Female Employees	DEDUCTIONS	Employee	Employer	Total	Subject Grosses
TOTAL			Summer Savings	139,876.03-		139,876.03-	
			SUBTOTAL	139,876.03-	.00	139,876.03-	
			TOTALS	139,876.03-	.00	139,876.03-	

Vendor Summary for Pay Date 07/29/2022

Vendor Checks
Vendor Liabilities

Reissued
Cancel Checks
Void ACH

BALANCING DATA

Gross Earnings	.00	139,876.03	Net Pay	132,505.29	35
District Liability	.00	139,876.03-	Deductions	7,370.74	2
	.00	.00	Contributions		
	.00	.00			
			NET		
			Direct Deposits	132,505.29	35
			Checks	7,370.74	2
			Partial Net ACH		
			Negative Net		
			Check Holds		
			Zero Net		
			TOTAL	139,876.03	37

Checks Dated 07/01/2022 through 07/31/2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3000174227	07/07/2022	ADVANCED SECURITY SYSTEM	01-5804		1,184.94
3000174228	07/07/2022	AT&T CALNET 2	01-5909		297.37
3000174229	07/07/2022	CSBA - CSB (6744) c/o WEST AMERICA BANK	01-5300		6,824.00
3000174230	07/07/2022	ERIK MENDES	01-5800		2,149.50
3000174231	07/07/2022	MISSION LINEN SUPPLY	01-5550		764.46
3000174232	07/07/2022	P G & E	01-5511	36.92	
			01-5520	3,169.77	3,206.69
3000174233	07/07/2022	PACIFIC PAPER COMPANY	01-4351		13.87
3000174234	07/07/2022	SCHOOL INNOVATIONS & ACHIEVEME	01-5800		4,500.00
3000174235	07/07/2022	SCHOOLWISE TECHNOLOGIES	01-5800		7,228.00
3000174236	07/07/2022	SECURITY LOCK & ALARM	01-4381		185.00
3000174237	07/07/2022	STUDIO W ARCHITECTS	21-6210		12,388.41
3000174238	07/07/2022	SYSCO SACRAMENTO	13-4396	100.30	
			13-4710	4,134.44	
			13-5623	215.40	4,450.14
3000174239	07/07/2022	U.S. BANK EQUIPMENT FINANCE	01-5637		2,234.29
3000174240	07/07/2022	US CELLULAR	01-5909		93.86
3000174241	07/07/2022	VALLEY PACIFIC PETROLEUM SVCS	01-4364	342.91	
			01-4365	356.09	699.00
3000174645	07/13/2022	Lemmon, Katrin A	01-4310	67.88	
			01-5210	325.00	392.88
3000175704	07/27/2022	Bon, Melinda J	01-4310		131.51
3000175705	07/27/2022	Carillo-Salas, Vanesa	01-5861		109.00
3000175706	07/27/2022	Chastain, Amy R	01-4310		194.49
3000175707	07/27/2022	CRYSTAL SPRINGS BOTTLED WATER	01-5531		14.00
3000175708	07/27/2022	Department of General Serv/Off ice of Fiscal Serv	21-5800		384.23
3000175709	07/27/2022	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	01-5861		32.00
3000175710	07/27/2022	DONS RENT ALL	01-5623		46.98
3000175711	07/27/2022	EMPLOYMENT DEVELOPMENT DEPT	01-9540		6,096.49
3000175712	07/27/2022	Flores, Brenda M	01-5201		138.75
3000175713	07/27/2022	Haley Davis	01-5800		930.00
3000175714	07/27/2022	HUMB COMMUNITY SERVICES DIST	01-5530		576.63
3000175715	07/27/2022	Ibbitson, Bethany I	01-4310		39.92
3000175716	07/27/2022	JOHNSON'S MOBILE RENTALS	21-5800		134.69
3000175717	07/27/2022	MacQuarrie, Becky L	01-5861		109.00
3000175718	07/27/2022	MENDES SUPPLY COMPANY	01-4374		1,857.83
3000175719	07/27/2022	MISSION LINEN SUPPLY	01-5550		142.92
3000175720	07/27/2022	P G & E	01-5511	41.72	
			01-5520	31.75	73.47
3000175721	07/27/2022	PRESENCELEARNING INC.	01-5800		749.65
3000175722	07/27/2022	RAY MORGAN CO	01-5637		970.86

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 1 of 2

Checks Dated 07/01/2022 through 07/31/2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3000175723	07/27/2022	Richards, Michael J	01-4310		400.00
3000175724	07/27/2022	Rutter, Darcie R	01-4310		125.20
3000175725	07/27/2022	SECURITY LOCK & ALARM	01-4381		46.87
3000175726	07/27/2022	Seghetti, Nadine M	01-4310		197.36
3000175727	07/27/2022	SYSCO SACRAMENTO	13-5623		107.70
3000175728	07/27/2022	WESTED/CHKS	01-5800		188.40
3000175729	07/27/2022	WESTERN CHAIN SAW COMPANY	01-4374		23.28
Total Number of Checks			42		<u>60,433.64</u>

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	GENERAL FUND	37	42,968.47
13	CAFETERIA FUND	2	4,557.84
21	BUILDING FUND	3	12,907.33
Total Number of Checks		42	60,433.64
Less Unpaid Tax Liability			.00
Net (Check Amount)			<u>60,433.64</u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.



