

**CUTTEN SCHOOL DISTRICT**  
**BOARD MINUTES**  
**March 11, 2019**  
**6:30 p.m.**  
Ridgewood School Commons

- 1.0 CALL TO ORDER – The meeting was called to order at 6:31 p.m.  
Board members in attendance: Mary DeWald, Andy Sundquist, Dennis Reinholtsen  
Board members absent: Verne Skjonsby, Becky Reece
- 2.0 CONSENT AGENDA  
2.1 Motion by Mary DeWald, second by Andy Sundquist to approve the consent agenda. Motion carried 3-0.
- 3.0 VISITOR COMMENTS ON NON-AGENDA ITEMS – None Offered
- 4.0 REPORTS  
4.1 Stacey Gabbert, PTA President, reported that they had made a number of financial gifts to the schools, including soccer goals for Cutten, Mystery Science subscriptions at both schools, Quack & Wabbit show at Ridgewood and a P.E. shed for Ridgewood. The Founders Day Celebration was wonderful. There will be a combined LCAP/Family Art Night on April 2, 2019. A movie night is planned for this spring.  
4.2 Melissa Hall, CRSF President reported there will be an Oyster & Tri-Tip Barbeque on Saturday, May 4 at the Moose Lodge. The spring fundraiser will have a theme of “Let the Force be With You”. The raffle for handmade pasta bowls has started. The next restaurant take-over will be at Hole in the Wall with a date to be determined.  
4.3 Lauren Bryie reported for the Site Council, noting that the Single School District Plan was adopted and that planning for our annual Campus Beautification Day at Ridgewood is ongoing. The date is tentatively planned for May 16 from 2:15 p.m. to 4:30 p.m. A committee member will reach out to PTA to try to coordinate with their Movie Night.  
4.4 Susie Smelser, Computer Technician, reported that, while a free version of software to manage our Chromebooks is being utilized currently, it may be prudent to purchase a more substantial version, considering how many Chromebooks we now have. She will follow-up with recommendations.
- 5.0 CORRESPONDENCE  
5.1 The Board received an email from Teresa Baginski regarding her desire to continue her Reduced Work Load leave in 2019-20.  
5.2 The Board received emails from the classified staff accepting salary increase offer.  
5.3 The Board received a letter from Katrin Lemmon requesting a maternity leave this spring.
- 6.0 INFORMATION / POSSIBLE ACTION ITEMS  
6.1 Sue Ivey reported that new student registration reflected no real change at this point in time as expected.  
6.2 Motion by Andy Sundquist, second by Mary DeWald to adopt the 2018-19 Single School District Plan. Motion carried 3-0.  
6.3 The board reviewed a Harassment & Bullying program for our sixth graders.  
6.4 Motion by Mary DeWald, second by Andy Sundquist to approve a .20 FTE increase in the social work position from 1.3 FTE to 1.5 FTE. Motion carried 3-0.  
6.5 Motion by Mary DeWald, second by Andy Sundquist to approve Program Aide salary increase to address minimum wage discrepancies. Motion carried 3-0.

- 6.6 Motion by Andy Sundquist, second by Mary DeWald to certify as “Positive” the 2018-19 Second Interim Report. Motion carried 3-0.
- 6.7 Motion by Mary DeWald, second by Andy Sundquist to adopt BP 1312.3, AG 1312.3 and Exhibit (2) 1312.4(a) at its second reading. Motion carried 3-0.
- 6.8 The Board held a first reading for AG 3311.2 Lease-Leaseback.
- 7.0 SUPERINTENDENT’S REPORT
- 7.1 Sue Ivey reported that the first through fourth grades hope to pilot a science program, Amplify, next fall; Glenn Hamanaka has measured Cutten for the painting project this summer (this will help us when we put the job out to bid); and the Streeter family donated three concrete picnic tables and twelve concrete benches to Ridgewood. Also noted was a submission for a drinking fountain grant and an e-rate funding request which will help to defray infrastructure improvements. The LCAP “School Planning Event” is scheduled for April 2, hopefully to be combined with an art night for the children. Dr. Seuss’ birthday is tomorrow, the second of our TK/K orientations. Sue has continued to work with our architects to try to get some plumbing work on the kitchen done this summer rather than waiting until the summer of 2020 or 2021 to get started.
- 8.0 BOARD MEMBER & ADMINISTRATOR COMMENTS / COMMUNICATION - None
- 9.0 PUBLIC COMMENT ON CLOSED SESSION ITEM – None
- 10.0 CLOSED SESSION – Convened at 7:31 pm.
- With respect to every item of business to be discussed in closed session:
- 10.1 CONFERENCE WITH LABOR NEGOTIATOR (GC Section 54957.6)  
Agency Negotiator: Sue Ivey  
Name of organization representing employees: Humboldt Bay Teachers Association
- 10.2 Public Employee – Discipline/Dismissal/Release (GC Section 44954.5€)
- 11.0 RECONVENE TO OPEN SESSION – 7:42 pm.
- 11.1 Motion by Mary DeWald, second by Andy Sundquist to ratify the collective bargaining agreement package between the Cutten School District and Humboldt Bay Teachers Association (HBTA). Motion carried 3-0.
- 11.2 During the previous closed session, the Board acted to authorize the district Superintendent, or designee, to notify .3 F.T.E. temporary certificated employee, pursuant to Education Code Section 44954(b), that they will not be reemployed for the 2019-2020 school year. The vote was: Trustee: Reinholtzen – yes; DeWald – yes; Sundquist – yes.
- 12.0 ADJOURNMENT – The meeting was adjourned at 7:47 pm.

Respectfully submitted,

Sue Ivey  
Secretary to the Board