

CUTTEN SCHOOL DISTRICT  
**BOARD MINUTES**  
**January 13, 2020**  
**6:30 p.m.**  
Ridgewood School Commons

2.0 CALL TO ORDER – The meeting was called to order at 6:31 p.m.

Board members in attendance: Andy Sundquist, Mary DeWald, Dennis Reinholtsen  
Board members absent: Becky Reece, Verne Skjonsby

2.0 CONSENT AGENDA

2.1 Motion by Dennis Reinholtsen, second by Mary DeWald to approve the consent agenda. Motion carried 3-0.

3.0 VISITOR COMMENTS ON NON-AGENDA ITEMS – None Offered

4.0 REPORTS

4.1 Amy Coleman reported for the PTA that their goal of 377 memberships has been met (and exceeded!) and they have almost 100% teacher enrollment (they expect to get the last couple of teachers to join the PTA later this month). The pancake breakfast was a great event. They are planning for Play Day which is coming up later in the year. Spirit wear will go on sale again in the spring with the same designs.

4.2 Sue Ivey reported for the CRSF that there was no meeting last month and the January 14 meeting has also been cancelled. There are still plans for the CRSF to sponsor the spring barbeque event.

4.3 August Deshais reported that the Council has approved the Comprehensive Safe School Plan and has sent it to the Board for their approval. At their last meeting, they began brainstorming a revision of the district's mission statement. They will consider it further at the next meeting.

4.4 Sue Ivey reported registration numbers are still in a state of flux but, to date, twelve TK students have registered and 48 registrations for Kindergarten have been picked up, with 36 returned. She has announced at assemblies that the wait list will start soon. Three new in district first graders have enrolled; the district will take no out-of-district students in the first grade.

4.5 Melissa Seymour reported that starting tonight, during the BTA portion of the agenda, various teachers will share what is happening in different grade levels and classrooms across the district. HBTA is hoping this will give the board, administration and community a glimpse into the exciting things that students and teachers are doing every day. Janel Catalano reported that all four kindergarten teachers, along with first grade teacher Mr. Kencke, had the opportunity to attend the California Kindergarten Conference this weekend in Santa Clara. Teachers are proceeding with the Amplify pilot. Buddy classes will be learning about Martin Luther King, Jr. together.

5.0 CORRESPONDENCE

5.1 Statements of Economic Interests were distributed to the board, superintendent

5.2 The board received and reviewed a letter from HCOE agreeing with our positive certification of the First Interim Report.

5.3 The board received and reviewed the representation letter from David L. Moonie & Co.

5.4 The board received and reviewed the final audit letter from David L. Moonie & Co.

- 5.5 Jeannemarie Baker, Business Manager, reviewed with the board information relating to STRS and PERS contribution rates and projected costs.

## 6.0 INFORMATION / POSSIBLE ACTION ITEMS

- 6.1 Motion by Dennis Reinholtsen, second by Mary DeWald, to accept the 2018-2019 Independent Financial and Compliance Audit Report. Motion carried 3-0.
- 6.2 Motion by Mary DeWald, second by Dennis Reinholtsen, to approve the 2019-2020 Comprehensive Safe School Plan (CSSP). Motion carried 3-0.
- 6.3 Motion by Mary DeWald, second by Dennis Reinholtsen, to approve the 2018-2019 Student Accountability Report Card (SARC). Motion carried 3-0.
- 6.4 Sue Ivey shared the results of the district's S & P Global bond rating as being AA-.
- 6.5 Jeannemarie Baker, Business Manager, updated the Board about an upcoming purchase of a new software platform by the Humboldt County Office of Education. Districts were given the opportunity to give input into whether or not to buy a new platform and, if so, which program to purchase; the consensus was that a new platform was needed and ESCAPE was the program that would satisfy most, if not all, of the county's needs. The County Office negotiated the purchase price and components at the districts' request. Our portion of the price will be in the \$30,000 range and will be payable in 2020-2021 and 2021-2022.
- 6.6 Motion by Dennis Reinholtsen, second by Mary DeWald to approve Resolution of the Board of Trustees of the Cutten School District Authorizing the Issuance and Sale of Not to Exceed \$2,000,000 Aggregate Initial Principal Amount of Bonds of the District, including Bonds that Allow for the Compounding of Interest, by a Negotiated Sale Pursuant to a Bond Purchase Agreement, Prescribing the Terms of Sale, Approving the Form of and Authorizing the Execution and Delivery of a Bond Purchase Agreement and a Continuing Disclosure Certificate, Approving the Form of and Authorizing the Distribution of an Official Statement for the Bonds, and Authorizing the Execution of Necessary Documents and Certificates and Related Actions (Resolution 1020-03). Motion carried 3-0.

