

# CUTTEN SCHOOL DISTRICT

## BOARD MINUTES

April 8 , 2019

6:30 p.m.

Ridgewood School Commons

- 1.0 CALL TO ORDER – The meeting was called to order at 6:31 p.m.  
Board members in attendance: Andy Sundquist, Dennis Reinholtsen, Verne Skjonsby, Becky Reece  
Board members absent: Mary DeWald
- 2.0 CONSENT AGENDA
  - 2.1 Motion by Becky Reece, second by Andy Sundquist to approve the consent agenda. Motion carried 4-0.
- 3.0 VISITOR COMMENTS ON NON-AGENDA ITEMS – The Board received public comment.
- 4.0 REPORTS
  - 4.1 Stacey Gabbert, PTA President, reported that PTA had achieved their goal of 301 members, thanks to everyone who joined this year! She noted that May 17 will be a Family Movie Night with more details to follow. The PTA is providing support to both schools on their Open House nights. A carnival chairperson is still being sought. Stacey also reminded everyone that they have 3 scholarships coming available, two for \$250 each and one for \$300. Talk to Stacey for details.
  - 4.2 Melissa Hall, CRSF President, reported that the upcoming barbeque event is taking up their time; they already have some neat auction items. The Hole in the Wall restaurant take-over was a success and they will write a check to the Foundation soon; the next take-over is on April 30 at Pachanga Mexican Restaurant. Don't forget to buy tickets for the pasta bowl drawing; tickets will still be available at the barbeque. Melissa noted that there is discussion about the Foundation going dormant for now; a small group of parents feel they may be asking too much of parents every year. The Foundation's purpose is to help out the district in crisis situations, and since we are not in crisis mode, perhaps a break would be appropriate. More discussion to come.
  - 4.3 Lauren Bryie reported for the Site Council that the Bullying & Sexual Harassment Presentation put on for the sixth grade students and parents went well; 7 parents attended the information session and almost all six graders were present. The campus beautification day will be at Ridgewood this year, on May 16 from 2:15 to 4:30 p.m. The school garden is a priority this year. A new requirement to the Safe School Plan is a tactical response plan. The Council reviewed and approved as an addition to the Comprehensive Safe School Plan a document entitled "Tactical Response to Criminal Incidents Toolkit".
  - 4.4 Susie Smelser, Computer Technician, reported that she is working with Suddenlink to arrive at a correct billing amount for the DTA boxes in use at the school; she is having moderate success with getting them to agree with our physical count. A Technology Club is in the works where the students will learn, among other things, how to clean Chromebooks. She is looking into the various properties of SchoolWise and Blackboard Connect to see if we can better maximize these programs for all the various reporting we are required to so.
- 5.0 CORRESPONDENCE – There was no correspondence.
- 6.0 INFORMATION / POSSIBLE ACTION ITEMS
  - 6.1 Motion by Becky Reece, second by Dennis Reinholtsen to accept the resignation of Ashley Fields, with regret. Motion carried 4-0.
  - 6.2 Motion by Dennis Reinholtsen, second by Andy Sundquist to approve a .40 FTE leave of absence for Jaime Hague, subject to finding an acceptable .40 FTE teacher. Motion carried 4-0.
  - 6.3 The board listened to a proposal for a .60 FTE job arrangement put forth by Jaime Hague.

- 6.4 Sue Ivey gave a report to the board about the LCAP community meeting: 8 teachers, 1 board member, 9 aides and 74 parents/community members were present. The materials were well received and some of the handouts were included in your board packet. It was good to realize many things in the LCAP have already been accomplished, including installing 3 new ramps (with more planned for this summer) and the painting project at Ridgewood.
- 6.5 Sue Ivey reported on new student registrations. Now that the priority one window has closed, there are very few out of district registration packets turned in. The current second grade, moving into third grade next year, is becoming impacted with at least five new in district registration packets received.
- 6.6 Motion by Becky Reece, second by Andy Sundquist to adopt AG3311.2 *Lease-Leaseback*, second reading. Motion carried 4-0.
- 6.7 Motion by Dennis Reinholtsen, second by Becky Reece to adopt Procedures and Guidelines for Selection of Lease-Leaseback Contractor. Motion carried 4-0.
- 6.8 Motion by Becky Reece, second by Dennis Reinholtsen to approve an additional board meeting on June 11, 2019 at 5:30 p.m. in the Ridgewood Commons. Motion carried 4-0.

#### 7.0 SUPERINTENDENT'S REPORT

- 7.1 Lauren Bryie reported that the third through sixth grade classes are getting prepared for CAASPP testing. Sue Ivey reported that she is working with a sales rep to pilot a NGSS Science curriculum called Amplify. The following facilities contracts are in place: replacement of gutters and downspouts at Cutten so that we will be ready when the painting project gets underway; an assessment of the South wing at Ridgewood to support solar arrays, using Prop 39 funds; root removal and repaving where we cut the spruce tree down behind the library; installation of three fences at Cutten to increase security on that campus; and replacement of switches and access points at Cutten, and new battery back-up at both schools at 60% of cost through E-Rate funding. There are several additional projects being planned for the summer, with the most substantial being the exterior painting of Cutten School.

#### 8.0 BOARD MEMBER & ADMINISTRATOR COMMENTS / COMMUNICATION

- 8.1 Becky Reece commented that the LCAP community meeting was a well-run, informative event.

#### 9.0 PUBLIC COMMENT ON CLOSED SESSION ITEM – None

#### 10.0 CLOSED SESSION – Convened at 8:21 pm

With respect to every item of business to be discussed in closed session:

- 10.1 *Public Employee Performance Evaluation (GC Section 54957)*

*Title: Superintendent/Principal*

- 10.2 *Public Employment (GC Section 54957)*

*Title: Principal*

- 10.3 *Conference with Labor Negotiator*

*Unrepresented Employee: Principal*

#### 11.0 RECONVENE TO OPEN SESSION – 9:24 pm.

- 11.1 During the previous closed session, the Board acted to ratify the principal contract. The vote was: Trustee: Reinholtsen – yes; Skjonsby – yes; Sundquist – yes. Trustee Mary DeWald was absent and Trustee Becky Reece recused herself from the vote, citing a conflict of interest.

#### 12.0 ADJOURNMENT – The meeting was adjourned at 9:25 pm.

Respectfully submitted,

Sue Ivey  
Secretary to the Board