Cutten School District

4182 Walnut Drive
Eureka, California 95503
(707) 441-3900 • Fax: (707) 441-3906

SUPERINTENDENT/PRINCIPAL
Becky MacQuarrie, Ed.D.

Quarterly Report on Williams Uniform Complaints (Education Code §35186)

Quarterly Reporting Period (please check one)

- First Quarter 2022 January 1 through March 31, 2022
- Second Quarter 2022 April 1 through June 30, 2022
- Third Quarter 2022 July 1 through September 30, 2022
- Fourth Quarter 2022 October 1 through December 31, 2022

PLEASE CHECK THE BOX THAT APPLIES:

- No complaints were filed** with any school in the district during the quarter indicated above.
- Yes, complaints were filed** with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Mis assignment	0		
Facilities Conditions	0		
TOTALS	0		

Becky MacQuarrie
(Print Name of District Superintendent)

(Signature of District Superintendent)

Please return hard copy to:
Chandler Wilson, School Support
Humboldt County Office of Education
or Fax: **707-445-7149**

by: Quarter 1 due: 04/15/2022
 Quarter 2 due: 07/15/2022
 Quarter 3 due: 10/15/2022
 Quarter 4 due: 01/15/2023

AUTHORIZATION FOR FISCAL YEAR: 22-23

CS-7

DATE: Aug. 1, 2022 SCHOOL DISTRICT Cutten

CERTIFICATION

This is to certify that the Board of Trustees of the above stated School District passed the following motion at its August 8, 2022 meeting authorizing the following to sign commercial warrants and payroll payment orders as agent of the Board.

"It was moved by _____
 and seconded by _____
 that Mary Dewald Andy Sundquist Becky Reece
Beth Johnston Dennis Reinholdsen Vanessa Carrillo-Salas
Becky MacQuarrie
 Be authorized to sign commercial warrants and payroll payment orders as agent of the Board of trustees of the Cutten School District.

Ayes (Members' Names): _____

Noes (Members' Names): _____

Motion Carried."

Authorized Signatures:

Becky MacQuarrie
Vanessa Carrillo-Salas

Board of Trustees Signatures:

_____ Mary Dewald
 _____ Andy Sundquist
 _____ Becky Reece
 _____ Beth Johnston
 _____ Dennis Reinholdsen

(signed) Clerk, Board of Trustees

05/17/BUS/forms/CS-

Return to HCOE Business Office

AUTHORIZATION FOR FISCAL YEAR: 22-23

CS-1

DATE: 8-1, 2022 SCHOOL DISTRICT Cutten

WARRANT DISTRIBUTION AUTHORIZATION

Please complete and return to Humboldt County Office of Education's Business Office.

Please check appropriate box(es).

PAYROLL

Will pick up when ready

Names of persons authorized to pick up payroll warrants:

Becky MacQuarrie, Vanessa Carillo-Salas, August
Deshais, Annette Sligh

Please list an after hours emergency number: 707-496-9916

Mail all payroll to: *Individual's Name* _____
(Postage cost to be reimbursed to HCOE)

Other (specify) _____

COMMERCIAL WARRANTS

Will pick up when ready

Please list emergency number: 707-496-9916

Courier

Mail all APY warrants to: *Individual's Name* _____
(Postage cost to be reimbursed to HCOE)

Mail all VOL DED warrants to: *Individual's Name* _____
(Postage cost to be reimbursed to HCOE)

Other (specify) _____

DISTRICT AUTHORIZATION

Superintendent or Trustee _____

Return to HCOE Business Office

CUTTEN SCHOOL DISTRICT 2022 - 2023
 Certificated Salary Schedule - Approved: TBD

STEP	CLASS 1	CLASS 2	CLASS 3	CLASS 4	CLASS 5	CLASS 6
	BA/BS DEGREE + CA TEACHING CREDENTIAL	BA/BS DEGREE PLUS 45 SEM. UNITS	BA/BS DEGREE PLUS 60 SEM. UNITS	BA/BS DEGREE PLUS 75 SEM. UNITS	BA/BS DEGREE PLUS 90 SEM. UNITS	BA/BS DEGREE PLUS 105 SEM. UNITS
Year	Year	Year	Year	Year	Year	Year
1	48,633	48,704	50,690	53,953	57,296	60,515
2	48,704	49,241	52,637	55,889	59,179	62,389
3	48,773	51,125	54,604	57,752	61,065	64,257
4	49,530	52,884	56,283	59,698	63,013	66,183
5	51,332	54,644	58,249	61,482	64,750	67,882
6	53,195	56,492	60,112	63,363	66,758	69,860
7	54,975	58,333	61,914	65,330	68,644	71,695
8	57,586	60,195	63,881	67,133	70,550	73,548
9	58,581	61,914	65,642	69,081	72,454	75,391
10	60,321	63,780	67,550	70,923	74,379	77,248
11	62,227	65,599	69,411	72,848	76,223	79,011
12-13					78,047	80,751
14-15					79,785	82,391
16-17						84,020
18-19						85,281
20-24						86,561
25						87,860

