

CUTTEN SCHOOL DISTRICT
BOARD MINUTES
November 4, 2019
6:30 p.m.
Ridgewood School Commons

2.0 CALL TO ORDER – The meeting was called to order at 6:32 p.m.

Board members in attendance: Becky Reece, Andy Sundquist, Mary DeWald, Dennis Reinholtsen
Board members absent: Verne Skjonsby

2.0 CONSENT AGENDA

2.1 Motion by Becky Reece, second by Mary DeWald to approve the consent agenda. Motion carried 4-0.

3.0 VISITOR COMMENTS ON NON-AGENDA ITEMS

3.1 A parent made the suggestion that Ridgewood consider taking over the after school program from Little People's Corner and running it in the same manner as the district runs the ASP at Cutten. In the alternative, perhaps the district could go out to bid for a new provider.

4.0 REPORTS

4.1 Sue Ivey reported for the PTA that there was no new news; a meeting was to be held tomorrow night.

4.2 Melissa Hall, reporting for the Foundation, noted that there was little new to report. They have not yet started planning for the barbeque yet, and the organization is looking for a new coordinator for the platter project. They are hoping for more art work from the 3 – 6 grade students.

4.3 There was no technology report this month.

4.4 Melissa Seymour reported the first meeting of the year was recently held and there were no major issues discussed. Moral is good at both sites. Class size is one item which may be sunshined for negotiations for next year. Melissa conveyed the teachers' appreciation for the work Miranda and Kristyn are doing.

5.0 CORRESPONDENCE

5.1 The Board received a call for nominations to CSBA's Delegate Assembly. No one expressed an interest in being nominated from our board.

6.0 INFORMATION / POSSIBLE ACTION ITEMS

6.1 Motion by Dennis Reinholtsen, second by Becky Reece, to expand the Cutten After School Program. Motion carried 4-0.

6.2 Motion by Becky Reece, second by Dennis Reinholtsen to adopt BP 3514, AG 3514, BP 3514.1, AG3514.1, AG 3514.2, E 4040.1 and E5141.4. Motion carried 4-0.

6.3 The Board considered adopting BP 5141.52, BP 4216, BP 0420.4 and AG 0420.4, first readings.

6.4 Sue Ivey reported to the Board information pertaining to the school closures. We learned that there are a few things we need to do to prepare for future outages: rooms 9-12, bathrooms and

commons are very dark; battery lights have been purchased for those rooms. Two generators have been purchased to run our kitchen refrigerators and freezers; it was confirmed that our fire alarm worked via battery backup; heat does not operate and having a trac phone available if our telephone system doesn't work. Attendance was down to 85.06%. This level of attendance will allow us to apply for a material decrease for annual daily attendance credit.

- 6.5 Sue Ivey reported that we were approached by Sherry Leavitt of the Northern United Humboldt Charter School to provide meal service to their students. She estimates needing 50-65 lunches per day (with a guarantee of 50 per day). Our Kitchen Manager, Jennifer Johnston, is enthusiastic about the possibility. She would need an additional 8 hours per week for a kitchen helper but has no one in mind as of yet. The charter school would do all their own accounting and compliance review. Cutten would bill the charter once per month. The Board requested this item be put on the December agenda, with Jennifer in attendance, a proposed contract and a financial breakdown of the program effects.
- 6.6 Dennis Reinholtsen recused himself, citing a conflict of interest. Motion by Mary DeWald, second by Becky Reece to approve the presented contract with MapleService for grease interceptor installation. Motion carried 3-0.

7.0 SUPERINTENDENT / PRINCIPAL REPORTS

- 7.1 Sue Ivey reported that the third annual "Share Your Flair" was great and many good ideas were exchanged. The teachers used the opportunity to share what they have learned during professional development workshops. On the facilities front, things will be bustling over at Cutten during the Thanksgiving break, with the alarm system upgrade, the new plumbing of the Annex and the installation of the grease interceptor. Greg Isom the district that we can take advantage of the current low-interest environment. Because our assessed evaluations outperformed assumptions, we can access our remaining bond funds a year and a half earlier than projected. A Resolution to sell our remaining funds will be brought to the December Board meeting. We are closing in on the Interdistrict Transfer window of December 1 to February 1. The new 2020-21 form should be available this week. Forms will be available at parent conferences and will be sent home with students after Thanksgiving break. Regarding attendance, Mr. Richards' class, with attendance of 99.17%, won the trophy. We also awarded the two classes with the fewest number of tardies, Ms. Dickinson with 10 and Mrs. Gabbert with 9, 10 minutes of extra recess time. At Ridgewood, 104 students were at school every day and on time in October. Miranda is spending time in classrooms doing Guidance (mindfulness), started kindergarten groups, started in check-in/check-out, is working with families, providing 1:1 counseling for some students, and managing SARB and attendance. She and Kristyn went to a three-day PBIS training in Sacramento and are excited to implement some of the many ideas with which they came away. Halloween was "sweet" with so many varieties of costumes and lots of cute and excited kids. Kim and Sue each rode the afternoon buses to Cutten. Many students appreciated the extra adult presence on the bus – they shared that the noise level was lower. Administration will continue to support our bus drivers by riding the buses periodically. Board members are invited to the district Holiday Celebration on December 6.

August Deshais reported that he and Jay met with Bob Bronkle and Steve Finch from the County Roads Department last week. They observed traffic flow for about 30 minutes before and after dismissal. They made suggestions including the option of increased red curbing along Walnut Drive to discourage drive-thru pick-up and drop off in the front of the school, parking options along the back field to pull more cars off Primrose, traffic flow lanes for pick-up and drop-off to

decrease congestion, and the creation of a traffic flow map for parents. The first step will be to collect traffic data on and around campus which I will discuss with the site council at our next meeting. The student council met for the first time two weeks ago and their second meeting is this Thursday. The students created a monthly spirit day schedule. At each assembly the class that shows the most spirit will be recognized and awarded the soon-to-be-coveted Spirit Stick. This month's most spirited classes were Ms. Ibbitson and Mrs. Benbow. The new playground structure has been ordered. More affordable options for installation are being explored. The plan is to install the new structure by spring and thank the CRSF and PTA for their support to make this project a reality. Monthly awards assemblies are intended to build a sense of belonging and common purpose, to publicly celebrate victories, and to acknowledge the vital role regular attendance plays in building successful students.. Fifty-six students received recognition for their citizenship, attitude, academic effort and artistic contributions. Six classes exceeded 97% attendance for the month! Sixth grade had the highest attendance among the grade levels (over 97%), earning them extra recess time. This month's attendance trophy winning class was Mrs. Benbow at 98.32% attendance. August will visit their class with his glittery photo booth and students will each get a photo to commemorate the occasion.

8.0 BOARD MEMBER & ADMINISTRATOR COMMENTS / COMMUNICATION

- 8.1 Becky Reece commented that the Halloween parades were fun and the morning assembly was great.

9.0 PUBLIC COMMENT ON CLOSED SESSION ITEM – None offered

10.0 CLOSED SESSION

With respect to every item of business to be discussed in closed session:

10.1 CONFERENCE WITH LABOR NEGOTIATOR (GC section 54957.6)

Agency Negotiator: Verne Skjonsby

Unrepresented Employee: Superintendent

11.0 REPORT OUT FROM CLOSED SESSION

- 11.1 No action taken

12.0 ADJOURNMENT

- 12.1 The meeting was adjourned at 8:25 p.m.

Respectfully submitted,

Sue Ivey
Secretary to the Board