

CUTTEN SCHOOL DISTRICT
BOARD MINUTES
September 9, 2019
6:30 p.m.
Ridgewood School Commons

- 1.0 CALL TO ORDER – The meeting was called to order at 6:30 p.m.
Board members in attendance: Andy Sundquist, Dennis Reinholtsen and Verne Skjonsby
Board members absent: Mary DeWald, Becky Reece
- 2.0 CONSENT AGENDA
2.1 Motion by Dennis Reinholtsen, second by Andy Sundquist to approve the consent agenda. Motion carried 3-0.
- 3.0 VISITOR COMMENTS ON NON-AGENDA ITEMS – None Offered
- 4.0 REPORTS
- 4.1 Kaytee Henson, PTA President, reported the Family Cycling & S'mores Night on September 6 was a wonderful event with a great turnout of adults and children. Future events include the Carnival on October 4 and the Breakfast with Santa on December 7. PTA has 129 memberships to date.
- 4.2 Karen Bazanno, CRSF Board member reported that as a result of much discussion, the Foundation has agreed to continue to hold monthly meetings and that activities will include the platters fundraiser, the Family Barbeque, restaurant take-overs and helping the PTA as needed. With generous support from the PTA, the Foundation has approximately \$40,000 to donate for playground equipment; Sue Ivey will work with the Foundation on appropriate structures.
- 4.3 August Deshais, Principal, reported that the Site Council's first meeting will be in October.
- 4.4 Sue Ivey reported that Susie Smelser, our computer technician, is settled in the Annex and is busy updating students portals.
- 4.5 Darcie Rutter and Joe Kencke, members of HBTA, reported that the 2019-2020 contract is now completed and bulletin boards have been put up for HBTA postings. They noted that the Back to School Nights were great. Joe also noted that with TK and K enrollment at capacity, we will need to be vigilant in watching the numbers for future years.
- 5.0 CORRESPONDENCE
5.1 The Board received a letter from the Humboldt County Office of Education approving our 2019-2020 LCAP. Sue noted that she was grateful for all the support given to us from HCOE.
- 6.0 PUBLIC HEARING
6.1 Verne Skjonsby opened the public hearing regarding the sufficiency of instructional materials. There being no comment, the public hearing was closed.
- 7.0 INFORMATION / POSSIBLE ACTION ITEMS
7.1 Motion by Andy Sundquist, second by Dennis Reinholtsen, to adopt *Resolution 1020-02, Resolution regarding Sufficiency of Instructional Materials*. Motion carried 3-0.
7.2 Motion by Dennis Reinholtsen, second by Andy Sundquist to approve the purchase of student accident insurance. Motion carried 3-0.
7.3 Adoption of board policies, exhibits and administrative guides as follows: BP3514, AG3514, BP3514.1, AG 3514.1, AG 3514.2, E 4040.1 and E 5141.4, first reading.

- 7.4 Discussion regarding attendance notification letter. Board concurred with District plan to actively pursue attendance retention efforts.
- 7.5 Motion by Dennis Reinholtsen, second by Andy Sundquist, to approve the job description for business manager as written. Motion carried 3-0. The board requested the other two job descriptions presented (Instructional Aide and Teacher) be vetted by the respective groups to receive input and concurrence.

8.0 SUPERINTENDENT'S REPORT

- 8.1 Sue Ivey reported that the district is covering the registration costs for teachers to attend a Saturday workshop with Jo Boaler, a world-renowned math professor. At least six teachers will be taking advantage of this offer. Students and teachers are settling in. Teachers are preparing for Class Study meetings in which staff considers each and every student and share information about them with the support staff. Leadership Team met today and planned the collaborative Wednesday calendar and brainstormed projects to accomplish this year. The staff will repeat the *Share Your Flair* staff professional development next month. A new social work intern will be working one day per week at Cutten and one day per week at Ridgewood. The loan application for the Ridgewood solar project has been formally approved! The 0% loan agreement will be brought to the October board meeting for approval. Final verification for construction project certification was not submitted on a couple of projects from prior to 2008. The documents must be assembled and submitted in order to obtain approval for upcoming bond projects at Ridgewood. The kitchen grease interceptor project has been put on hold. We are considering contacting Wykoff Plumbing to get a quote. Enrollment is up by 30 students from this time last year with 9 additional students at Ridgewood and 21 at Cutten. Sue also reported she, Kristyn, Miranda, Kim and August met with representatives from Humboldt Bridges to Success. The program is available to provide short-term, school-based mental health intervention and support to students who are in crisis or at risk of crisis. Our two social workers are the folks who will coordinate with this program.

August Deshais reported that Cutten has held two school wide assemblies with the theme "Together We are Great". The shift from two to three lunch periods is going well. He noted that he visits classrooms daily and am impressed by the quality of our teachers and assistants and the behavior of our students. All the many schedules to implement (music, library, resource and speech among others) are now in place, or nearly so. To ensure the safety of our students and maximize instructional time we initiated a new program we call "Wait at the Gate" whereby our parents/guardians wait for dismissal outside the campus. There has been consistent messaging about this policy thanks to in-person conversations, classroom notes, Tiger Tracks and new signage placed at all entrances. So far, we have had a great response and will continue to look at ways to improve campus security even more in the coming months. As the Annex is now ready for (non-student) use, we will be holding two classified employee meetings in there this week.

8.0 BOARD MEMBER & ADMINISTRATOR COMMENTS / COMMUNICATION – None offered

9.0 ADJOURNMENT

- 9.1 The meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Sue Ivey
Secretary to the Board