

CUTTEN SCHOOL DISTRICT
BOARD MINUTES
May 13, 2019
6:30 p.m.
Ridgewood School Commons

- 1.0 CALL TO ORDER – The meeting was called to order at 6:35 p.m.
Board members in attendance: Andy Sundquist, Dennis Reinholtsen, Mary DeWald, Becky Reece
Board members absent: Verne Skjonsby (arrived to the meeting at 8:20)
- 2.0 CONSENT AGENDA
2.1 Motion by Becky Reece, second by Andy Sundquist to approve the consent agenda. Motion carried 4-0.
- 3.0 VISITOR COMMENTS ON NON-AGENDA ITEMS – The Board received public comment.
- 4.0 REPORTS
4.1 Stacey Gabbert, PTA President, reported that there was one more meeting for this year and they would be taking up how to spend the Gifts for Schools funds. Everyone is invited to attend. Family Movie Night will be May 17, watch for details. Stacey also reminded everyone that the District 22 PTA Dinner is June 3rd and that our own Sue Ivey will be honored as Administrator of the Year.
4.2 Sue Ivey reported for CRSF that the barbeque event was fabulous: a nice day, great food, good family fun event. The raffle for the pasta bowls was a success as well. Early estimate of gross proceeds is approximately \$9,000.
4.3 Lauren Bryie reported for the Site Council that the campus beautification day will be at Ridgewood this year, on May 16 from 2:15 to 4:30 p.m. The school garden is a priority this year. Pierson’s has donated \$100 worth of flower/plants and Greenlot Nursery will donate flowers as well. At the last meeting, the Council reviewed the LCAP and the Wellness Policy. The last meeting of the year will be at Babe’s Pizza on May 21, 2019.
4.4 Susie Smelser, Computer Technician, reported that she is working on our website design and showed us a short slideshow on the CA State Dashboard to illustrate what types of links can be accessible through our website. She is open to suggestions and ideas about the website and contents.
- 5.0 CORRESPONDENCE – There was no correspondence.
- 6.0 PUBLIC HEARING
6.1 A public hearing was opened regarding the 2019-20 EPA funds and the district spending plan. The district will expend all proceeds from this source on teachers’ salaries and benefits. There being no public comment, the hearing was closed.
- 7.0 INFORMATION / POSSIBLE ACTION ITEMS
7.1 Sue Ivey reviewed the LCAP with the Board. We have been reviewing our 2018-19 progress toward meeting goals and completing Actions and Services. At the same time, we have been collecting input from our Stakeholders to help guide us in developing the 2019-20 LCAP. Sue went over several handouts which summarized the LCAP concisely regarding Expected Measurable Outcomes for 2018-19 goals, and Actions and Services by which student group was served.
7.2 Motion by Mary DeWald, second by Andy Sundquist to approve Resolution 1019-13, EPA and Spending Plan. Motion carried 4-0.
7.3 The board listened to an update to the student registration status. Most registration packets that were given out have been returned. The district may be in a difficult place if the projected number of third grade students actually show up, in that our maximum class size for third grade is 24. We are watching the situation and considering alternatives carefully.
7.4 Motion by Becky Reece, second by Mary DeWald to revise our school minutes for 2019-20 to allow for a minimum day on the first day of school (August 26, 2019). Motion carried 4-0.

- 7.5 Sue Ivey brought up the Board Policy 6154 and Exhibit 6154, *Homework Instruction*, for a first reading. After discussion, the board made changes and agreed to bring the policy and exhibit back for a second reading at our next meeting.
 - 7.6 Sue Ivey shared the tentative teaching assignments for 2019-20, noting that they are just tentative and dependent upon actual enrollment and class sizes. Melissa Seymour, audience member, spoke highly of teacher Jenn Brandt and offered her opinion that keeping her would be advantageous to the students.
 - 7.7 In light of the absence of President Verne Skjonsby, discussion of the BP 3300, *Expenditures and Purchases*, was moved to the next regular board meeting.
 - 7.8 Sue Ivey presented the board with an evaluation of Wellness Policy Annual Review, 2019. The board reviewed the Superintendent's evaluation.
 - 7.9 Sue Ivey shared with the Board the preliminary structural assessment of Ridgewood School for installation of solar panels. It was determined by Structure Design & Engineering that the installation as planned is appropriate to our building.
- 8.0 SUPERINTENDENT'S REPORT
- 8.1 First through fourth grade teachers will be piloting the Amplify Science Curriculum. There are changes being made on assessments to strike a better balance between assessments and teaching. K and 1st grades will no longer use DIBELS to assess reading fluency. The Core Growth assessment and Fountas and Pinnell will provide needed information. Staffing update includes hiring a .20 FTE speech pathologist and 1.0 FTE social worker. There is an end of year staff social planned for Friday, June 7 at 4:00 pm at the Humboldt Bay Social Club in Samoa. Board members are invited. Work on the LCAP continues with new actions to include providing each teacher with a budget of \$100 for art supplies, a stipend to update and reorganize FOSS kits, increase popularity and interest in the Cutten library, access to school supplies at Ridgewood, plan for cultural events, start a student council at Cutten, implement an anti-bullying committee, and provide homework support for students at Cutten. The lease-leaseback RFP has been issued and the agreement award will be brought to the June board meeting, the mandatory painting project walk-through was completed with eight contractors in attendance and finally we were awarded the drinking fountain grant, which provides six fountains at Cutten and three at Ridgewood and \$50,000 in grant funds.
- 9.0 BOARD MEMBER & ADMINISTRATOR COMMENTS / COMMUNICATION
- 9.1 Becky Reece commented that the LCAP community meeting was a well-run, informative event.
- 10.0 PUBLIC COMMENT ON CLOSED SESSION ITEM – None
- 11.0 CLOSED SESSION – Convened at 8:30 pm
With respect to every item of business to be discussed in closed session:
*11.1 Conference with Labor Negotiator
Unrepresented Employee: Superintendent*
- 12.0 RECONVENE TO OPEN SESSION – 9:26 pm.
- 12.1 Motion was made by Becky Reece and seconded by Mary DeWald to approve the 2019-20 contract for Susan Ivey, Superintendent/Principal, a 3% salary increase, retroactive for 2018-19, a 2% salary increase for 2019-20, and an off-schedule 1% salary increase for 2019-20. Motion carried 5-0.
- 13.0 ADJOURNMENT – The meeting was adjourned at 9:30 pm.

Respectfully submitted,

Sue Ivey
Secretary to the Board