

CUTTEN ELEMENTARY SCHOOL DISTRICT
SCHOOL SITE COUNCIL MINUTES
October 21, 2025, 5:30 pm
Ridgewood Commons

Present: Tina, Annette, Morgan, Katrin, Shandi, Chara, Sean, Carissa, Nancy

Absent: Teresa

1.0 CALL TO ORDER

Meeting called to order at 5:36 pm by Tina.

2.0 ORGANIZATION

2.1 **Welcome New Members**

All members are returning in some way, shape or form; Annette will send out a new election form to the community to officially elect Sean to his third term.

2.1 **Elect Officers**

Nancy nominates Tina to continue as Chair, Chara seconds, and all approve.

Nancy nominates Morgan as Vice Chair, Sean seconds, and all approve

Nancy nominates Carissa as Secretary, Tina seconds, and all approve

2.3 **2025-26 Meeting Calendar**

Chara motions to approve the meeting calendar as written, with the June meeting as a tentative but likely date; Nancy seconds, and all approve.

3.0 CONSIDER APPROVAL OF AGENDA ORDER

Nancy motions to approve the agenda, Morgan seconds, and all approve.

4.0 CONSIDER APPROVAL OF June 2, 2025 MINUTES

Annette will adjust Sean's term timeline going forward - he is beginning his 5th year on Site Council.

Nancy motions to accept, Morgan seconds, and all approve.

5.0 PUBLIC COMMENT: *Persons wishing to address the school site council on non-agenda items (except personnel) are invited to do so at this time. In the interest of time and order, each speaker may be limited to three minutes (3) to address the school site council, with no more than twenty (20) minutes total of public comment.*

6.0 DISTRICT REPORT

Annette reported out:

- Climate team is up and running - updating PBIS posters with current students; they were also presented to by Ella Price around wellness
- Teresa organized a wonderful Multicultural night
- Picture days went well at both sites

- Buddies has started; there have already been many successful field trips (pumpkin patch; fossil hunting)
- Nutrition review - one finding was that menu/calendar must include all ingredients and the school must be offering a fruit and a vegetable with meals
- PBIS conference was attended in Sacramento by Annette and Darcie
- TIPP began at both sites
- Currently in the middle of Character Counts week (which replaced Red Ribbon week)
- Cutten had their first awards assembly
- Nancy spoke about the first of several Community Engagement Initiative (CEI) meetings - the focus is on a PoP or problem of practice - they worked as a stakeholder group to collaboratively address the question, "How can we help make the district more effective?"
- Started an EL group led by Tyler Christiansen (Cutten) and Amy Chastain (Ridgewood) - testing, intervention, etc.
- Tier 2 supports - Freckle for math intervention
- Garden Club starting soon
- Hearing screening on October 7th; TK, K done; and 2nd grade to happen
- Construction is underway; purchased noise-cancelling headphones for all the classrooms in the front; goal is to be done by the end of the school year

7.0 DISCUSSION/POSSIBLE ACTION ITEMS

7.1 Review of By-laws

Annette emailed by-laws and School Site Council informational video (linked below) on 10/19.

7.2 Annual Plans and Policies

7.2.1 [Comprehensive Safe School Plan](#) (Nov - Dec)

7.2.2 [Single Plan for Student Achievement](#) (Jan - Feb)

7.2.3 Local Control Accountability Plan (Mar - May)

7.2.4 Wellness Policy (Apr - May)

Annette shared that the board recently approved some new board policies, and that some teachers will be trialing a new app to possibly replace current website

- Cost of app is \$9600 annually + \$4750 startup
- There is also a school-parent handbook in development that would be easily accessible in the app
- Clarification of why an app versus a website - focus on reach and accessibility
- Clarification of certificated versus classified employees
- Discussion of potential intercom replacement solution when addressing the safety plan

7.3 [Site Council Training Video](#)

7.4 Other Goals to be Considered by the Site Council

8.0 ANNOUNCEMENTS AND COUNCIL MEMBER COMMENTS

Next Meetings (tent.)- Tuesday, Nov. 18, 2025, 5:30
Tuesday, Jan. 20, 2026, 5:30
Tuesday, Mar. 17, 2026, 5:30
Tuesday, May 19, 2026, 5:30
Tuesday, Jun. 9, 2026, 5:30

9.0 ADJOURNMENT

Tina adjourns the meeting at 6:27 pm.

Respectfully submitted by Carissa Carsey