A \$500 annual stipend will be granted to any employee placed on the Certificated Salary Schedule (.50 Full Time Equivalency or greater) with one or more Master Degrees, not to exceed \$500 annually.

Approved Teacher/Consultants = 10 additional days at daily rate

May 14, 2018: 2% Added to Salary Schedule retroactive to 7/1/2017

December 6, 2018: Updated to reflect 183 work days, retroactive to 8/21/2018

March, 2019: 3% added to Salary Schedule retroactive to 7/1/2018

March, 2019: 2% added to Salary Schedule effective 7/1/19

March, 2021: 2% added to Salary Schedule effective 7/1/21

Cutten School District 2022-23

Classified Salary Schedule

Approved: TBA

<p style="text-align: center;">PROGRAM AIDE Classroom, Spec. Ed, Library, Kitchen & Intervention 180 Days</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>STEP</th> <th>HOURLY</th> </tr> </thead> <tbody> <tr><td>1</td><td>15.61</td></tr> <tr><td>2</td><td>15.92</td></tr> <tr><td>3</td><td>16.24</td></tr> <tr><td>4</td><td>16.56</td></tr> <tr><td>5</td><td>16.90</td></tr> <tr><td>6</td><td>17.23</td></tr> <tr><td>8</td><td>17.57</td></tr> <tr><td>9</td><td>17.93</td></tr> <tr><td>10</td><td>18.28</td></tr> <tr><td>12</td><td>18.64</td></tr> <tr><td>14</td><td>19.02</td></tr> <tr><td>16</td><td>19.40</td></tr> <tr><td>18</td><td>19.79</td></tr> </tbody> </table>	STEP	HOURLY	1	15.61	2	15.92	3	16.24	4	16.56	5	16.90	6	17.23	8	17.57	9	17.93	10	18.28	12	18.64	14	19.02	16	19.40	18	19.79	<p style="text-align: center;">PROGRAM COORDINATOR Art, Computer, After School 180 Days</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>STEP</th> <th>HOURLY</th> </tr> </thead> <tbody> <tr><td>1</td><td>17.23</td></tr> <tr><td>2</td><td>17.85</td></tr> <tr><td>3</td><td>18.48</td></tr> <tr><td>4</td><td>19.10</td></tr> <tr><td>5</td><td>19.73</td></tr> <tr><td>6</td><td>20.35</td></tr> <tr><td>8</td><td>20.97</td></tr> <tr><td>9</td><td>21.60</td></tr> <tr><td>10</td><td>22.23</td></tr> <tr><td>12</td><td>22.85</td></tr> <tr><td>14</td><td>23.47</td></tr> <tr><td>16</td><td>24.09</td></tr> <tr><td>18</td><td>24.72</td></tr> </tbody> </table>	STEP	HOURLY	1	17.23	2	17.85	3	18.48	4	19.10	5	19.73	6	20.35	8	20.97	9	21.60	10	22.23	12	22.85	14	23.47	16	24.09	18	24.72	<p style="text-align: center;">FOOD SERVICE MANAGER 180 Days/8 Hours</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>STEP</th> <th>HOURLY</th> </tr> </thead> <tbody> <tr><td>1</td><td>16.70</td></tr> <tr><td>2</td><td>17.26</td></tr> <tr><td>3</td><td>17.82</td></tr> <tr><td>4</td><td>18.38</td></tr> <tr><td>5</td><td>18.94</td></tr> <tr><td>6</td><td>19.51</td></tr> <tr><td>8</td><td>20.07</td></tr> <tr><td>9</td><td>20.63</td></tr> <tr><td>10</td><td>21.20</td></tr> <tr><td>12</td><td>21.76</td></tr> <tr><td>14</td><td>22.32</td></tr> <tr><td>16</td><td>22.88</td></tr> <tr><td>18</td><td>23.43</td></tr> </tbody> </table>	STEP	HOURLY	1	16.70	2	17.26	3	17.82	4	18.38	5	18.94	6	19.51	8	20.07	9	20.63	10	21.20	12	21.76	14	22.32	16	22.88	18	23.43																																																																													
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CUTTEN SCHOOL DISTRICT 2022 - 23
Pupil Personnel Services/Social Worker Salary Schedule

