

CUTTEN ELEMENTARY SCHOOL DISTRICT  
**BOARD OF TRUSTEES**  
**BOARD MEETING MINUTES**  
**August 14, 2023, 6:00PM**

Ridgewood Commons  
2060 Ridgewood Drive Cutten,  
Eureka, CA 95503

**1.0 CALL TO ORDER/FLAG SALUTE**-Meeting called to order at 6:04pm. Board members in attendance: Dennis Reinholtsen, Mary DeWald, Becky Reece, and Beth Johnston. Flag salute.

**2.0 CONSENT AGENDA**- Discussion on item 2.6 in regards to weekly check ins since there is a brand new social worker. 2.8 discussion on the number of kids being transported, which is about 3 kids. 2.11 Date for April meeting to be changed to the 8th not the 15th. Consent motioned by Becky Reece and seconded by Dennis Reinholtsen. Motion carried 4-0.

- 2.1 Approval of Minutes-June 26, 2023, June 27, 2023
- 2.2 Approval of Warrants
- 2.3 Approval of Quarterly Report on William Uniform Complaints, Second Quarter
- 2.4 Approval of Salary Schedules for 2023-2024
- 2.5 Acceptance of 6.19 FTE Classified Resignations
- 2.6 Approval of Employment of 1.0 FTE School Social Worker; 1.0 SAI Teacher (Cutten)
- 2.7 Approval of 2023-24 Consolidated Application for Funding
- 2.8 Approval of 2023-2024 Special Education Pupil Transportation Agreement
- 2.9 Approval of 2023-2024 NHUHS D Transportation Services Agreement
- 2.10 Approval Agreement for Legal Services Between HCOE & School & College Legal Services of California
- 2.11 Approval of Regular Board Meeting Dates

**3.0 VISITOR COMMENTS ON NON-AGENDA ITEMS**- Spongebob musical during that weekend in which the Music teachers entire family is performing.

The Board reserves the right to limit speakers to 3 minutes only. The Board may comment, but cannot take action at this time. The Board President may refer the matter to the Superintendent for review if appropriate.

**4.0 CORRESPONDENCE**

- 4.1 CSBA Membership and Documents- No Update

**5.0 REPORTS**

5.1 PTA Report- First meeting happening August 15th at 6pm. Popsicles event happening when the classroom list is announced Friday before school starts.

5.2 HBTA Report- Great summer school program again. Beneficial to the students who got to attend having the extra help

5.3 Enrollment Report- Close to estimated enrollment at 560. There is some room at Cutten but not much room at Ridgewood for new enrollments.

5.4 LCAP Report- Meetings to get started for the next 3 year plan

5.5 Principals' Report- At Ridgewood 3 social studies programs being reviewed, more interventions being purchased for help. At Cutten lots of prep for the new kids, new math instruction being put out in classrooms.

## **6.0 INFORMATION/POSSIBLE ACTION ITEMS**

6.1 Update on Cutten/Ridgewood Bond, BESC Electrical Project, and Cutten Bond Oversight Committee- Cutten to be completed, few things being shuffled around but overall progress of projects looking good.

6.2 Consider Approval of Cutten Bond Project Notice of Completion- Moved by Dennis Reinholtsen seconded by Mary DeWald. Motion carried 4-0

6.3 Consider Approval of the GASB 87 Lease Capitalization Policy- Moved by Dennis Reinholtsen seconded by Mary DeWald. Motion carried 4-0

6.4 Consider Approval of the GASB 74/75 Actuarial Study of Retiree Health Liabilities- Moved by Dennis Reinholtsen seconded by Becky Reece. Motion carried 4-0

6.5 Discussion/Approval of Tree Removal/Trim Cutten Site (Behind Foxwood Estates) Estimated cost \$2850.00- Owner needing update was discussed. Moved by Becky Reece seconded by Mary DeWald . Motion carried 3-0-1 Abstention

6.6 Approval/Ratification of Cutten Elementary School District Superintendent Employment 1 Year Agreement-(9% salary increase for the 2023-2024 school year (\$122,298.00), same health and welfare package as certificated staff, and an addition of a District provided cell phone and cost of services). - Moved by Dennis Reinholtsen seconded by Becky Reece. Motion carried 4-0

6.7 Consider Approval of Contract Agreement for Counseling Services 1 Year Kristyn Fresz- Moved by Becky Reece seconded by Dennis Reinholtsen . Motion carried 4-0

6.8 Discussion/Consider Approval of .5 FTE Classified Position-Cutten Food Service Aide Program- Moved by Becky Reece seconded by Mary DeWald. Motion carried 4-0

6.9 Discussion/Consider Approval to increase a .875 Classified Position-Food Service Aide Position to a 1.0 Food Service Position- Moved by Mary DeWald seconded by Becky Reece. Motion carried 4-0

6.10 Consider Approval of Annual Evaluation of Conflict of Interest Code *BB 9720*- Moved by Dennis Reinholtsen seconded by Becky Reece. Motion carried 4-0

6.11 Consider Approval of *Rentor* Property Management Agreement- Moved by Becky Reece seconded by Mary DeWald. Motion carried 4-0

6.12 Consider Approval of BESC's Notice of Award, Contract, and Notice to Proceed for

RCEA New Project: RFP Cutten ESD CalSHAPE HVAC Assessment & Maintenance Services- Moved by Mary DeWald seconded by Becky Reece. Motion carried 4-0

6.13 Consider Approval of one time \$1000 Stipend for Credentialed Teacher to attend a Monthly *Getting Reading Right K-5 Humboldt County Consortium (Science of Reading)*- Moved by Dennis Reinholtsen seconded by Becky Reece. Motion carried 4-0

6.14 Discussion/Approval Expand Cutten/Ridgewood Afterschool Program-ELOP program- Question asked if we have money for this-yes. Yearly money received based on unduplicated students we expect to receive more of this.

**7.0 SUPERINTENDENT'S REPORT-** Transitional Kindergarten not completed until September. Focus for the year is Science of Reading, as well as Math which has been in the works since the previous fiscal year. Compassionate systems about belonging are to be used throughout the year.

**8.0 BOARD MEMBER COMMENTS/COMMUNICATION-** Becky Reece commented in regards to the parking lot looking great but a motion light would be great to consider adding on.

**9.0 CLOSED SESSION-** Regular session adjourned at 7:40 pm Closed Session reopened at 7:43pm With respect to every item of business to be discussed in closed session:

9.1 *PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (GC § 54957)*

*Agency Negotiator: Board President*

*Title: Classified Employee*

9.2 *PUBLIC EMPLOYMENT (GC § 54957)*

*Agency Negotiator: Board President*

*Title: Certificated Employee*

9.3 *PUBLIC EMPLOYMENT (GC § 54957)*

*Agency Negotiator: Board President*

*Title: Classified Employee*

**10.0 RECONVENE TO OPEN SESSION-** Regular session reopened at 8:07 pm.

Report Out: 9.1 Release of a classified employee from the previous year.

9.2 & 9.3 No effort will be made by the District to collect on one certificated and one classified past employee's medical contributions as discussed in closed session.

**11.0 ADJOURNMENT-** Meeting adjourned at 8:08 pm