

SY 2025-26

**Cutten-Ridgewood
After School Program Registration**

Child Information

Name _____

Grade _____

Teacher _____

School **Cutten** **Ridgewood**
Days Needed **M** **T** **W** **TH** **F**
School Year Needing Care _____

Parent/Guardian Information

Name _____

Address _____

City _____ Zip Code _____

Home Phone _____

Work Phone _____

Cell Phone _____

Email _____

Name _____

Address _____

City _____ Zip Code _____

Home Phone _____

Work Phone _____

Cell Phone _____

Email _____

Pick Up Information

Cutten Students only

My child may walk or ride a bike home.

Yes _____ No _____

At what time may they leave? _____

Cutten and Ridgewood Students

I will pick up my child: Yes _____ No _____

Someone else will pick up my child.

Yes _____ No _____

My child may be picked up by:

Name Relationship/Phone

Name Relationship/Phone

Name Relationship/Phone

Emergency Information

Who can we contact in case of an emergency if we are **unable** to contact you?

1. Name _____

Home Phone _____

Work Phone _____

Cell Phone _____

Relationship _____

2. Name _____

Home Phone _____

Work Phone _____

Cell Phone _____

Relationship _____

3. Name _____

Home Phone _____

Work Phone _____

Cell Phone _____

Relationship _____

Medical Information

Does your child have any medical conditions or allergies? Yes _____ No _____

Describe: _____

Does your child take any medication?

Yes _____ No _____

Type: _____

Is there any other information we should know regarding your child? _____

I give permission for any licensed medical provider to perform any necessary medical service should there be an emergency situation when I am unable to be contacted.

Parent/Guardian Signature:

Name

Date

Cutten-Ridgewood After School Programs

Ridgewood Grades TK-2 Cutten Grades 3 - 6

Discipline Procedures

The goal of ASP is to offer a fun after school care program within a safe environment through games, projects, enrichment activities, field trips and caring relationships with program staff. ASP is not an academic tutoring program, nor does it require homework completion. During free choice times, students may choose to complete homework, and staff may offer assistance upon student request.

As during school hours, students are expected to exhibit *TIGER Pride*, and consequences are based upon the *Cutten School District Consequence Matrix*. All students who attend Cutten School review and sign acceptance of this plan with their parents / guardians at the beginning of each school year, or upon enrollment in the school mid-year. ASP staff use problem solving, conflict resolution, redirection, positive reinforcement, an engaging menu of activities, and appropriate consequences to support *TIGER Pride*.

Consequences build upon previous incidents.

Minor Incidents may result in either:

Warning and redirection, rule review, and possible exclusion from the activity or
Discussion and reflection with Site Coordinator

Behaviors resulting in **Significant** program disruption or an unsafe environment immediately go to a major incident status, depending upon the nature of the behavior.

The *Cutten School District Consequence Matrix* lists these following behaviors as major incident status:

- Harassment, intimidation, or discrimination (gender, racial, ethnic or sexual) committed verbally, physically, in writing, or electronically
- Bullying – severe or pervasive physical or verbal acts or conduct, including communications made in writing or electronically, as defined by Ed. Code 48900 (r)
- Defiance – refusal to comply after given the opportunity
- Severe behavior placing self or others at risk
- Continued or severe aggression or threat of severe aggression
- Leaving the ASP boundaries without permission

- | | |
|--------------------------|--|
| 1 st incident | • Behavior referral to principal and/or school social worker
Exclusion from the activity and/or a preferred activity with time out in the office
Parent notification and daily behavior logged (signed by parents) |
| 2 nd incident | • Parent meeting (a plan may be developed at this meeting) |
| 3 rd incident | • One day ASP suspension |
| 4 th incident | • Multiple day ASP suspensions |
| 5 th incident | • Student dropped from the program |

My child and I reviewed the ASP Discipline Procedures together and we agree to strive for *TIGER Pride* and to abide by the ASP Discipline Procedures.

Parent or Guardian Name (print)

Parent or Guardian Signature

Date

Student Name (print)

Student Signature

Date