STEP	CLASS 1	CLASS 2	CLASS 3	CLASS 4	CLASS 5	CLASS 6
	BA/BS DEGREE + PPS CREDENTIAL	BA/BS DEGREE PLUS 45 SEM. UNITS	BA/BS DEGREE PLUS 60 SEM. UNITS	BA/BS DEGREE PLUS 75 SEM. UNITS	BA/BS DEGREE PLUS 90 SEM. UNITS	BA/BS DEGREE PLUS 105 SEM. UNITS
Year	Year	Year	Year	Year	Year	Year
1	49,433	49,504	50,469	54,817	58,048	61,249
2	49,505	50,038	52,369	56,651	59,923	63,116
3	49,572	51,912	54,285	58,502	61,798	64,971
4	50,333	53,669	55,930	60,445	63,744	66,896
5	52,142	55,437	57,864	62,236	65,486	68,602
6	54,015	57,292	59,699	64,127	67,505	70,588
7	55,802	59,143	61,474	66,100	69,398	72,431
8	58,424	61,018	63,414	67,918	71,316	74,297
9	59,423	62,738	65,143	69,867	73,222	76,143
10	61,170	64,610	67,018	71,713	75,153	78,006
11	63,085	66,440	68,855	73,650	77,006	79,778
12-13					80,360	83,048
14-15					83,714	86,305
16-17						88,895
18-19						91,486
20-24						94,076
25						96,666

Adopted: March 8, 2021

With 3% retroactive to July 1, 2018

With 2% adopted March 11, 2019

With correction adopted 5/13/2019

With 2% adopted March 8, 2021, effective 7/1/2021

With 2% adopted TBD effective 7/1/2022

CUTTEN SCHOOL DISTRICT 2022 - 2023

Speech Language Pathologist Salary Schedule

Effective as of July 1, 2022

Days: 183

Step	California Speech & Language Pathologist Credential MA			
	Class One Pathologist Credential	Class Two units	Class Three units	Class Four
1	49,843	53,968	58,093	62,217
2	51,639	55,941	60,244	64,547
3	53,430	57,912	62,397	66,881
4	55,222	59,886	64,547	69,212
5	55,222	61,857	66,702	71,542
6	55,222	64,124	69,145	74,169
7	55,222	66,231	71,422	76,614
8	55,222	68,336	73,701	79,061
9	57,072	70,627	76,171	81,711
10	58,986	72,993	78,722	84,449
11 - 13	60,899	74,992	80,817	86,544
14 - 16	62,813	76,992	82,911	88,638
17 - 20	64,726	78,990	85,005	90,732

Filbey leave if absence letter

1 message

Audrea Filbey <afilbey@cuttensd.org>

Fri, Jun 24, 2022 at 2:39 PM

To: Becky MacQuarrie <bmacquarrie@cuttensd.org>

Dear Cutten Ridgewood School Board,

I am requesting a leave of absence until after Winter Break when school resumes in January 2023. This is due to my continuing medical condition not allowing me to work. I appreciate your support and understanding.

Sincerely,
Audrea Filbey

AB 367 - Menstrual Equity for All Act of 2021

Education Code section 35292.6

(a) On or before the start of the 2022–23 school year, a public school, including a school operated by a school district, county office of education, or charter school, maintaining any combination of classes from grades 6 to 12, inclusive, shall stock the school’s restrooms at all times with an adequate supply of menstrual products, available and accessible, free of cost, in all women’s restrooms and all-gender restrooms, and in at least one men’s restroom. (b) A public school described in subdivision (a) shall not charge for any menstrual products provided to pupils.

(c) A public school described in subdivision (a) shall post a notice regarding the requirements of this section in a prominent and conspicuous location in every restroom required to stock menstrual products, available and accessible, free of cost, pursuant to this section. This notice shall include the text of this section and contact information, including an email address and telephone number, for a designated individual responsible for maintaining the requisite supply of menstrual products.

(d) For purposes of this section, “menstrual products” means menstrual pads and tampons for use in connection with the menstrual cycle.

(e) This section shall become operative on July 1, 2022.

The designated individual responsible for maintaining the requisite supply of menstrual products:

[Name of contact]

[Title of contact]

[Phone number for contact]

[Email for contact]



Becky MacQuarrie <bmacquarrie@cuttensd.org>

Resignation

1 message

Anna KT McClure <annatmcclure@gmail.com>
To: Becky MacQuarrie <bmacquarrie@cuttensd.org>

