

**CUTTEN SCHOOL DISTRICT**  
**BOARD MINUTES**  
**April 9, 2018**  
**6:30 p.m.**  
Ridgewood School Commons

- 1.0 CALL TO ORDER – The meeting was called to order at 6:32 p.m.  
Board members in attendance: Becky Reece, Mary DeWald, Dennis Reinholtsen,  
Verne Skjonsby, Andy Sundquist
- 2.0 CONSENT AGENDA  
2.1 Motion by Becky Reece, second by Verne Skjonsby to approve the consent agenda. Motion carried 5-0.
- 3.0 VISITOR COMMENTS ON NON-AGENDA ITEMS – None Offered
- 4.0 REPORTS  
4.1 Stacey Gabbert, PTA President, reported the committee has made its Gifts to Schools donation choices and they include the following: subscriptions to Mystery Science for both schools, boom boxes for each school, a new milk refrigeration for Ridgewood, soccer goals for Cutten and \$200 per classroom for field trips. The PTA has four members going to convention this year; this is the district's 70<sup>th</sup> year of an active PTA and this will be recognized at convention. The Scholarship Committee is active and plans on giving one \$500 scholarship and two \$250 dollar scholarships. Don't forget Family Movie Night on May 10<sup>th</sup>, after the Cutten campus workday. It's free for families and concessions will be available!  
4.2 Lucky Syphanthong reported for the Cutten Ridgewood School Foundation that the Gala was a success due to lots of work on the part of many volunteers. The net proceeds will be reported at a future meeting. The Foundation will be selling dinner (pizza) at the Cutten Open House in lieu of a restaurant take-over for May. Look for more information to come regarding a Family Barbeque at Cutten. There is a meeting tomorrow night; everyone is welcome to attend.  
4.3 Lauren Bryie, reporting for the School Site Council, noted that they will bring maps of the parking areas to the community LCAP meeting in hopes of soliciting parent ideas and solutions to the parking issues. She also noted that she will be attending an Active Assailant Training as an administrator soon and a training for staff is scheduled for April 3, 2018. They are continuing to plan for the Cutten campus workday. PTA is bringing snacks and activities for kids and CRSF is bringing drinks. PG&E will be asked to donate gloves. Two Boy Scout troops will be joining in the clean-up endeavor.
- 5.0 CORRESPONDENCE  
5.1 The board reviewed a letter from LACO regarding a new subdivision within the district's boundaries. Sue Ivey reported that she has a meeting with representatives from LACO and Green Diamond Resource Co. to gather further information.  
5.2 Sue Ivey encouraged board members to consider attending the CSBA Leadership Institute in July of this year.
- 6.0 INFORMATION / POSSIBLE ACTION ITEMS  
6.1 Motion by Mary DeWald, second by Becky Reece to approve award of bid for Proposition 39-funded HVAC upgrade project at Cutten Elementary School to Design Air, Inc. Dennis Reinholtsen recused himself from this vote due to a conflict of interest. Motion carried 4-0.  
6.2 Motion by Verne Skjonsby, second by Becky Reece to accept, with regret, the resignation of Helen Nelson. Motion carried 5-0.

- 6.3 Sue Ivey reviewed with the board the progress on developing the LCAP for 18-19, including a report of the results of the recent community meeting and input from staff.
- 6.4 Sue Ivey reported that our enrollment projects have changed very little from last month, an expected result.
- 6.5 Sue Ivey reported the JPA has released their new rates for medical, dental and vision coverage beginning on July 1, 2018. The dental and vision rates remain unchanged from current year; the medical premiums went up 5.75%.
- 6.6 Motion by Becky Reece, second by Verne Skjonsby to purchase a second new bus. Motion carried 5-0.
- 6.7 Motion by Becky Reece, second by Verne Skjonsby to hold a second June board meeting on June 12, 2018, at 6:00 p.m. at the Ridgewood School Commons. Motion carried 5-0.

#### 7.0 SUPERINTENDENT'S REPORT

- 7.1 Sue Ivey reported the Family Math Night was a huge success with over 100 students and 100+ adults attending. Thanks go to Darcie Rutter, assisted by August Deshais. It has been determined where the new computers will do and plan to purchase 5 additional ones to get us halfway to our goal of replacing all classroom computers. There has been interest expressed in being on a committee to help preview the History-Social Science curriculum; we hope to have teachers from both school sites. Lauren Bryie, Principal, and I attended the Active Assailant Training for Administrators and eight staff members also attended. It is a consideration to contract with Humboldt County Office of Education's HERC center for their resource collection. It's expensive at \$5,500 per year, but most teachers are on board and feel they will make good use of the many materials available. Some of the planning for summer work to be done includes reviewing our alarms by Advanced Security, ramps to replace those at the Kids' Club, the SDC and the Learning Lane, advertising for buds for the exterior painting at Ridgewood, scheduling Stewart Communications to plan for telephone system upgrade at Ridgewood, researching putting in modular walls in the old computer lab at Cutten and getting a quote for carpet replacement in both libraries.

#### 8.0 BOARD MEMBER & ADMINISTRATOR COMMENTS / COMMUNICATION

- 8.1 Becky Reece and Dennis Reinholtsen commented on the success of the Gala and thanked the CRSF for all their hard work.

#### 9.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS – None Offered

#### 10.0 CLOSED SESSION

With respect to every item of business to be discussed in closed session:

##### 10.1 CONFERENCE WITH LABOR NEGOTIATOR (GC § 54957.6)

*Name of Agency Negotiator: Sue Ivey*

*Name of organization representing employees: Humboldt Bay Teachers Association*

#### 11.0 RECONVENE TO OPEN SESSION

11.1 *No action to report*

#### 12.0 ADJOURNMENT

Respectfully submitted,

Sue Ivey  
Secretary to the Board