

CUTTEN ELEMENTARY SCHOOL DISTRICT  
**BOARD OF TRUSTEES**  
**BOARD MEETING Minutes**  
**August 8, 2022, 6:30PM**

CUTTEN SCHOOL  
4128 WALNUT DRIVE, RM 14  
EUREKA, CA 95503

- 1.0 CALL TO ORDER/FLAG SALUTE**-Meeting was called to order at 6:31pm
- 2.0 CLOSED SESSION**-Closed session at 6:33pm  
With respect to every item of business to be discussed in closed session:
- 2.1 CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION*  
*Title: Significant exposure to litigation under Government Code sec. 54956.9, subd. (d)(2): (1 case).*
- 3.0 RECONVENE TO OPEN SESSION**- Meeting reopened at 6:50PM  
No action taken
- 4.0 CONSENT AGENDA**
- 4.1 Approval of Minutes-June 27, 2022, June 28, 2022, and July 27, 2022
  - 4.2 Approval of Warrants
  - 4.3 Approval of Quarterly Report on William Uniform Complaints, Second Quarter
  - 4.4 Approval of CS-1 and CS-7 Forms
  - 4.5 Approval of Salary Schedules for 2022-2023
  - 4.6 Approval of Leave of Absence- Certificated Staff Member
  - 4.7 Approval of Long Term Substitute Teachers
  - 4.8 Approval of AB367-Menstrual Equity for All Act of 2021-Education Code section
  - 4.9 Acceptance of Certificated Resignation
  - 4.10 Approval of Employment of 1.0 FTE Education Specialist
  - 4.11 Approval for Superintendent to Attend Board of Governance Training
  - 4.12 Approval of Regular Board Meeting Dates
- Consent agenda was motioned to approve by Becky Reece and seconded May DeWald. 3:0 unanimously approved
- 5.0 VISITOR COMMENTS ON NON-AGENDA ITEMS**  
The Board reserves the right to limit speakers to 3 minutes only. The Board may comment, but cannot take action at this time. The Board President may refer the matter to the Superintendent for review if appropriate.-moved this section up to 2.0. No public comment
- 6.0 REPORTS**
- 6.1 PTA Report-Shared about plans for Spring carnival at Redwood Acres, and a Fall raffle fundraiser.
  - 6.2 HBTA Report-Summer school was great, very few problems, students enjoyed the

experience.

6.3 Enrollment Report-We have increased our enrollment

## **7.0 INFORMATION/POSSIBLE ACTION ITEMS**

7.1 Update on Bond, HVAC, and Electrical Projects

7.2 Approval of Proposed Change Order # 12.1 Site Walk Changes per RFI-28 et seq. \$9,708.75.

Becky Reece moved to approve and Mary DeWald seconded. 3-0 in favor.

7.3 Update and Discussion on COVID - 19 Safety Plan (CSP)

Parent comment concerned about students being given the option to eat outside if parents requested.

7.4 Consider Approval of Business Services Training and Support

Becky Reece moved to approve and Mary DeWald seconded. 3-0 in favor.

7.5 Consider Approval of Stipend Position for Confidential Substitute Caller Tracker

Becky Reece moved to approve and Mary DeWald seconded. 3-0 in favor.

7.6 Consider Approval of 2.5 hours per week Classified Position-Cutten School/

Becky Reece moved to approve and Mary DeWald seconded. 3-0 in favor.

7.7 Consider and Act upon Resolution No. 22-01 *Establishment of Fund 08-Student Activity Special Revenue.*

Becky Reece moved to approve and Mary DeWald seconded. 3-0 in favor.

7.8 Annual Evaluation of Conflict of Interest Code *BB 9720*-no changes made

7.9 Consider Approval of one time Special Circumstances Instructional Assistant Stipend using one time restricted funds.

Becky Reece moved to approve and Mary DeWald seconded. 3-0 in favor.

7.10 Discussion Only-Expansion of Ridgewood Afterschool Program

## **8.0 SUPERINTENDENT AND PRINCIPAL REPORTS**

## **9.0 BOARD MEMBER COMMENTS/COMMUNICATION**

Asked when test scores would be sent out. Delayed due to access related to construction.

## **10.0 ADJOURNMENT**

Adjourned at 7:41pm

Respectfully submitted,

Becky MacQuarrie

Secretary of the Board