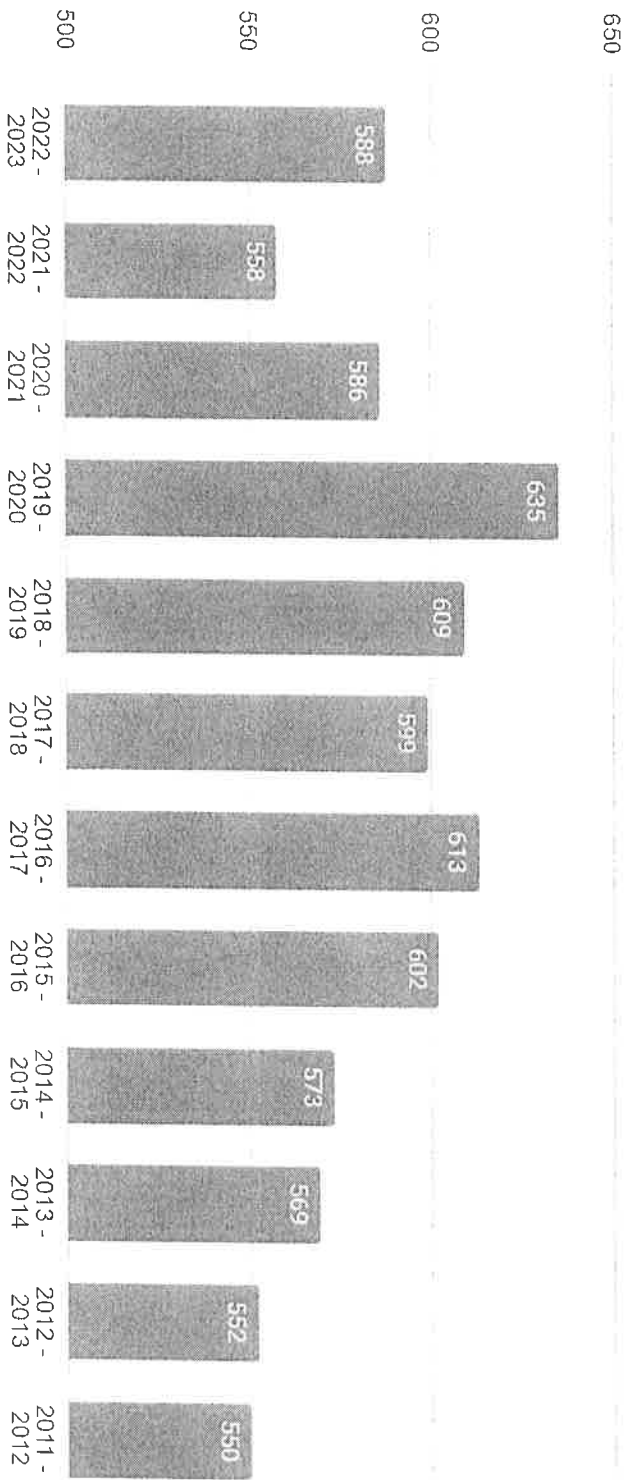
Fri, Aug 5, 2022 at 3:50 PM

Due to unforeseen circumstances, I am unable to continue in my role as the SAI teacher at Ridgewood in the Fall. It is with a heavy heart that I turn in my resignation, with my last day being July 15, 2022.

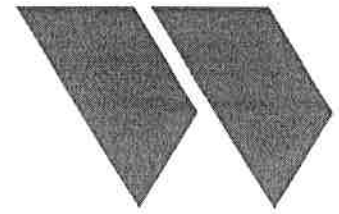
Thank you for the opportunity to work with your school district,

Anna McClure

Comparative Enrollment on First Day of School



	SDC	TK	K	1	2	3	4	5	6	TOTAL
2022 - 2023	9	42	68	68	64	89	70	98	89	588
2021 - 2022	13	10	69	60	86	74	86	95	68	558
2020 - 2021	10	14	69	88	80	84	95	79	67	586
2019 - 2020	11	23	93	80	82	104	80	86	76	635
2018 - 2019	10	27	81	77	88	83	81	86	76	609
2017 - 2018	5	21	79	88	81	79	82	80	84	599
2016 - 2017	NA	19	93	82	84	85	84	85	81	613
2015 - 2016	NA	24	82	85	85	88	78	92	68	602
2014 - 2015	NA	20	84	76	82	76	86	72	77	573
2013 - 2014	NA	17	75	86	81	83	77	82	68	569
2012 - 2013	NA	1	77	79	82	80	88	73	72	552
2011 - 2012	NA	NA	82	92	80	83	78	71	64	550



STUDIO W
ARCHITECTS

PROPOSAL EVALUATION TRANSMITTAL

Date: 08/02/22

Sent via: Fax U.S. Mail UPS E-mail Hand

To: Becky MacQuarrie

Project #: 19007

Firm/Agency: Cutten School District

Project Name: Cutten School Modernization

Address: 4182 Walnut Drive

DSA App No. 01-118465

City, State, Zip Eureka, CA 95503

CC:

From: Brie Gargano

Phone: 916.254.5603

Attachments:

Date	Proposal No.	Description
08/02/22	PCO_012	RFI 28, 28.1 and 28.2.1 and CCD-004: Remove and replace concrete landing at Girl's Restroom H2 due to non-compliance

BCA takes no exception to this proposal Please revise and resubmit this proposal per comments below.

