

**CUTTEN SCHOOL DISTRICT**  
**BOARD MINUTES**  
**April 13, 2020**  
**6:30 p.m.**

- 1.0 CALL TO ORDER** – The meeting was called to order at 6:45 p.m.
- 1.1 Board members in attendance, participating via Zoom: Andy Sundquist, Mary DeWald, Dennis Reinholtsen, Becky Reece, and Verne Skjonsby
- 2.0 PUBLIC COMMENT ON CLOSED SESSION ITEM** – None Offered
- 3.0 CLOSED SESSION**
- 4.0 RECONVENE TO OPEN SESSION**
- 4.1 Report of Action Taken – There was no reportable action taken on Item 3.0
- 5.0 CONSENT AGENDA**
- 5.1 Motion by Becky Reece, second by Verne Skjonsby to approve the consent agenda. Motion carried 5-0.
- 6.0 VISITOR COMMENTS ON NON-AGENDA ITEMS** – None Offered
- 7.0 REPORTS**
- 7.1 Melissa Seymour, President, reported the times are certainly different now. She believes we have amazing teachers and support system with colleagues and administration. Teachers are very appreciative of the support from everyone in the district.
- 7.2 Sue Ivey reported that two Kindergarten student registrations have been withdrawn so classes currently look to be approximately 18.4 per class. There will be a large first grade class which could possibly lead to a first-second grade combination class. In all other respects, enrollment is basically unchanged from last report.
- 8.0 CORRESPONDENCE**- None
- 9.0 PUBLIC HEARING**
- There was no comment regarding consideration of entering into an energy service design-build contract for the Solar Photovoltaic Project.
- 10.0 INFORMATION / POSSIBLE ACTION ITEMS**
- 10.1 Motion by Becky Reece, second by Mary DeWald, to approve Resolution 1020-06, to enter into a contract for the Solar Photovoltaic System. Motion carried 5-0.
- 10.2 Motion by Dennis Reinholtsen, second by Becky Reece, to defer approval of request by Jaime Hague to continue her current teaching assignment until receipt of health and welfare information. Motion carried 5-0.
- 10.3 Motion by Dennis Reinholtsen, second by Verne Skjonsby, to approve .15 FTE increase to classified Counselor position, 2020-2021 school year. Motion carried 5-0.
- 10.4 Sue Ivey shared we are still waiting for direction on how to proceed with the LCAP.
- 10.5 Motion by Verne Skjonsby, second by Becky Reece to approve additional June board meeting on June 9, 2020. Motion carried 5-0.

- 10.6 Motion by Becky Reece, second by Verne Skjonsby to accept HBTA's Initial Proposal for Bargaining. Motion carried 5-0.
- 10.7 Motion by Dennis Reinholtsen, second by Mary DeWald that the Board has no additional proposals for bargaining at this time. Motion carried 5-0.
- 10.8 Motion by Dennis Reinholtsen, second by Becky Reece to approve Resolution 1020-07, Final Action on Resolution and Decision Not to Reemploy Certificated Employee for the 2020-2021 school year. Motion passed 5-0.
- 10.9 Motion by Verne Skjonsby, second by Becky Reece to release Little People's Corner from their Kid's Club contract effective April 1, 2020. Motion carried 4-0, one abstention for possible conflict of interest (Dennis Reinholtsen).

#### **11.0 SUPERINTENDENT / PRINCIPAL REPORT**

- 11.1 Sue Ivey, Superintendent/Principal and August Deshais, Principal reported teachers are keeping student learning happening; we are inspired by the work of our teachers; although this is not their first choice in how to teach, they have all jumped in with both feet. The same goes for many students and families. Some of the means the district is using to connect with students and families include a community meeting scheduled for April 22; SchoolWise messaging as needed; online assemblies at both sites; Google Classroom meetings; assisting parents with technology; working closely with social workers to follow up with students not accessing online learning and/or not communicating with their teacher; staffing the office daily so that there is accessibility; and addressing individual family concerns as they arise.

Deep cleaning and maintenance projects are ongoing at both sites. At Ridgewood, the paving project for the bus turnaround has begun. At Cutten, the installation of the new playground equipment is in process, along with the painting of the old playground structure, and touch up painting in the hallways.

Efforts to support and communicate with staff include weekly site check-in via virtual meetings with teachers; bi-weekly classroom aide check-ins via virtual meetings; weekly staff notes; regular contact with HCOE and other district administrators; staying abreast of educational opportunities that are offered from various vendors (many of them have given free access temporarily); meetings with other staff as needed; keeping abreast of what is happening at weekly grade level meetings; Leadership Team to begin next Monday via virtual meetings; monitoring and attending to a large amount of daily email related to COVID-19; and returning phone calls, emails and text messages from teachers on a daily basis.

#### **12.0 BOARD MEMBER & ADMINISTRATOR COMMENTS / COMMUNICATION**

- 12.1 Appreciation was expressed to everyone for working within the new and unexpected distance learning circumstances.

#### **13.0 ADJOURNMENT**

- 13.1 The meeting was adjourned at 8:12 pm

Respectfully submitted,

Sue Ivey  
Secretary to the Board