

CUTTEN ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES
BOARD MEETING MINUTES
April 14, 2025 6:00 pm
Ridgewood Commons
2060 Ridgewood Drive Cutten, CA 95503

1.0 CALL TO ORDER/FLAG SALUTE

Board Members in attendance: Beth Johnston, Mary Dewald, Dennis Reinholtsen. Meeting called to order at 6:06 pm and began with the flag salute.

2.0 CONSENT AGENDA- Johnston made a motion to approve. Second by DeWald. Motion carried 3-0.

- 2.1 Approval of Minutes, March 10, 2025**
- 2.2 Approval of Warrants and Payroll**
- 2.3 Quarterly Report on William Uniform Complaints**
- 2.4 Approval of MOU Eureka City School & Cutten Elementary (Out of the Box Program Drop-off)**
- 2.5 Approval of MOU Cal Poly Humboldt & Cutten Elementary for Student Teaching, Observation or Field Work**
- 2.6 Approval of MOU Eureka City Schools Summer School Food Service Agreement 2025**
- 2.7 Approval of Employment of 1.0 FTE Certificated Teaching Staff 2025-2026**

3.0 VISITOR COMMENTS ON NON-AGENDA ITEMS -Tracy Benbow shared thankfulness for new blinds at Cutten. Discussion followed.

The Board reserves the right to limit speakers to three minutes only. The Board may comment, but cannot take action at this time. The Board President may refer the matter to the Superintendent for review, if appropriate.

4.0 REPORTS/PRESENTATIONS

- 4.1 Redwood Energy Authority Presentation-Solar/Electricity-Roku Fukai** - presented via Zoom. Questions were answered during the presentation.
- 4.2 Studio W Presentation-Brie Gargano** - Architect Brie shared via Zoom about Phase 2 of the Bond project. Questions were answered during the presentation. Becky MacQuarrie shared her thoughts on Phase 2. Discussion followed. Idea was discussed to start with admin building and extra classroom before moving on to the parking lot.
- 4.3 Cutten-Ridgewood PTA Report** - Stacey Gabbert shared that carnival is at Cutten on Friday, April 25. May 6th meeting is the Gifts to Schools meeting
- 4.4 School Site Council Report** - Annette Sligh shared that Ridgewood Beautification day will be April 17th from 2:00-3:15
- 4.5 HBTA Report** - Mike Richards shared on behalf of HBTA. Open houses are coming up - teachers are preparing. Fire truck is coming to RW tomorrow. Several classes at RW have silkworms right now. School play in May. State floats coming up at Cutten. Negotiations update: They met last week. HBTA made an offer - the district did not counter. Mike suggested different areas of the budget HBTA would like the board to consider during negotiations. He thanked the board for their service and shared a copy of his talking points with the admin and board.
- 4.6 2024 – 2025 Student Registration Report** - no changes
- 4.7 LCAP Update** - no changes