Becky,

Studio W and our consultants have reviewed **PCO_012** and finds the cost to be within industry standard. We recommend the District approve this cost to be applied to the Contract Sum and Contingency in the amount of **\$9,708.75**.

Original Contract Amount:	\$1,299,000.00
Contingency Applied for to Date:	\$75,000
Remaining Contingency:	\$0.00
Pending Change Orders:	\$226,826.35 (balance of PCO 1 – PCO 9 and PCO 14 – PCO 19)
PCO_012:	\$9,708.75
Total Pending Change Orders:	\$236,535.10

Accepted by the Cutten School District

Signed: *Brie Gargano*

Client Leader, Senior Associate

District's Authorized Agent

STUDIO W REASON CODE

Agency Requirement Design Error Discovery Item Field Condition Plans Inaccurate Owner Requested Value Add Omission Value Engineering



Cutten Elementary School Modernization
PROPOSED CHANGE ORDER 12.1
Site Walk Changes per RFI-28 et seq.

August 2, 2022

Per RFI-28, RFI-28.1, and RFI-28.2 responses, labor and materials to replace concrete landing at Girls' Restroom H2.

ACGC, Inc.

Sawcutting, Jackhammer, Load and transport to disposal site. Provide and compact baserock

Labor: 19 hrs. at \$111.55/hr.	\$ 2,119.45
Equip.: Walk behind breaker	\$ 185.00
Skidsteer	\$ 145.00
Trucking:	\$ 145.00
Materials: Baserock	\$ 210.00

Install micro channel drain

Labor: 10 hrs. at 111.55/hr.	\$ 1,115.50
Materials: Per attached quote	\$ 157.10
Sales tax for materials	\$ 14.53

Drill and epoxy rebar, install expansion felt and cap, provide and install rebar. Form and pour.

Labor: 24 hrs. at 111.55/hr.	\$ 2,677.20
Materials:	\$ 1,370.00

Subtotal:	\$ 8,138.78
O&P (15%):	\$ 1,220.82
Bond (1.5%):	\$ 122.08
Insurance (2.79%):	\$ 227.07
Total:	\$ 9,708.75

Additional contract time requested: 0 days

Upon approval by Cutten School District, this work will commence and these changes will be submitted as a Change Order to the contract.

Submitted by:

Approved by:

8/2/2022

Will Adams, ACGC, Inc.

Date

Cutten School District

Date



Quotation

026 KEENAN EUREKA
49 2ND STREET
EUREKA CA 95501-0300
707-443-8453 Fax 707-443-0195

QUOTE DATE	QUOTE NUMBER
08/01/22	S012644818
QUOTED BY:	PAGE NO.
026 KEENAN EUREKA 49 2ND STREET EUREKA CA 95501-0300 707-443-8453 Fax 707-443-0195	1 of 1

Printed : 15:20:51 01 AUG 2022

QUOTE TO:
 ADAMS COMM GENERAL CONTRACT
 PO BOX 8095
 217 E STREET
 EUREKA, CA 95502-8095

SHIP TO:
 ADAMS COMM GENERAL CONTRACT
 PO BOX 8095
 217 E STREET
 EUREKA, CA 95502-8095
 7074436000

QUOTED FOR		CUSTOMER PURCHASE ORDER NUMBER	CUSTOMER RELEASE NUMBER	SALESPERSON	
		MICRO CHANNEL		House	
WRITER	SHIP VIA	TERMS		EXPIRATION DATE	FREIGHT ALLOWED
Jeff Leathers	WC WILL CALL	NET 25TH PROX		09/15/22	No
QUOTE QTY	DOB PART#	DESCRIPTION	Net Pcs	Ext Pcs	
2ea	1369052	NDS #8003 MICRO CHANNEL 10'LENGTH GRAY	65.010/ea	130.02	
		Return Subject to Approval/Restock			
1ea	1369053	NDS #8483 CAHNNEL CPLG GRAY	3.580/ea	3.58	
1ea	1369054	NDS #8513 SPGT END OUTLET GRAY	20.121/ea	20.12	
1ea	1369055	NDS #8473 END PLUG GRAY	3.380/ea	3.38	
TAXES NOT INCLUDED					
				Subtotal	157.10
				Bid Total	157.10

Prices contained in this quote are the prices in effect at the time of quotation, and are subject to change at any time. We are not responsible for inaccurate quantity descriptions. Quantities should be checked against plans and specifications for accuracy. Special order material is non-cancellable. We are not responsible for delays not within our control.

