

Cutten-Ridgewood Elementary PTA Executive Board Meeting
November 1st, 2022

Minutes

Call to Order 1839

1. Welcome/Introductions

Attendees: Lucky Syphanthong, Sydney Bradbury, Stacey Gabbert, Christina Baxter, Karen Bazzano, Teresa McGinnis, Roan Lovely, Carie Bartlett, Susanne Rice, Kristin Galt, Christine Tyson, Anna Kovaly, H Schmidt, Jen Code, Katrin Lemmon.

***Hand Made Book of Poems received in thanks from 4th graders for “Poets in the Classroom”

2. Adjustments/Additions to Agenda

10 c. Scholastic Book Fair

3. Approval of minutes

October 2022 meeting - Motion - Christine Tyson, Second - Anna Kovaly, Approved.
September 2022 meeting – Motion – Anna Kovaly, Second - Karen Bazzano, Approved.

4. Principal’s Report

Apple for the teacher was hugely appreciated and coincided with the author day, all the kids did great!
The Halloween parade was great success - mentions made on timing adjustments but want to continue yearly.

5. Financial Report – Lucky for Lauren Hansen

a. Treasurer report

67 new memberships from smores and cycles,
Spirit wear donations placed under “Gifts for Schools”.
Expenses from smores goes into “Family Events”.
See full report.

b. Approve expenditures

Motion - Stacey Gabbert, Second - Karen Bazzano, Approved.

6. Old Business

a. Open Chair positions

- Maggie Madden offering to do pancake breakfast, who can help her, usually 2nd or 3rd weekend of September.

No cooking equipment in kitchen, not enough room in the MP room. Not looking good as a venue option. Have Maggie call the Moose Lodge to book. Potentially change concept to coffee – cocoa donuts and muffins happy donuts might donate? Need to secure the date asap.

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***Need to make sure we have an association meeting at the Pictures with Santa.

- Need a greeter for Ridgewood.
 - Popcorn Tuesday, Ridgewood and Cutten.
 - Staff appreciation chair.
(Need blurb for record)
- Thanks to Anna for updated volunteer spreadsheet!

7. Cleanup Day - to be continued
8. Apple for the Teacher Day
Successful and appreciated. Volunteers contacted from the Volunteer recruitment forms sent out.
- Thanks to Carrie bartlett
9. Fall Membership Event – huge rush after 5pm. Went well and thanks to volunteers.
Need to reassess how to advertise that its membership drive!
The Humboldt Game Time - games were great and supporting a new family and local business and they gave a donation.
Overall successful and easy to pull off and looking forward to it next year.
67 memberships gained. ****ensure to have med kits at all future events.
10. New Business
 - a. Raffle – Christine Tyson
Late on fall membership so Raffle is later too.
Working on tickets – The previous business has retired.
Will be working with Scrappers Edge for tickets.
Need raffle items donated. 10 to 12 big ticket items especially, open to cash donations to buy big items.
Discussion regarding dates and ticket sales, the logistics for tickets is very time consuming. Anna and Kristine will have meeting tomorrow and will decide if we stick to current dates or move to spring?
Need another membership drive. - Valentines, St. Patrick’s Day, 100 Days, lap-a-thon etc.
 - b. Pancake Breakfast with Santa – See prior discussion
 - c. Scholastic Book Fair Volunteering Nov.14-Nov.18
Need volunteers - The library is hosting a Scholastic Book Fair, Nov 14 - Nov 18. I am looking for volunteers for the morning 8-8:30, recess 10-11, and release 12:15-1 shifts. There is no minimum time requirement, 1 shift is fine, 5 shifts is fine. Parents need to be solo as the library is not baby proof. Thanks in advance!
- Kristen Galt will take on assignment.

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11. Executive Board/Chair Reports
 - A. President's Report – Lucky Syphanthong
Suggestion for future Halloween is a trunk or treat.
 - B. Spirit Wear – Carrie Barlett
Boxes arrived today. Will take a few days to organize and disburse.
Will we extend for those who didn't order? Would have to open another "Store"
good to have a second sale after the kids see the gear. Need a minimum, not much
but worth checking.
 - C. Reflections -Lucky for Bao
Need to re up the advertising for it.
12. Announcements
 - a. Roan won't be here Dec., Kristina Baxter offered to take minutes.
 - b. Next meeting: December 5, 2022 at 6:30pm, location Cutten Staff Room
-Topics include Fundraisers/Events/Programs, Association Meeting, Reflections,
Raffle, Pancake Breakfast.
13. Adjournment 1958.