5.0 CORRESPONDENCE - no discussion

- 5.1 Humboldt County Office of Education Positive Certification Letter**

6.0 INFORMATION / POSSIBLE ACTION ITEMS

- 6.1 Consider Approval of 2024-25 Medical, Dental and Vision Rates, NCSMIG** - Becky MacQuarrie shared that the cost of many plans went up, some by 10%. Johnston moved to approve. Second by DeWald. Motion carried 3-0.
- 6.2 Consider Approval of Cutten & Ridgewood 2024-2025 School Plan for Student Achievement (SPSA)** - Discussion. Dennis Reinholtsen shared that ADA comparisons by year used to be included in Board Packet. Becky MacQuarrie will try to add that into future meetings. DeWald made motion to approve. Second by Johnston. Motion carried 3-0.
- 6.3 Discussion/Consider Tentative Staffing Options** - Becky MacQuarrie shared enrollment information for 2025-2026 school year. Discussion. A teacher resignation was received today. The request will be brought to the next meeting to bring back a temporary teacher who was released.
- 6.4 Discussion/Consider Approval of MOU Humboldt-Del Norte SELPA Transfer of Educationally Related Mental Health Services Funds (ERMHS) From Member Cutten Elementary to SELPA** - Discussion. DeWald made motion to approve. No second. Motion failed.
- 6.5 Acceptance of Presentation: Final Cost of Issuance Cutten School District General Obligation Bond, Election of 2024, Series 2025: \$2,500.00** - Motion to approve by Johnston. Second by DeWald. Motion carried 3-0.
- 6.6 Discussion/Consider Approval of Measure K-Bond Project implementation (Phase 2 Ridgewood with modifications) and additional projects (Cutten asphalt, multipurpose room painting, new tables, HVAC upgrade in all portables, Ridgewood window upgrade, Cutten Solar).** - Becky shared that she will look into how much the front office and classroom will be. Discussion about other areas of priority - some mentioned were asphalt at Cutten, MPR at Cutten, HVAC systems, and solar at Cutten.
- 6.7 Discussion/Consider Approval Construction Consultant (10 hrs. month) and Secretarial/Budget Support (8 hours week).** -Discussion. Johnston motioned to approve. Second by DeWald. Motion carried 3-0.
- 6.8 Discussion/Consider Approval of SEL Curriculum (CalHope Award \$40,000)** -Discussion. Motion to approve by Johnston. Second by DeWald. Motion carried 3-0.
- 6.9 Discussion/Vote CSBA Run off Ballot Election- vote for 1 candidate** - Discussion. Johnston made motion to vote for Lisa Olivier. Second by DeWald. Motion carried 3-0.

7.0 SUPERINTENDENT/PRINCIPAL REPORT - Annette shared a shout out to Emily Landheer, the district art teacher, and to the art shared by teachers in the RW commons. Annette and Darcie shared about conferences, Taiwan student teachers' visit, the book fair at Cutten, Open Houses and Carnival coming up, Quack and Rabbit presentations, TK/K planning, the new parking area for RW, history day, Seussical the Musical performance on Friday and Saturday, May 2-3.

8.0 BOARD MEMBER COMMENTS / COMMUNICATION - Johnston asked about timers on thermostats. Discussion. Becky MacQuarrie will look into the possibility of timers.

9.0 PUBLIC COMMENT ON CLOSED SESSION ITEM - none

10.0 CLOSED SESSION - 7:51

With respect to every item of business to be discussed in closed session:

*10.1 CONFERENCE WITH LABOR NEGOTIATOR (GC § 54957.6)
Agency Negotiator: Dennis Reinholtsen
Unrepresented Employee: Cutten Principal*

*10.2 CONFERENCE WITH LABOR NEGOTIATOR (GC § 54957.6)
Agency Negotiator: Dennis Reinholtsen*

Unrepresented Employee: Ridgewood Principal

10.3 CONFERENCE WITH LABOR NEGOTIATOR (GC § 54957.6)

Agency Negotiator: Dennis Reinholtsen

Unrepresented Employee: Superintendent

10.4 CONFERENCE WITH LABOR NEGOTIATOR (GC § 54957.6)

Agency Negotiator: Dennis Reinholtsen

Unrepresented Employee: Classified

10.5 CONFERENCE WITH LABOR NEGOTIATOR (GC § 54957.6)

Agency Negotiator: Dennis Reinholtsen

Unrepresented Employee: Classified

10.6 CONFERENCE WITH LABOR NEGOTIATOR (GC § 54957.6)

Agency Negotiator: Becky MacQuarrie

Name of organization representing employees: Humboldt Bay Teachers Association

11.0 RECONVENE TO OPEN SESSION - 8:25

Report of Action Taken

12.0 ADJOURNMENT - 8:25

NOTICE: Any writing, not exempt from public disclosure under Government Code Section 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22, which is distributed to all or a majority of the members of the governing board by any person in connection with a matter subject to discussion or consideration at an open meeting of the board is available for public inspection at Ridgewood School, 2060 Ridgewood Drive, Eureka.