Cutten Elementary SCHOOL DISTRICT
RESOLUTION NO. 22-01

**A RESOLUTION OF THE GOVERNING BOARD AUTHORIZING
THE ESTABLISHMENT OF FUND 08 –
STUDENT ACTIVITY SPECIAL REVENUE FUND**

BE IT RESOLVED by the Board of Trustees of the Cutten Elementary School District and hereby ordered that:

WHEREAS, the Board of Trustees has authorized/approved, per Education Code 48930 students at Cutten Elementary School District to organize a student body association within its public schools; and

WHEREAS, per Education Code 48933(b) & 48938 the District recognizes their administrative involvement in the Associated Student Body (ASB) Activities; and

WHEREAS, per GASB Statement 84, effective 2019-20, the District has determined that the ASB Activities within its public schools do not meet the fiduciary criteria (per GASB 84, paragraph 11(c2)); and

WHEREAS, school districts are authorized by Education Code 48930, 48933(b), & 48938 to organize ASB's and by GASB 84, to establish a restricted governmental fund known as the Student Activity Special Revenue Fund 08;

BE IT RESOLVED that the Governing Board of Trustees hereby authorizes the Humboldt County Auditor and Treasurer to establish a restricted fund to be known as the Student Activity Special Revenue Fund (08).

THIS RESOLUTION is effective on the date of adoption until revoked or superseded.

APPROVED, PASSED AND ADOPTED by the Governing Board of the Cutten Elementary School District this 8 day of Aug. 2022, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

I, _____, Clerk/Secretary of the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Clerk/Secretary of the Governing Board

Cutten Elementary School District

Board Bylaws

E 9270

CONFLICT OF INTEREST CODE

1. Adoption

In compliance with the Political Reform Act of 1974, California Government Code 81000, et seq., the Cutten Elementary School District hereby adopts this Conflict of Interest Code, which shall apply to all district Board members and designated employees of this public agency, as specifically required by California Government Code 87300.

2. Designated Employees

Employees of the Cutten Elementary School District, including board members, who hold positions which involve the making, or participation in the making, of decisions which may foreseeably have a material effect on any financial interest shall be designated employees. All persons who hold the positions specifically enumerated in Exhibit A are designated employees.

3. Disclosure Statement - Filing

- A.* Each designated employee, including Board members, shall file an annual statement at the time and manner prescribed in this Code disclosing investments in business entities, interests in real property and income which might foreseeably be affected materially by the operations of the Cutten Elementary School District. Statements shall be made on forms prescribed by the Fair Political Practices Commission and supplied by the Cutten Elementary School District.
- B.* It has been determined that it is foreseeable that the types of investments, interest in real property, and income listed in the disclosure categories in Exhibit B may be affected materially by decisions made or participated in by the designated employee by virtue of his or her position. Such interests are reportable if held by the designated employee.
- C. An initial statement shall be filed by each designated employee within 30 days after the effective date of this Conflict of Interest Code disclosing investments and interests in real property which were held on the effective date of the code. Thereafter, each person already in a position when it is designated by an amendment to this code shall file an initial statement within 30 days after the effective date of the amendment.
- D. Annual statements shall be filed during the month of February disclosing reportable investments, interests in real property and income during the preceding calendar year.
- E. Persons assuming designated positions after the effective date of this code shall file assuming office statements within 30 days after assuming the designated position.
- F. Within 30 days after leaving a position, a leaving office statement shall be filed by each person who leaves a designated position specified in Exhibit A, disclosing his or her reportable investments, interests in real property, and income during the period since the closing date of the previous statement filed pursuant to this Code.

Cutten Elementary School District

The statement shall include any investments in business entities, interests in real property, and income held or received at any time during the period covered by the statement, whether or not they are still held at the time of filing.

- G. Any person who resigns within 12 months of initial appointment, or within 30 days of the date of notice provided by the filing officer to file an assuming office statement, is not deemed to have assumed office or left office, provided he or she did not make or participate in the making of, or use his or her position to influence any decision and did not receive or become entitled to receive any form of payment as a result of his or her appointment. Such persons shall not file either an assuming or leaving office statement. Such persons shall file a written resignation with the Humboldt County Superintendent of Schools and shall also file a written statement declaring that during the period between appointment and resignation he or she did not make, participate in the making, or use the position to influence any decision of the agency or receive, or become entitled to receive, any form of payment by virtue of being appointed to the position.
- H. All disclosure statements shall be filed by designated employees with the Cutten Elementary School District, which shall make and retain a copy. In addition, the Cutten Elementary School District shall forward the statements to the Humboldt County Board of Supervisors.

4. Contents of Disclosure Statements

A. Investments and Interests in Real Property

When an investment or interest in real property is required to be disclosed, the statement shall contain the following:

1. A statement of the nature of the investment or interest;
2. The name of the business entity in which each investment is held and a general description of the business activity in which the business entity is engaged;
3. The address or other precise location of the real property;
4. A statement whether the fair market value of the investment or interest in real property exceeds two thousand dollars (\$2,000), exceeds ten thousand dollars (\$10,000), exceeds one hundred thousand dollars (\$100,000), or exceeds one million dollars (\$1,000,000).
5. If the property or investment was partially or wholly acquired or disposed of during the period covered by the statement, the date of acquisition or disposal.

