

Cutten Ridgewood After School Program

Basic Information

The goal of ASP is to offer a fun after school care program within a safe environment through games, projects, enrichment activities, field trips and caring relationships with program staff. ASP is open to students in grades TK-6 who attend Cutten or Ridgewood School.

- **ASP Hours:** We are open each day school is in session:

Cutten:

Monday, Tuesday, Thursday, & Friday 2:50-5:30 p.m.

Wednesday 1:40-5:30 p.m.

Ridgewood:

Monday, Tuesday, Thursday, & Friday 2:00-5:30 p.m.

Wednesday 1:05-5:30 p.m.

- **Snacks:** Provided each day
- **Activities:** arts & crafts, cooperative games, drama, field trips, science experiments and cooking

Program Fees

Program cost is \$12.00 for each day of attendance. The cost is \$12.00 per day for non-attendance days. A non-attendance day is a day in which a space has been held for your student and they are not in attendance. Fees are used to provide a daily snack, supplies, and for staffing costs. Child care subsidies may be available through Changing Tides Family Services (445-9291). Bills are provided on a monthly basis at the first of each month through Procure. Payment is due within one week. Please make any checks payable to "Cutten School".

Discipline

As during school hours, students are expected to exhibit *TIGER Pride*, and consequences are based upon the *Cutten School District Consequence Matrix* and the ASP Discipline Procedures. All students who attend Cutten After School Program review and sign acceptance of these plans with their parents / guardians at the beginning of each school year, or upon enrollment in the school mid-year. ASP staff use problem solving, conflict resolution, redirection, positive reinforcement, an engaging menu of activities, and appropriate consequences to support TIGER Pride following ASP Discipline Procedures. Continued behavior problems may result in a child being asked to leave the program.

Homework

ASP is not an academic tutoring program, nor does it require homework completion. During free choice times, students may choose to complete homework, and staff may offer assistance upon student request.

Picking Up Your Child

- All children need to be picked up by 5:30 p.m. The ASP registration form asks you to specify who may pick up your child and/or if your child may walk home.
- When you arrive for your child, please sign them out on the attendance sheet. Changing Tides has additional attendance forms that need to be signed daily.
- Please be sure to let the ASP staff know that you are taking your child.