

CUTTEN SCHOOL DISTRICT

BOARD MINUTES

July 27, 2020

6:30 p.m.

Meeting was Held via a ZOOM platform

1.0 CALL TO ORDER – The meeting was called to order at 6:34 p.m.

Board members in attendance: Becky Reece, Andy Sundquist, Mary DeWald,
Dennis Reinholtsen and Verne Skjonsby

2.0 CONSENT AGENDA

2.1 Motion by Mary DeWald, second by Becky Reece to approve the consent agenda. Motion carried via roll call vote, 5-0.

3.0 VISITOR COMMENTS ON NON-AGENDA ITEMS

3.1 No Comments

4.0 REPORTS

4.1 Elaine Mu reported on behalf of the Cutten Ridgewood PTA. There is a PTA meeting scheduled for 8/4/20. Items to discuss at that meeting are approval of budget/audit, electing and ratifying new officers and chairs, and discussion of programs for the new school year.

4.2 Sue Ivey reported on behalf of the Cutten Ridgewood Student Foundation. There was a letter in the board packet stating that the Foundation was going dormant for the 20/21 school year due to the difficulty of fund raising during the pandemic. The Foundation will re-visit the decision in spring. The play structure that the Foundation helped to purchase is installed at Cutten School.

4.3 Melissa Seymour reported on behalf of the Humboldt Bay Teacher's Association. She summarized the letter from the Humboldt-Del Norte Teacher Associations in the board packet stating the need for student and educator health to be paramount in any re-opening plan. The HBTA is working on a draft MOU for the changing working conditions in the pandemic that should be ready by the start of school.

5.0 INFORMATION / POSSIBLE ACTION ITEMS

5.1 The Board reviewed the COVID-19 Addendum to the Injury and Illness Prevention Program (IIPP) developed by Sue Ivey with help from Taylin Titus of the JPA. The board suggested that mask wearing guidelines be emphasized more and put above hand hygiene. Motion made by Verne Skjonsby to approve the IIPP Addendum with the suggested changes, second by Becky Reece. Motion carried via roll call vote, 5-0.

5.2 The Board considered changes to the District's Conflict of Interest Code. The board deemed that the current code was sufficient, as there were no structural changes since the code had last been approved. Motion by Becky Reece, second by Verne Skjonsby to approve the current Conflict of Interest Code. Motion carried via roll call vote, 5-0.

5.3 The Board considered the approval of the Associate Principal Position and Job Description. A discussion of how the position was developed and the job description ensued. Motion by Dennis Reinholtsen, second by Becky Reece to approve the Assistant Principal Position and Job Description. Motion carried via roll call vote, 5-0.

5.4 The Board considered the approval of 2020-2021 Site-Specific Protection Plans for Ridgewood and Cutten School. A template was provided from the Humboldt County Office of Education to be tailored to the district's specific sites. All bold entries in the plans are site specific items that were added to the template. Discussion ensued regarding items in the plans, including but not limited to breakfast/lunch details, playground equipment, employee trainings and masks.

Motion by Becky Reese, second by Verne Skjonsby to approve the Site-Specific Protection Plans. Motion carried via roll call vote, 5-0.

- 5.5 The Board considered the approval of the 2020-2021 Blended Learning Plan. This plan was developed by the Scheduling Committee, with a majority membership of certificated teachers. The plan is to split the students into two different cohorts, one in the morning and one in the afternoon, with an hour in between the cohort. This time will be used to clean and disinfect classrooms. This hybrid plan is possible due to the reduction of instructional minutes required for the 2020-2021 school year. Discussion ensued regarding details of the plan. The Board acknowledged that this is a dynamic document and can/will change due to circumstances. A community meeting is scheduled for Thursday, July 29 to answer questions and have discussion about the District's plans. Motion by Dennis Reinholtsen, second by Verne Skjonsby to approve the 2020-2021 Blended Learning Plan. Motion carried via roll call vote, 5-0.
- 5.6 The Board considered the approval of the 2020-2021 Distance Learning Plan. This plan was developed by the Distance Learning Committee, with a majority membership of certificated teachers, that was formed shortly after school closed in March. This plan is needed in the event of a campus closure due to the pandemic and for students who opt-out of in-person learning this year. The plan includes all state standards and content areas and identifies student work to include both a paper component and online component, with daily interaction with teachers and peers. Student participation and completion of work is tracked. Motion by Becky Reece, second by Verne Skjonsby to approve the 2020-2021 Distance Learning Plan. Motion carried via roll call vote, 5-0.
- 5.7 The Board considered options for re-opening schools in the 2020-2021 school year. Trustees acknowledged that the reopening plan may change due to the circumstances of the pandemic at the time of opening. Motion by Becky Reece, second by Verne Skjonsby to accept the Blended Learning Plan and the Distance Learning Plan as reopening plans Options A & B, respectively. Motion carried via roll call vote, 5-0.
- 5.8 The Board considered option for Bus Service for the upcoming 2020-2021 school year. The board decided to delay the decision on Bus Service for the upcoming school year, and to send a survey out to parent to gather more information before making a decision.

6.0 BOARD MEMBER & ADMINISTRATOR COMMENTS / COMMUNICATION

- 6.1 Becky Reece announced she is running for re-election, and stated that she had to make an appointment to get all the paper work signed off at the County.
- 6.2 Sue Ivey gave an update on Summer facility projects including Annex painting, Ridgewood Solar Project, Ridgewood garden clean-up, new Cutten play structure and new fences at Cutten.
- 6.3 Sue Ivey gave a Bond update. The Back check for the Ridgewood work is 98% completed. The civil engineering services and topographic survey team are scheduled to be at Cutten between July 29 and 31. New designs for the Cutten office entry have been completed and added to the scope of work.
- 6.4 Community Meeting announced for Thursday 7/30 about re-opening for the 2020-2021 school year.

7.0 ADJOURNMENT

- 7.1 The meeting was adjourned at 8:27 p.m.

Respectfully submitted,

Sue Ivey
Secretary to the Board