B. Personal Income

When personal income is required to be reported under this Code, the statement shall contain the following:

1. The name and address of each source of income aggregating five hundred dollars (\$500) or more in value or fifty dollars (\$50) or more in value if the income was a gift, and a general description of the business activity, if any, of each source;

Cutten Elementary School District

2. A statement whether the aggregate value of income from each source, or in the case of a loan, the highest amount owed to each source, was one thousand dollars (\$1,000) or less, greater than one thousand dollars (\$1,000), ten thousand dollars (\$10,000), or greater than one hundred thousand dollars (\$100,000);
3. A description of the consideration, if any, for which the income was received;
4. In the case of a gift, the name, address and business activity of the donor and any intermediary through which the gift was made; a description of the gift; the amount or value of the gift; and the date on which the gift was received;
5. In the case of a loan, the annual interest rate and the security, if any, given for the loan.
6. No designated employee shall accept any honorarium as defined in Government Code 89501.
7. No designated employee shall accept any gifts with a total value of more than four hundred twenty dollars (\$420) in a calendar year from any single source.

C. Business Entity Income

When income of a business entity, including income of a sole proprietorship, is required to be reported, the statement shall contain:

1. The name, address, and a general description of the business activity of the business entity;
2. The name of every person from whom the business entity received payments if the filer's pro rata share of gross receipts from such person was equal to or greater than ten thousand dollars (\$10,000).

D. Business Positions

When business positions are required to be reported, a designated employee shall list the name and address of each business entity in which he or she is a director, officer, partner, trustee, employee, or in which he or she holds any position of management, a description of the business activity in which the business entity is engaged, and the designated employee's position with the business entity.

5. Disqualification

No designated employee shall make, participate in making or in any way attempt to use his or her official position to influence the making of any government decision which he or she knows or has reason to know will have a reasonable foreseeable material financial effect, distinguishable from its effect on the public generally, on the official, or a member of his or her immediate family, or on:

- A. Any business entity in which the designated employee has a direct or indirect investment worth two thousand dollars (\$2,000) or more;
- B. Any real property in which the designated employee has a direct or indirect interest worth two thousand dollars (\$2,000) or more;

Cutten Elementary School District

- C. Any source of income, other than gifts and other than loans by a commercial lending institution in the regular course of business on terms available to the public without regard to official status, aggregating five hundred dollars (\$500) or more in value provided to, received by or promised to the designated employee within 12 months prior to the time when the decision is made;
- D. Any business entity in which a designated employee is a director, officer, partner, trustee, employee, or holds any position of management; or
- E. Any donor of, or any intermediary or agent for a donor of, a gift or gifts aggregating \$420 or more in value provided to, received by or promised to the designated employee within 12 months prior to the time when the decision is made.

6. Definition of Terms

Except as otherwise provided, the definitions contained in the Political Reform Act of 1974, Government Code 82000 et seq., the Regulations to the Act and amendments to the Regulations, shall be incorporated into this Conflict of Interest Code.

DESIGNATED POSITIONS

- 1. Persons* occupying the following positions are designated employees and shall disclose financial interests on all categories defined in Exhibit B:
 - A. Members of the Board of Education
 - B. District Superintendent
 - C. Business Manager
- 2. Persons* occupying the following positions are designated employees and must disclose financial interests defined in categories 2 and 3 of Exhibit B:

Principals

* Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation: The Superintendent may determine in writing that a particular consultant, although a "designated" position, is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

DISCLOSURE CATEGORIES

1. CATEGORY 1

- A. Interest in real property¹, other than the employee's principal residence, which is located in whole or in part within the Cutten Elementary School District, or within two miles of the boundaries of the district, including any leasehold, beneficial, or

Cutten Elementary School District

ownership interest or option to acquire such interest in real property, if the fair market value of the interest is greater than two thousand dollars (\$2,000).

- B. Investments² and business positions in business entities or income from sources which engage in building construction or design within the Cutten Elementary School District.
- C. Investments² and business positions in business entities or income from sources which engage in the acquisition or disposal of real property within the Cutten Elementary School District.

2. CATEGORY 2

Investments and business positions in business entities or income from sources which manufacture or sell supplies, books, machinery or equipment of the type utilized by the Cutten Elementary School District.

3. CATEGORY 3

Investments and business positions in business entities or income from sources which are contractors or subcontractors engaged in the performance of work or services of the type utilized by the Cutten Elementary School District.

¹ Interests in real property of an individual include a business entity's share of interest in real property of any business entity or trust in which the designated employee or his or her spouse owns, directly, indirectly, or beneficially, a ten percent interest or greater.

² Investments include:

- 1. Any financial interest in or security issued by a business entity, including but not limited to common stock, preferred stock, rights, warrants, options, debt instruments, and any partnership interest or other ownership interest.
- 2. A pro rata share of investments of any business entity or trust in which the designated employee or his or her spouse owns, directly, or beneficially, a ten percent interest or greater.

Approved: October 2014