## 7.0 SUPERINTENDENT / PRINCIPAL REPORTS

Sue Ivey reported we are looking for a classroom aide and a 1:1 aide for a student who requires support. Jay has reached out to a contractor to ask him to give us a quote on the drinking fountain project and continues to plug away on the Annex Project. The sewer pipes and water feed lines have all be replaced; a new water heater has also been installed. The boiler room has been rearranged to accommodate the new freezer; the old grease trap has been removed. All the room jacks except two at Cutten were leaking; they have been newly sealed and are no longer leaking. The new P.E. barn was broken into at Ridgewood during the school break. The CRRRA shed's lock was cut with bolt cutters and, after reviewing the video, Jay saw the perpetrator taking items out of it. We are still waiting for the official LCAP template but Jeannemarie has begun working on the Annual Update. This delay in receiving the template will compact the time we will have to complete the LCAP. The first Kindergarten Orientation, "TK/K: What's It All About" was held last Wednesday. Turnout was a little lower than previous year, however, it was still a very successful evening. Ridgewood School is celebrating a filled positive Paws barrel with a Bagels & Books morning, and board members are invited. Tentative date is Thursday, January 30. Priority One enrollment window closes Monday, February 3 – just a few weeks from now. Please try to make it to the Winter Concert this Thursday at EHS auditorium. The concert starts at 6:00 p.m.

August Deshais reported that four dozen students recently competed in a Geography Bee for more than an hour, answering more than 60 questions: First Place – Ryder Mitchell (5<sup>th</sup>), Second Place – Brayden Bermers (4<sup>th</sup>) and Third Place – Makenna McNamara (6<sup>th</sup>). Next up is a Spelling Bee on Friday, January 31 at 9:00 a.m. Molly Nylander is working M-Th during the lunch rush in the kitchen. By Wednesday, Jennifer had successfully worked out most of the kinks in the charter school lunch pick-up process, serving an average of 65 meals per day to their programs. All students are now entering their lunch numbers into the keypad, which appears to be speeding things up. The After School Program welcomed many new faces into the program on January 6, including a new aide – Tayler Rutter. Expansion into the multi-purpose room has gone smoothly. Several current second grade families have already come in to fill out paperwork for next year. We have two new student teachers this semester: Taylor Hilton is with Ms. Wheeler and McKenna Malpasuto is with Ms. Ibbitson. There is a new club this year, the Yearbook Club, composed of 5<sup>th</sup> & 6<sup>th</sup> graders, meeting twice a month. The Spirit Stick winners for Twin Day were Mrs. Sligh and Mr. Nelson. The Grade Level Attendance winner was 5<sup>th</sup> grade, which earned extra recess time. The Attendance Trophy winner, with 98.41%, is Mrs. Sligh's 3<sup>rd</sup> grade class. Some results from the December student survey on lunch include: 91% of students participated in the survey; about half commonly each school lunch; 41% said the MPR is too loud (which we discussed); most favorite and least favorite top five shared three items – hamburgers, PB&J and corn dogs; when asked for new menu ideas – sushi, tacos, cake, hotdogs and ice cream.

8.0 BOARD MEMBER & ADMINISTRATOR COMMENTS / COMMUNICATION - None

9.0 PUBLIC COMMENT ON CLOSED SESSION ITEM – None offered

10.0 CLOSED SESSION – 7:31 pm

With respect to every item of business to be discussed in closed session:

10.1 CONFERENCE WITH LABOR NEGOTIATOR (GC section 54957.6)

Agency Negotiator: Verne Skjonsby

Unrepresented Employee: Superintendent

11.0 REPORT OUT FROM CLOSED SESSION

11.1 No action taken

12.0 ADJOURNMENT

12.1 The meeting was adjourned at 7:55 pm

Respectfully submitted,

Sue Ivey

Secretary to the Board