

CUTTEN SCHOOL DISTRICT
BOARD MINUTES
April 12, 2021 via Zoom
6:30 p.m.

- 1.0 CALL TO ORDER** – The meeting was called to order at 6:31 p.m.
 - 1.1 Board members in attendance, participating via Zoom: Andy Sundquist, Mary DeWald, Dennis Reinholtsen, Becky Reece, and Beth Johnston
- 2.0 CONSENT AGENDA**
 - 2.1 Motion by Mary DeWald, second by Andy Sundquist to approve the consent agenda with a change to the March 8 Minutes Item 11.2 to be amended to read Associate Principal. Motion carried 5-0.
- 3.0 VISITOR COMMENTS ON NON-AGENDA ITEMS** – None
- 4.0 REPORTS**
 - 4.1 Cutten Ridgewood PTA Report – Elaine Mu reported that the PTA approved revised by-laws and a slate of officers at the last meeting. Spirit week for both schools is this week, and as part of it, PTA helped provide art activities for all students. The PTA is looking for volunteers. The next meeting will be May 4th at 6:30 pm, documents and officers will be posted soon.
 - 4.2 School Site Council Report – August Deshais reported that the LCAP Actions & Update was discussed at the last meeting. The School Wellness Policy is to be discussed at the next meeting which will be on April 27th, the council will also review the results of the March LCAP survey. Anyone is welcome to attend.
 - 4.3 HBTA Report – Amy Chastain reported that even during COVID some annual events are still happening such as the 5th Grade Float Parade which was done virtually this year. Teachers are diving into testing the FOSS science curriculum. The schools need more space especially Cutten, please consider adding a portable or two if at all possible. Teachers would love to have students back at school, but also want what’s best for the students. Changing the learning model this late in the year would take time away from learning to adjust to the new schedule and for some students new teachers. Janel Catalano summarized a letter sent to the board explaining the effects of changing the learning model to the Special Education program, such as giving more minutes to general education students causing the district to be out of compliance with existing Individual Education Plans (IEPs).
 - 4.4 2021-22 New Student Registration and IDT Update – Sue Ivey went over the student registration handout provided in the board packet. There are 66 TK/Kindergarten students registered for 21-22 so far. The district expects about 10 to 15 more as it gets closer to the next school year.
 - 4.5 2021-22 LCP Update – Sue Ivey reported on the Learning Continuity Plan Update. The plan is split into three major categories: In-Person Learning, Distance Learning and Learning Loss. The district’s projections for expenditures were close to the actual expenditures in most cases. The budgeted cost of summer school will carry over into the next fiscal year, and starting the TIP program took longer to start than anticipated.

5.0 CORRESPONDENCE - None

6.0 INFORMATION / POSSIBLE ACTION ITEMS

- 6.1 Motion by Dennis Reinholtsen, second by Andy Sundquist to complete the HVAC project under the Governor's Emergency Proclamation Bidding Suspension. Motion carried 5-0.
- 6.2 BESC HVAC Presentation- Bill Sherbert and Tim Twomey of BESC presented a slide show on the proposed HVAC projects for Cutten and Ridgewood Schools. There will be electric heat pump heaters installed in the rooms along with air circulator/purifiers to comply with the new state standards. The project will be completed in 3 phases. Phase 1 & 2 are scheduled to be completed during the summer, Phase 3 the installation at Cutten will be done after the electrical is upgraded at the site, which depends on PG&E. Final contracts will be completed shortly.
- 6.3 The oral recommendation of the salary and fringe benefits for the new Superintendent/Principal were presented as follows: 220 working days, \$110,000 annual salary with the same health and welfare benefits as the certificated staff.
- 6.4 Motion by Andy Sundquist, second by Mary DeWald to approve the Superintendent's Employment Agreement between Cutten School District and Becky MacQuarrie. Motion carried 5-0. Becky thanked the board for choosing her and stated she is very excited to become part of the team.
- 6.5 Motion by Beth Johnston, second by Dennis Reinholtsen, to accept the .4 leave of absence for Jaime Hague for the 2021-2022 school year. Motion carried 5-0.
- 6.6 Motion by Dennis Reinholtsen, second by Andy Sundquist, to approve the current summer school plan with the ability to modify or amend the plan based on demand. Motion carried 5-0.
- 6.7 Motion by Andy Sundquist, second by Mary DeWald to approve the MOU between Cutten School District and the HBTA to provide Yearbook stipends for the 2019-20, 2020-21 and 2021-22 school years. Motion carried 5-0.
- 6.8 The CDC has updated the guidelines for schools to adjust the space between students with masks to be 3 feet apart instead of 6 feet. If the district decided to eliminate the morning and afternoon cohorts and bring all in-person students back to campus there would be many changes that would have to be made. For impacted grade levels there would not be enough room for all in-person students to be in the same room with the same teacher. 3 teachers would need to be hired, which would not be easy to do with the COVID pandemic and at this point in the school year. Along with the special education equity issue the district would also have to find a way to serve lunch. Superintendent Ivey recommended not moving forward with changing the current Blended Learning Model.
- 6.9 The district received 2 bids for the Cutten Fencing Project. The low bid was by Humboldt Fence Company and was accepted. The project will start in June as some of the materials need to be fabricated.

7.0 SUPERINTENDENT / PRINCIPAL REPORT

7.1 Sue Ivey and August Deshais reported that the students of the district have read 55 million words on Accelerated Reader. Eight students have read over 1 million words, two students have read over 2 million words, and one student has read over 3 million words. Katri Pitts and the Student Council are hosting a virtual talent show, where student council will be the MC's. The district has purchased a conference camera to test. Almost all of the short throw projectors are up and running, thank you Jay and Susie. 19-20 Yearbooks are available and 20-21 Yearbooks will be available in June. The LCAP survey has closed and the data is being organized, the results will be shared at the May Board Meeting. Open House will be virtual this year with videos made by each grade level. The district has purchased a 2007 Nissan Frontier maintenance truck to replace the old Ford Ranger.

8.0 BOARD MEMBER COMMENTS / COMMUNICATION – Becky Reece wanted to thank the board for their dedication this year with all the special board meetings and the work to get ready for those meetings.

9.0 ADJOURNMENT – The meeting was adjourned at 8:44 p.m.

Respectfully submitted,

Sue Ivey
Secretary to the Board